

# Winery General Order Eligibility Survey Help Guide

WINERY GENERAL ORDER ELIGIBILITY  
DIVISION OF WATER QUALITY  
UPDATED: SUMMER 2022

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*State Water Resources Control Board Waste Discharge Requirements Winery Webpage:*  
<https://www.waterboards.ca.gov/wineryorder/>

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The information within this document outlines the instructions and questions required to complete the *General Waste Discharge Requirements for Winery Process Water* (Statewide Winery Order or Winery Order) Eligibility Survey.

DISCLAIMER: This document is intended to provide the regulated community and the public general information on the Statewide Winery Order from a Water Boards staff perspective for enrollment purposes. This is not intended to implement, interpret, or create new requirements. In the case of any conflict with existing statutes, regulations, or orders, the actual statute, regulation, or order governs.

## General Information

This is a general guide for the *General Waste Discharge Requirements for Winery Process Water* (Statewide Winery Order or Winery Order) [eligibility form](https://forms.office.com/g/tvz90mxG0B) [https://forms.office.com/g/tvz90mxG0B] to provide upfront information about the edibility form questions before one is started (**once an eligibility form is started, it must be completed in one session**). To aid with the survey being completed in one session, we recommend preparing responses to the questions on 3-12 of this document before entering a facility's information in the survey.

The eligibility form intends to assist winery owners or operators determine if enrollment is required under the Winery Order adopted by the State Water Resources Control Board. The Winery Order applies to wineries and other similar facilities with activities related to producing wine or grape juice that generate winery waste, producing between 10,000 gallons and 15,000,000 gallons of winery process water per year, and discharging it to land for reuse or disposal.

Your organization may have received a letter from the State Water Resources Control Board or a Regional Water Quality Control Board (Water Boards) in regard to the Winery Order. Information you provide in this survey will help the Water Boards in evaluating if further communication is necessary for enrollment of your facility.

The Winery Order includes provisions allowing the Water Boards to require enrollment for facilities producing less than 10,000 gallons of winery process water per year. Generally, facilities that do not discharge winery process water to land are not subject to the Winery Order. Please contact the Water Boards if unsure about winery waste discharges to land being subject to the Winery Order.

The adopted Winery Order, enrollment resources, and guidance materials can be found on the [Statewide Winery Order](#) program page. For questions, please email [DWQ-Winery@waterboards.ca.gov](mailto:DWQ-Winery@waterboards.ca.gov)

## Definitions

**Discharger:** the winery or facility owner and/or operator responsible for the winery waste discharges to land.

**Permit coverage:** the process where wineries that are required to obtain regulatory coverage for winery waste discharges to land enroll into the Winery Order.

**Water Boards:** State Water Resources Control Board and the regional water quality control boards. The Water Boards are a state regulatory agency with the responsibility for protecting the quality of the waters of the state within its area of jurisdiction. The

Water Boards have authority to require submission of information, direct action, establish regulations, levy penalties and bring legal action when necessary to protect water quality.

**Winery or Facility:** wineries and other similar facilities with activities related to producing wine or grape juice that generate winery waste, producing between 10,000 gallons and 15,000,000 gallons of winery process water per year, and discharging it to land for reuse or disposal.

**Winery process solids** is waste solids generated from the wine making process and include, but are not limited to, leaves, stems, pomace (grape skins, seeds, and pulp), lees (yeast and other fine particulates), bentonite, and diatomaceous earth.

**Winery process water** is wastewater generated from the wine making process and include, but are not limited to, wine, grape juice, washwater, solids leachate (liquid from winery process water solids), cooling water, boiler blowdown, cleaning chemicals, brine, and stormwater directed through the winery process water collection, treatment, or disposal system and/or land applied.

**Winery waste** is wastes generated from the wine making process and include, but are not limited to, winery process water, and winery process solids.

## **Eligibility: General Waste Discharge Requirements for Winery Process Water Enrollment Eligibility Survey**

*Please complete a separate survey for each distinct winery facility that may need Winery Order enrollment.* If you determine one or more of your winery facilities are eligibility for Winery Order enrollment, enrollment information is available after you complete the survey or on the program page provided below. All questions must be answered to be considered complete.

**Once you submit this form, read the message displayed on the confirmation screen for the next steps.**

**This form must be completed in one sitting. If you do not complete and submit in one sitting, the information entered will not be saved.** Once the form is submitted, revisions cannot be made. Only submit the form one time per facility. If changes are necessary, contact the Water Boards at [DWQ-Winery@waterboards.ca.gov](mailto:DWQ-Winery@waterboards.ca.gov)

1. If applicable, enter the letter ID number from the "Winery enrollment under the new General Waste Discharge Requirements for Winery Process Water" letter received from the Water Boards.
  - a. Enter all characters including the beginning letter "W" and subsequent integers.
  - b. If you received a letter and have more than one facility that needs to be enrolled, submit one form per facility and use the same letter number.
  - c. If not applicable, write "**N/A**" in the text box below.

1. If applicable, enter the letter ID number from the "Winery enrollment under the new General Waste Discharge Requirements for Winery Process Water" letter received from the Water Boards.

\*

*Enter all characters including the beginning letter "W" and subsequent integers.*

*If you received a letter and have more than one facility that needs to be enrolled, submit one form per facility and use the same letter number.*

*If not applicable, write "**N/A**" in the text box below.*

Enter your answer.

2. Facility name
  - a. Include the full legal name of the facility.

2. Facility name \*

*Include the full legal name of the facility.*

Enter your answer

3. Facility street address
  - a. Street address where the facility is located. We do not accept P.O. Box numbers. If no address exists, use street and nearest cross street.

3. Facility street address \*

*Street address where the facility is located. We do not accept P.O. Box numbers. If no address exists, use street and nearest cross street.*

Enter your answer

4. Facility city

- a. City where the facility is located.

4. Facility city \*

*City where the facility is located.*

Enter your answer

5. Facility county

- a. County where the facility is located.

5. Facility county \*

*County where the facility is located.*

Enter your answer

6. Facility state

- a. Enter the full name of the state where the facility is located.

6. Facility state \*

*Spell out the state where the facility is located.*

Enter your answer

7. Facility zip code (e.g., xxxxx)

- a. Zip code where the facility is located.

7. Facility zip code (e.g., xxxxx) \*

*Zip code where the facility is located.*

Enter your answer

8. Legally Responsible Official

- a. Name of the legal entity that owns or is responsible for the facility (e.g., agency, business name per [California Secretary of State](#)).

8. Legally Responsible Official \*

*Name of the legal entity that owns or is responsible for the facility (e.g., agency, business name per California Secretary of State (<https://businesssearch.sos.ca.gov/>)).*

Enter your answer

9. Are the winery process water discharges already permitted by the Water Boards?

- a. Example coverage for the winery process water discharges:
- National Pollutant Discharge Elimination System (NPDES) permitting for surface water discharges.
  - Waste Discharge Requirements (WDR), or WDR waiver for discharge and disposal to land.
  - An example of "Other" would be the facility has submitted a Water Boards permit application but, a permit has not been issued yet.
- b. Select one:
- No, the winery process water discharges are **not** already permitted by the Water Boards.
  - No, the winery process water discharges are **not** already permitted by the Water Boards. However, the discharge is covered by a county/local agency permit.
  - Yes, the winery process water discharges are already covered by a wastewater NPDES permit, WDR, or WDR waiver.
  - Other (describe below in number 11)



9. Are the winery process water discharges already permitted by the Water Boards? \*

*Example coverage for the winery process water discharges:*

- *National Pollutant Discharge Elimination System (NPDES) permitting for surface water discharges.*
- *Waste Discharge Requirements (WDR), or WDR waiver for discharge and disposal to land.*
- *An example of "Other" would be the facility has submitted a Water Boards permit application but, a permit has not been issued yet.*

- A. No, the winery process water discharges are **not** already permitted by the Water Boards.
- B. No, the winery process water discharges are **not** already permitted by the Water Boards. However, the discharge is covered by a county/local agency permit.
- C. Yes, the winery process water discharges are already covered by a wastewater NPDES permit, WDR, or WDR waiver.
- D. Other (describe below in number 11)

10. Permit identification number(s) for the winery.

- a. If "**A**" to question number 9, write "N/A" in the text box below.
- b. If "**B**" or "**C**", include all applicable identifiers. Examples:
- c. Waste Discharge Identification Number (WDID)
- d. California Integrated Water Quality System (CIWQS) Place ID
- e. Local agency permit number
- f. If permit numbers are unavailable, include former owner(s), business name, and/or address.

10. Permit identification number(s) for the winery. \*

*If "**A**" to question number 9, write "N/A" in the text box below.*

*If "**B**" or "**C**", include all applicable identifiers. Examples:*

- *Waste Discharge Identification Number (WDID)*
- *California Integrated Water Quality System (CIWQS) Place ID*
- *Local agency permit number*
- *If permit numbers are unavailable, include former owner(s), business name, and/or address.*

Enter your answer

11. If "**D**" was selected in question 9 above, provide a description or type of permit application.

- a. If not applicable, write "N/A" in the text box below.



- b. Note: Irrigated Lands Program or Industrial Stormwater NPDES permitting does not cover winery waste discharges to land.

11. If "D" was selected in question 9 above, provide a description or type of permit application. \*

*If not applicable, write "N/A" in the text box below.*

*Note: Irrigated Lands Program or Industrial Stormwater NPDES permitting does not cover winery waste discharges to land.*

Enter your answer

12. Does the facility produce wine, grape juice, or similar operations?
- Example where "No" should be selected: the facility referenced above does not produce wine or grape juice or the facility is a distillery, brewery, or produces mead - not a facility producing wine or grape juice.
  - Select one:
    - Yes, the facility produces wine, grape juice, or similar operations.
    - No, the facility **does not** produce wine, grape juice, or similar operations.

12. Does the facility produce wine, grape juice, or similar operations? \*

*Example where "No" should be selected: the facility referenced above does not produce wine or grape juice or the facility is a distillery, brewery, or produces mead - not a facility producing wine or grape juice.*

- Yes, the facility produces wine, grape juice, or similar operations.
- No, the facility **does not** produce wine, grape juice, or similar operations.

13. If "No" was selected in question number 12, what type of facility is this?
- Select "Not applicable" **only** if you selected "Yes" for question number 12.
  - Example where "Other" could be selected: administrative, corporate administrative headquarters, tasting room, only a wine cellar storing wine or grape juice produced elsewhere.
  - Mark all that apply:
    - Not applicable
    - The facility produces mead.
    - The facility is a distillery.
    - The facility is a brewery.

v. Other

13. If "No" was selected in question number 12, what type of facility is this? \*

Select "Not applicable" **only** if you selected "Yes" for question number 12.

Example where "Other" could be selected: administrative, corporate administrative headquarters, tasting room, only a wine cellar storing wine or grape juice produced elsewhere.

Not applicable

The facility produces mead.

The facility is a distillery.

The facility is a brewery.

Other

14. How much process water does the winery produce per year?

- a. If the winery produces less than 10,000 gallons of winery process water per year, exemption from the Winery Order and enrollment in a regional water board conditional waiver may be required. If the winery produces over 15,000,000 gallons of winery process water per year, individual waste discharge requirements through the regional water board may be required. Contact the appropriate regional water quality control board for more information (<https://www.waterboards.ca.gov/wineryorder/>).
- b. Select one:
  - i. None
  - ii. Less than 10,000 gallons per year of process water
  - iii. 10,000 to 15,000,000 gallons per year of process water
  - iv. More than 15,000,000 gallons per year of process water
  - v. Unsure

14. How much process water does the winery produce per year? \*

**Winery:** facility that produces wine, grape juice, or operates similar activities.

**Winery Process Water:** wastewater generated from the wine making process and include, but are not limited to, wine, grape juice, washwater, solids leachate (liquid from winery process water solids), cooling water, boiler blowdown, cleaning chemicals, brine, and stormwater directed through the winery process water collection, treatment, or disposal system and/or land applied.

If the winery produces less than 10,000 gallons of winery process water per year, exemption from the Winery Order and enrollment in a regional water board conditional waiver may be required. If the winery produces over 15,000,000 gallons of winery process water per year, individual waste discharge requirements through the regional water board may be required. Contact the appropriate regional water quality control board for more information ([https://www.waterboards.ca.gov/water\\_issues/programs/waste\\_discharge\\_requirements/winery\\_order.html](https://www.waterboards.ca.gov/water_issues/programs/waste_discharge_requirements/winery_order.html)).

- None
- Less than 10,000 gallons per year of process water
- 10,000 to 15,000,000 gallons per year of process water
- More than 15,000,000 gallons per year of process water
- Unsure

15. Is any winery process water discharged to land (e.g., pond, field, landscaped or cropped land, subsurface disposal area)?

a. Select one:

- i. Yes, discharged to the same property as the winery.
- ii. Yes, discharged to a different property than the winery.
- iii. No, not discharged to land (describe below in number 19)

15. Is any winery process water discharged to land (e.g., pond, field, landscaped or cropped land, subsurface disposal area)? \*

- Yes, discharged to the same property as the winery.
- Yes, discharged to a different property than the winery.
- No, not discharged to land (describe below in number 19).

16. Is all winery process water discharged solely to a municipal wastewater treatment facility?

a. Select one:

- i. Yes
- ii. No

16. Is all winery process water discharged solely to a municipal wastewater treatment facility? \*

Yes

No

17. Is all winery process water containerized and hauled offsite to a permitted waste facility (e.g., municipal wastewater treatment facility, offsite permitted disposal area)?

- a. Select one:
- b. Yes (describe below in number 19)
- c. No

17. Is all winery process water containerized and hauled offsite to a permitted waste facility (e.g., municipal wastewater treatment facility, offsite permitted disposal area)? \*

Yes (describe below in number 19)

No

18. Are winery process solids containerized and hauled offsite for disposal at a permitted waste facility (e.g., offsite permitted disposal area or permitted compost manufacturer)?

- a. Select one:
  - i. Yes (describe below in number 19)
  - ii. No

18. Are winery process solids containerized and hauled offsite for disposal at a permitted waste facility (e.g., offsite permitted disposal area or permitted compost manufacturer)? \*

Yes (describe below in number 19)

No

19. Describe how the winery disposes of winery process water and winery process solids.

a. If not applicable, write "N/A" in the text box.

19. Describe how the winery disposes of winery process water and winery process solids. \*

*If not applicable, write "N/A" in the text box.*

Enter your answer

20. Name of individual submitting the Winery Order eligibility form.

a. Include the legal first and last name of the submitter.

20. Name of individual submitting the Winery Order eligibility form \*

*Include the legal first and last name of the submitter.*

Enter your answer

21. Submitter's title

a. Include the full title of the submitter

21. Submitter's title \*

*Include the full title of the submitter.*

Enter your answer

22. Submitter's email address

a. Include the direct email address of the individual submitting the eligibility form.

22. Submitter's email address \*

*Include the direct email address of the individual submitting the eligibility form.*

Enter your answer

23. Submitter's telephone number

- a. Include the direct telephone number of the individual submitting the eligibility form (e.g., 555-555-5555).

23. Submitter's telephone number \*

*Include the direct telephone number of the individual submitting the eligibility form (e.g., 555-555-5555).*

Once you have completed and verified your responses, click the blue submit button at the bottom of the form to submit your responses to the Water Boards.



**A .pdf attachment of your submittal and additional information will be sent to the provided email address by an automated email from Microsoft Power Apps and Power Automate [[microsoft@powerapps.com](mailto:microsoft@powerapps.com)]. Please save or print the document for your records and do not respond to the automated email.**

If an email was not received with a copy of the submittal (be sure to check spam or junk mail), please request this information from the Water Boards by emailing the name and address of the facility to [DWQ-Winery@waterboards.ca.gov](mailto:DWQ-Winery@waterboards.ca.gov).