
State Water Resources Control Board

**NOTICE OF OPPORTUNITY FOR PUBLIC COMMENT
AND BOARD WORKSHOP
DRAFT ADMINISTRATOR POLICY HANDBOOK
SAFE AND AFFORDABLE DRINKING WATER**

NOTICE IS HEREBY GIVEN that the State Water Resources Control Board (State Water Board) will receive public comments on the proposed Administrator Policy Handbook (Policy Handbook) prepared pursuant to Assembly Bill 2501. The State Water Board will accept public comments until **12:00 p.m. (noon) on Wednesday, September 4, 2019.**

NOTICE IS ADDITIONALLY HEREBY GIVEN that the State Water Board will hold a public workshop to provide information and answer questions from the public regarding the proposed Policy Handbook. No State Water Board action will be taken at the workshop. The board workshop will be:

Wednesday, August 21, 2019 – 9:30 a.m.
CalEPA Headquarters - Joe Serna Jr. Building
Coastal Hearing Room
1001 I Street, Second Floor
Sacramento, CA 95814

Additional information on the board workshop is located on the State Water Board [Calendar webpage](#).

A quorum of State Water Board may be present at the workshop; however, no State Water Board actions will be taken at the workshop. At a future Board meeting, the Policy Handbook will be considered for adoption.

For any questions regarding the workshop please contact Mark Bartson at (916) 449-5622 or mark.bartson@waterboards.ca.gov

BACKGROUND

The State Water Board has developed a draft Administrator Policy Handbook pursuant to Assembly Bill 2501 (AB 2501), as codified in Health and Safety Code section 116686. AB 2501 requires the State Water Board to develop standards, terms, and procedures in a handbook for Administrators consistent with statutory requirements. This handbook

is the first version of a new programmatic approach and as such future revisions are anticipated in relatively short order as lessons are learned from the initial experiences.

DOCUMENT AVAILABILITY

The proposed Administrator Policy Handbook is available on the State Water Board's [Drinking Water Program webpage](#). You may request a paper copy of the proposed Policy Handbook by contacting Mark Bartson at (916) 449-5622 or mark.bartson@waterboards.ca.gov

PROCEDURAL MATTERS

At the public workshop, there will be no sworn testimony or cross-examination of participants. However, the State Water Board and its staff may ask clarifying questions. Participants will have an opportunity to summarize their concerns and supplement their written materials with oral presentations. To ensure a productive and efficient workshop in which all participants have an opportunity to participate, oral presentations may be time-limited. For other presentation recommendations, please visit the State Water Board's [Making Presentations Before the Board webpage](#).

The State Water Board will schedule a board meeting subsequent to the workshop at which the Board will consider adoption of the proposed Policy Handbook.

SUBMISSION OF WRITTEN COMMENTS

The State Water Board will accept written public comments regarding this item. Written comment letters must be received no later than **12:00 p.m. (noon) on Wednesday, September 4, 2019**. Written comments must be addressed to:

Jeanine Townsend, Clerk to the Board
State Water Resources Control Board
P.O. Box 100, Sacramento, CA 95812-2000 (mail)
1001 I Street, 24th Floor, Sacramento, CA 95814 (hand-delivery)

Comment letters may be submitted electronically, in pdf text format (if less than 15 megabytes in total size), to the Clerk to the Board via e-mail at commentletters@waterboards.ca.gov. If the file is greater than 15 megabytes in total size, then the comment letter may be submitted by fax at (916) 341-5620. Please indicate in the subject line: **"Comment Letter – Administrator Policy Handbook."**

Couriers delivering hard copies of comment letters must check in with lobby security personnel, who can contact Ms. Townsend at (916) 341-5600.

WEBCAST INFORMATION

Video and audio broadcasts of the staff workshop and public hearing will be available via the internet and can be accessed at CalEPA's [Public Live Meeting Webcasts webpage](#).

PARKING AND ACCESSIBILITY

For directions to the Joe Serna, Jr. (CalEPA) Building and public parking information, please refer to the [map on the State Water Board website](#).

The CalEPA Building is accessible to persons with disabilities. Individuals requiring special accommodations are requested to call (916) 341-5261 at least 5 working days prior to the meeting. Telecommunications Device for the Deaf (TDD) users may contact the California Relay Service at (800) 735-2929 or voice line at (800) 735-2922.

All visitors to the CalEPA Building are required to sign in and obtain a badge at the Visitor Services Center located just inside the main entrance (10th Street entrance). Valid picture identification may be required. Please allow up to 15 minutes for receiving security clearance.

The Parking and Accessibility information for the staff workshops shall be noted on the [program page website](#) once the date, time, and location of the staff workshops are posted.

August 5, 2019
Date

Jeanine Townsend
Jeanine Townsend
Clerk to the Board