

**REGIONAL WATER QUALITY CONTROL BOARD
SAN DIEGO REGION**

**EXECUTIVE OFFICER SUMMARY REPORT
June 20, 2018**

ITEM 5

SUBJECT

Future Agenda Items: Recommended Course of Action and Estimated Staff Hours to address Action Items from the May 2018 Board Meeting. (*Jimmy Smith*)

STAFF RECOMMENDATION

This is an informational discussion item only. The Board will only offer direction to staff and will not take any formal action.

KEY ISSUE

Many Board Agenda items result in additional actions needed by staff. It is important that staff and the Board clearly understand the expected actions, the time estimated to complete the item and the impact on other projects.

PRACTICAL VISION

This item implements the Practical Vision values of transparency and communication by publicly engaging the Board in directing future staff work and resource commitments.

DISCUSSION

This item affords the Board the opportunity to discuss issues they would like to appear on future agendas. This includes informational items, status reports, general updates, and priorities for consideration of permit issuance / reissuance. Additional tasks outside Board Meetings may also be requested. The public may also address the Board during this item.

Eight action items resulted from the May 2018 Board Meeting (Supporting Document No. 1). Two items came from the Executive Officers report, three from the Future Agendas item, one item from the Orange County Update and two from the Climate Change item. In total, an estimated 866 hours of staff time are needed to address the requests. The vast majority of the time, 800 hours, is needed to produce the off-cycle update to the Integrated Report. Three of the action items, numbers 5, 6, and 7, are complete.

PUBLIC NOTICE

The agenda notice for today's meeting was posted on the San Diego Water Board's website and sent to subscribers to the email list for Board meetings. This satisfies the Bagley-Keene Open Meeting Act requirements to publish the meeting notice and agenda.

SUPPORTING DOCUMENTS

1. Action Items from the May 2018 Board Meeting.