



**State Water Resources Control Board
APPLICATION FOR T3 – T5 WATER TREATMENT OPERATOR CERTIFICATION**

| | | | |
|----------------|--------------|----------|----------------|
| OPERATOR NO. | | COMMENTS | DATE RECEIVED: |
| APPROVED FOR: | APPROVED BY: | | |
| T3 T4 T5 | | | |
| CERT DATED: | CERT SENT: | | |

DO NOT WRITE ABOVE THIS LINE

PLEASE TYPE OR PRINT LEGIBLY IN BLUE INK.

1. Personal Information

| | | | | | |
|-------------------------------------|-------------------------|----|----------------|--------------------------|----------------------|
| LAST | FIRST | MI | SUFFIX | Date of Birth (mm/dd/yr) | Last 4-digits of SSN |
| MAILING ADDRESS (number and street) | | | CITY | STATE | ZIP CODE |
| WORK TELEPHONE NO. EXT. | HOME/CELL TELEPHONE NO. | | E-MAIL ADDRESS | | |

2. Certification Information

| | | | | |
|---|--------------------------------|--------------------------------|--------------------------------|--|
| This application is for: | T3 | T4 | T5 | Examination passed: month/year _____ |
| Evaluation/certificate fee of OR Dual-certified fee (if currently certified in Water Distribution or Wastewater) | <input type="checkbox"/> \$120 | <input type="checkbox"/> \$140 | <input type="checkbox"/> \$140 | Are you certified by the State of California as a water treatment operator? <input type="checkbox"/> Yes <input type="checkbox"/> No Operator # |
| | <input type="checkbox"/> \$90 | <input type="checkbox"/> \$105 | <input type="checkbox"/> \$105 | Are you certified by the State of California as a water distribution operator? <input type="checkbox"/> Yes <input type="checkbox"/> No Operator # |
| | | | | Are you certified by the State of California as a wastewater operator? <input type="checkbox"/> Yes <input type="checkbox"/> No Certificate # |

3. Education – IF used as substitution for operator experience (Certificate/Degree must be in a relevant major and verified with a photocopy of an OFFICIAL TRANSCRIPT – see (1) (a), (b), or (c) on back of page)

| | | | |
|---|--------------------------|--------------|---|
| CERTIFICATE/DEGREE HOLDER <input type="checkbox"/> Yes <input type="checkbox"/> No | CERTIFICATE/DEGREE MAJOR | DATE AWARDED | OFFICIAL TRANSCRIPT INCLUDED? <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--------------------------|--------------|---|

4. Experience -- To avoid delays in evaluation of your application, the following documents **MUST BE** submitted for each time frame of employment claimed for experience credit. Please see the back page for minimum qualifications.

Please initial (in space provided below) verifying requested attachments are included:

_____ A letter written, signed, and dated by your supervisor (on company letterhead) verifying: (1) **timeframe of employment** (mo/yr to mo/yr), (2) a detailed description of the specific **water treatment operator duties you perform(ed)**, (3) **number of hours** a week spent performing operator duties (Distribution/Treatment/ Wastewater), (4) **classification of the treatment plant(s)** where you perform(ed) these duties, and (5) **IF applicable, your designation as a shift or chief operator.** See sample letter attached.

Attachments to this letter MUST INCLUDE:

_____ A copy of the **utility organization chart** which notes the employees' **names and position titles**
 _____ A copy of the **utility's official job description** (for the position you hold/held) outlining the duties performed _____ A **copy of the letter** (or permit) from your regulatory field office that **classifies your treatment plant** (T1-T5)

5. Signature of applicant: I, the undersigned, certify that all statements made on this application and accompanying attachments are true and correct; that I understand that any misrepresentations may result in revocation of any certificate granted, pursuant to Section 106876 of the Health and Safety Code.

Original Signature (No Black Ink)

Date

State Water Resources Control Board

MINIMUM QUALIFICATIONS FOR CERTIFICATION FOR T3 TO T5

T3

- * Successful completion of the T3 exam (within the past 3 years) **AND**
- ** **1 year of site and grade specific WT operator experience** = 1 year of operator experience working as a certified T2 operator in a T2 facility or higher (may be substituted for (3) below) **AND**
- *** **1 year of general WT operator experience** = 1 additional year of operator experience working as a certified water treatment operator performing water treatment duties at a treatment rated facility (may be substituted with (1), (2), or (4) below).

T4

- * Successful completion of the T4 exam (within the past 3 years) **AND**
- ** **1 year of site and grade specific WT operator experience** = 1 year of operator experience working as either a shift or chief operator while holding a valid T3 certificate working in a T3 facility or higher (may be substituted for (3) below) **AND**
- *** **3 years of general WT operator experience** = 3 additional years of operator experience working as a certified water treatment operator performing water treatment duties at a treatment rated facility (may be substituted with (1), (2), or (4) below).

T5

- * Successful completion of the T5 exam (within the past 3 years) **AND**
- ** **2 years of site and grade specific WT operator experience** = 2 years of operator experience working as either a shift or chief operator while holding a valid T4 certificate working in a T4 or higher water treatment plant. **AND**
- *** **3 years of general WT operator experience** = 3 additional years of operator experience working as a certified water treatment operator performing water treatment duties at a treatment rated facility (may be substituted with (1), (2), or (4) below).

Experience substitutions for certification as referenced above:

- (1) a degree earned at an accredited academic institution may be substituted as follows:
 - (a) Associate Degree or Certificate in water or wastewater technology that includes at least 15 units of physical, chemical, or biological science may be used to fulfill **1 year of general operator experience**.
 - (b) Bachelor's Degree in biology, chemical engineering, chemistry, civil engineering, environmental engineering, microbiology, public health, or sanitary engineering may be used to fulfill **1.5 years of general operator experience**.
 - (c) Master's Degree in any of the majors listed in (b) may be used to fulfill **2 years of general operator experience**.
- (2) A certified operator may substitute, on a day-for-day basis, experience gained while working with lead responsibility for water quality related projects (i.e., pilot plant)
- (3) If an applicant has a Bachelor of Science or Master of Science Degree, in conjunction with completion of a comprehensive operator training program, pursuant to Section 63800 (h), may be substituted for the required experience. (Prior approval of the Program must be obtained from SWRCB)
- (4) Experience gained as a certified wastewater treatment operator may be used to substitute up to 2 years of the general operator experience requirement. Wastewater treatment operator experience is credited on a two-for-one basis. A photocopy of a wastewater operator certificate along with a complete package of attachments verifying experience, covering the timeframe being claimed for experience credit, must be submitted with the application.

Mail **completed application and fee**, including **all requested attachments** to:

State Water Resources Control Board
Drinking Water Operator Certification Program
P.O. Box 944212
Sacramento, CA 94244-2120
(916) 449-5611

- (A) A check or money order made out to **SWRCB-DWOCF**.
- (B) If you are not sure of the requirements for a particular grade, contact this office for clarification before submitting your application as **FEES ARE NON-REFUNDABLE**.