

**STATEWIDE INDUSTRIAL GENERAL PERMIT
DISCHARGER'S GUIDE TO THE STORMWATER MULTIPLE
APPLICATION AND REPORT TRACKING SYSTEM (SMARTS)
DATABASE**

AD HOC MONITORING REPORT



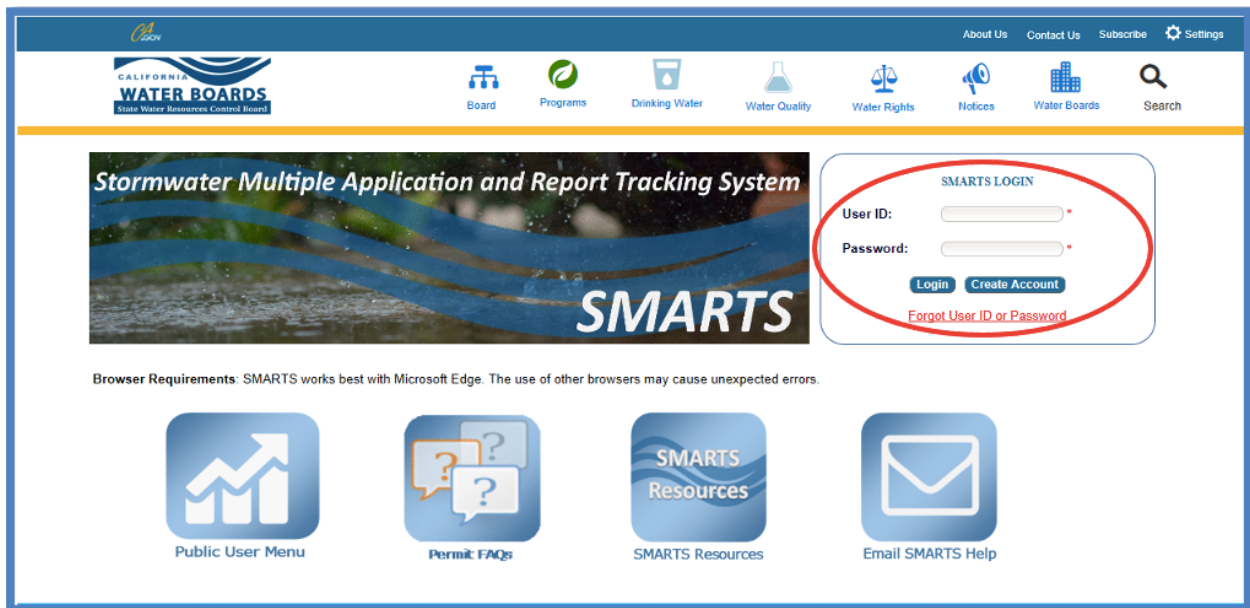
Last Revised: February 2024

Stormwater Industrial General Permit Monitoring Report (Ad Hoc Report):

Dischargers are required to enter, certify, and submit sampling and analytical results for individual or Qualified Combined Samples through SMARTS. The Discharger shall submit sampling and analytical results for samples within 30 days of obtaining results from the laboratory for each sampling event. The Ad Hoc Report is used to submit these monitoring results through SMARTS.

Ad Hoc Reports may be entered by any SMARTS user linked to the WDID number, but only the Legally Responsible Person (LRP) or Duly Authorized Representative (DAR) with a valid eAuthorization form on file may certify the report. The next series of screenshots are provided to walk a SMARTS user through this process, step-by-step.

1. Log on to [SMARTS](https://smarts.waterboards.ca.gov) (<https://smarts.waterboards.ca.gov>)
Browser Requirements: SMARTS best works with Google Chrome or Microsoft Edge. Use of other browsers may cause unexpected errors.



2. SMARTS Main Menu

Select "File Reports".

The screenshot shows the 'Stormwater Multiple Application and Report Tracking System' main menu. At the top, there are logos for Water Boards, CalEPA, and CA.GOV, along with a user login notification for Matthew Shimizu. Below the logos is a navigation bar with several menu items: 'Start a New Application', 'Active Applications', 'File Reports', 'Account Management', 'Recertify Existing Applications', and 'Document Ready for Certification'. The 'File Reports' menu item is circled in red. Below the navigation bar, there are six main menu items arranged in a 2x3 grid: 'Pending Applications', 'Submitted Applications', 'Documents Ready for Certification', 'File Reports' (circled in red), 'Account Management', and 'Recertify Existing Application'. Each item has a brief description of its function.

3. Reports Menu

Select "Ad Hoc Monitoring Reports".

The screenshot shows the 'Reports Menu' interface. At the top, there are logos for Water Boards, CalEPA, and CA.GOV, along with a user login notification for Matthew Shimizu. Below the logos is a navigation bar with several menu items: 'Start a New Application', 'Active Applications', 'File Reports', 'Account Management', 'Recertify Existing Applications', and 'Document Ready for Certification'. Below the navigation bar, there is a breadcrumb trail: 'Home > Reports Menu'. The main content area contains six menu items arranged in a 2x3 grid: 'Annual Reports', 'Ad Hoc Monitoring Reports' (circled in red), 'Industrial Exceedance Response Action Reports', 'Caltrans Incident Reports', 'Water Quality Based Corrective Actions Reports', and 'Other Reports'. Each item has a brief description of its function.

4. Ad Hoc Reports Menu

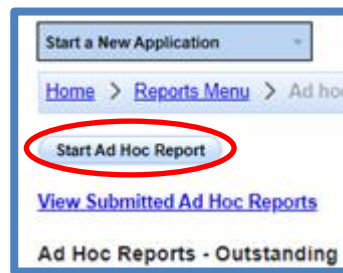
The screen that appears displays Ad Hoc reports previously started, but not submitted reports for the facilities to which the user account is linked. Separate report(s) are created for each Qualifying Storm Event (QSE) or any non-stormwater sampling event conducted at a stormwater discharge compliance point.

Users may query for the specific Ad Hoc Report by using the search boxes at the top of the screen and clicking on the applicable “Report ID” hyperlink.

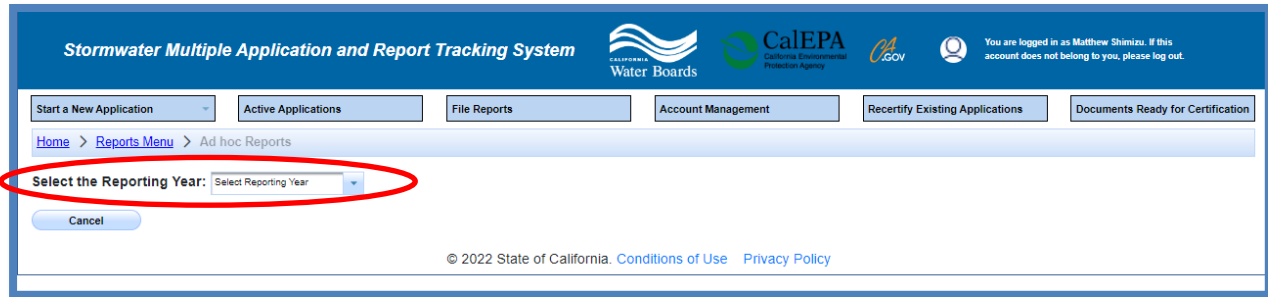
The screenshot shows the 'Stormwater Multiple Application and Report Tracking System' interface. At the top, there are navigation tabs: 'Start a New Application', 'Active Applications', 'File Reports', 'Account Management', 'Recertify Existing Applications', and 'Documents Ready for Certification'. Below these is a breadcrumb trail: 'Home > Reports Menu > Ad hoc Reports'. A 'Start Ad Hoc Report' button is highlighted. Below that is a link for 'View Submitted Ad Hoc Reports'. The main section is titled 'Ad Hoc Reports - Outstanding' and contains a table with the following columns: Report ID, Reporting Period, Event Type, Sample Date, Report Status, Operator/Owner Name & Address, Facility/Site Name & Address, WDIID/App ID, Permit Type, and Delete Report. The first row, with Report ID 814534, is circled in red. The table also includes pagination controls showing 1, 2, 3 (1 of 3) and a 'Display 10 per page' option. At the bottom, there is a copyright notice: '© 2022 State of California. Conditions of Use Privacy Policy'.

Report ID	Reporting Period	Event Type	Sample Date	Report Status	Operator/Owner Name & Address	Facility/Site Name & Address	WDIID/App ID	Permit Type	Delete Report
814534	07/01/2016-06/30/2017	Qualifying Storm Event	03/30/2017 00:00:00	Not Submitted	Test 1001 I St Sacramento CA 95814	Test 1001 I St Sacramento CA 95814	5S34I025848 459002	Industrial	Delete
1238737	07/01/2022-06/30/2023	Qualifying Storm Event		Not Submitted	Test 1001 I St Sacramento CA 95814	Test 1001 I St Sacramento CA 95814	5S34I025848 459002	Industrial	Delete
874883	07/01/2016-06/30/2017	Qualifying Storm Event	01/01/2017 00:00:00	Not Submitted	Test Owner Co 3737 Main St Riverside CA 92501	Test Owner Company 1001 I Street Sacramento CA 95814	8 30I027073 465188	Industrial	Delete
814882	07/01/2016-06/30/2017	Qualifying Storm Event		Not Submitted	Test 1001 I Street Sacramento CA 95814	Mine Not yours street Auburn CA 95814	5S34I025869 459447	Industrial	Delete
888878	07/01/2017-06/30/2018	Qualifying Storm Event		Not Submitted	Test 1001 I Street Sacramento CA 95814	Mine Not yours street Auburn CA 95814	5S34I025869 459447	Industrial	Delete
1227828	07/01/2022-06/30/2023	Qualifying Storm Event		Not Submitted	Test 1001 I St Sacramento CA 95814	Test 1001 I St Sacramento CA 95814	5S34I025848 459002	Industrial	Delete
850202	07/01/2016-06/30/2017	Qualifying Storm Event	01/18/2018 00:00:00	Not Submitted	Test Owner Co 3737 Main St Riverside CA 92501	Test Owner Company 1001 I Street Sacramento CA 95814	8 30I027073 465188	Industrial	Delete
1178230	12/22/2021-12/23/2021	Rain Event		Not Submitted	Test Owner Co 3737 Main St Riverside CA 92501	Test Record Proposed Elementary School 2200 W Artesia Blvd Huntington Beach CA 92223	5S34C360043 408828	Construction	Delete
1051130	07/01/2016-06/30/2019	Qualifying Storm Event		Not Submitted	Test 1001 I Street Sacramento CA 95814	Mine Not yours street Auburn CA 95814	5S34I025869 459447	Industrial	Delete
894799	07/01/2015-06/30/2016	Qualifying Storm Event	05/04/2016 00:00:00	Past Due	Test 1001 I Street Sacramento CA 95814	Mine Not yours street Auburn CA 95814	5S34I025869 459447	Industrial	Delete

5. To create a new Ad Hoc Report, select the “Start Ad Hoc Report” button

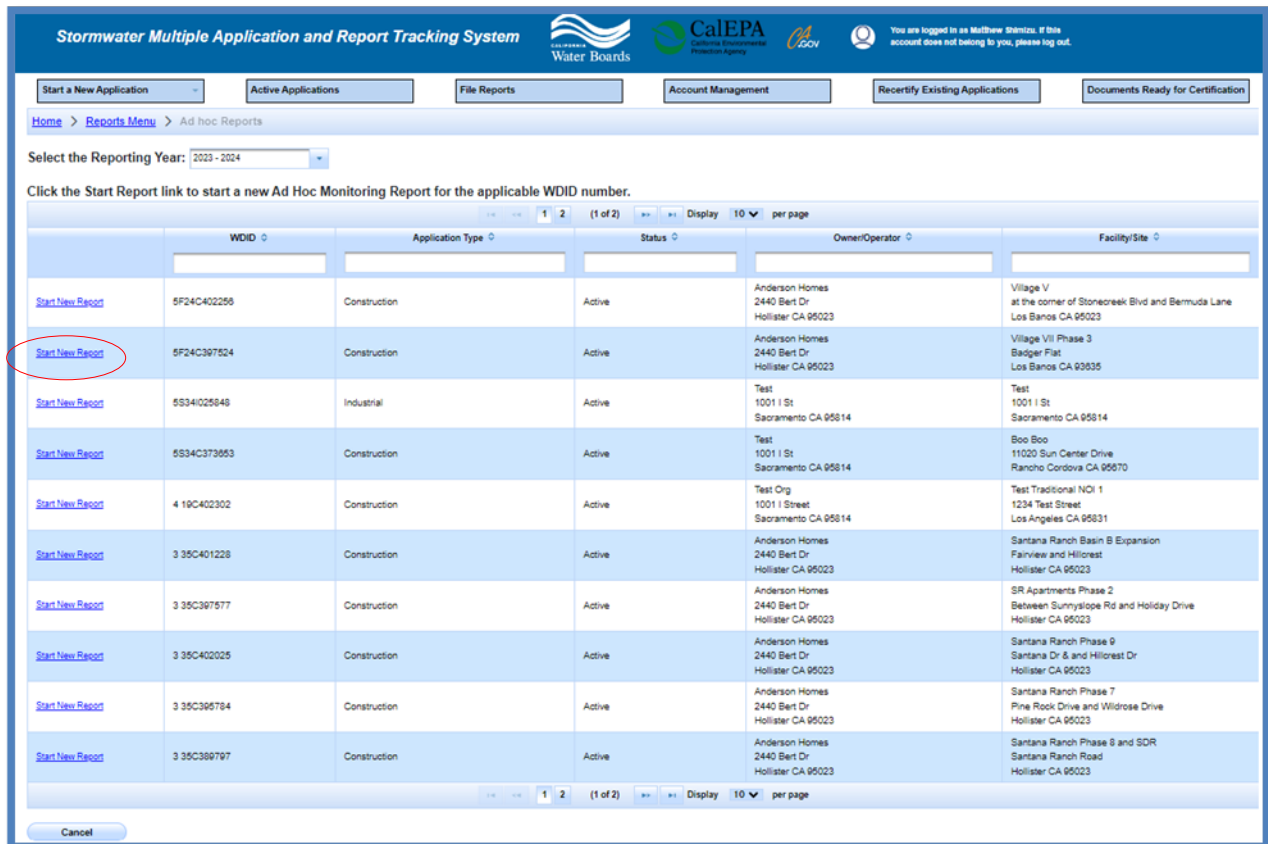


6. Select the applicable reporting year.



Note: If the reporting year is selected and no results display, then either the annual report has not been generated for the selected reporting year, or the user account is not correctly linked to the Waste Discharge Identification (WDID) number. In the latter case, please contact the LRP to link the user account to the WDID number. Help Guide on how to link SMARTS users to WDID numbers, [Managing and Linking Users](#).

7. Select Start New Report next to the applicable WDID Number.



8. Stormwater Monitoring Report- General Information

Start the Ad Hoc Report – General Information.

Select the “Event Type” and click “Start Monitoring Report”.

Note: If the owner or facility information is outdated, file a Change of Information (COI). To update the organization address or name refer to the Organization COI help guide, [Change of Information for Organization \(Org COI\) \(Part 1 Change of Address\)](#). Refer to the Facility COI help guide to update any Facility information, [Change of Information for Facility \(COI\)](#).

General Info

In order to change the information of an NOI, please click the link: [Click here to go to NOI screens](#)

A. Event Type:
Event Type:

B. Owner Information (Read-Only):

Owner Name:	Test	Contact Name:	RWQCB Test
Owner Address:	1001 I Street	E-mail:	r5s_stormwater@waterboards.ca.gov
City/State/Zip:	Sacramento CA 95814	Phone:	999-999-9999

C. Site Information (Read-Only):

Site Name:	Mine	Contact Name:	RWQCB Test
Physical Address:	Not yours street	E-mail:	r5s_stormwater@waterboards.ca.gov
City/State/Zip:	Auburn CA 95814	Phone:	999-999-9999

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Note for Dischargers with an active Compliance Option:

Dischargers with a Compliance Option will see “Rainfall amount” and “Discharge Volume Estimate” fields in the “Event Details” section. The “Rainfall amount” and “Discharge Volume Estimate” is required for facilities with an active On-Site Compliance Option. Dischargers opting for an On-Site Compliance Option are required to submit monitoring results for infiltrated water, if applicable, and influent entering the BMP(s). This information will not be used for enforcement of water quality standards or Industrial General Permit compliance, but to provide feedback on the effectiveness of Compliance Options. Refer to the monitoring and reporting requirements found in Section II. H of Attachment I of the Industrial General Permit for more information.

Storm Water Monitoring Report

Facility Name:	Operator Name:	WDID:
Compliance Group:	Report Period:	Report Status:

General Info
Monitoring Location
Raw Data
PET
Data Summary
Attachments
Notes
Certify
Status History
Back to Report Main

In order to change the information of an NOI, please click the link [Click here to go to NOI screens](#)

A. Event Details:

Event Type:	Qualifying Storm Event *
Rainfall amount:	<input type="text"/> Inches/Hour - Format: 9999.99
Discharge Volume Estimate:	<input type="text"/> Gallons - Format: 9999.99

B. Owner Information (Read Only):

Owner Name:	Contact Name:
Owner Address:	E-mail:
City/State/Zip:	Phone:

C. Site Information (Read-Only):

Site Name:	Contact Name:
Physical Address:	E-mail:
City/State/Zip:	Phone:

* - Indicates required.

- ***Rainfall Amount:** the size of each rain event, in inches of rain per hour, that resulted in a discharge from the BMP(s) for which data are being reported.
- ***Discharge Volume Estimate:** the estimated volume, in gallons, of the corresponding discharge.

9. Monitoring Location

Select locations that were already created, or they can create new locations. If the user has already created locations, please proceed to Step 12 to enter sampling information.

10. Select "Create New Monitoring Location."

General Info
Monitoring Location
Raw Data
PET
Data Summary
Attachments
Notes
Certify
Status History
Back to Report Main

Click on "Create New Monitoring Location" to add a monitoring location. To view/edit/delete previously entered data, use the table below.

<input type="button" value="Create New Monitoring Location"/>

Monitoring Location Name	Discharge Point Type	Description	Latitude	Longitude	Status	Delete

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11. Enter “Monitoring Location” information.

NOTE: Fields marked with an asterisk are required. Each field entry is described below.

The screenshot shows a web application interface for adding or editing a monitoring location. The form is titled "Add/Edit Monitoring Location" and has a navigation bar at the top with tabs for "General Info", "Monitoring Location", "Raw Data", "PET", "Data Summary", "Attachments", "Notes", "Certify", "Status History", and "Back to Report Main". The form fields are as follows:

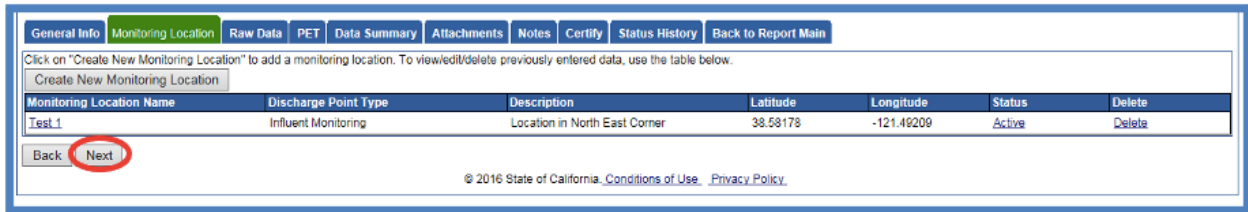
- Facility: Mine *
- Discharge Point Type: Select *
- TMDL or Ocean Plan: N/A
- Water Body Name: Select
- Monitoring Location Name: [Text Input] *
- Description: [Text Area]
- Latitude: [Text Input] *(Decimal degrees only, minimum 5 significant digits Ex: 99.99999)
- Longitude: [Text Input] *View Map(Decimal degrees only, minimum 5 significant digits Ex: 99.99999)
- Accuracy: Select
- Datum: Select
- Status: Active *

Buttons for "Save" and "Cancel" are located at the bottom left of the form. A footer note states "* - Indicates required." and a copyright notice for the State of California is at the bottom center.

- ***Discharge Point Type: Effluent, Influent, Internal, Receiving Water.** If sampling stormwater from a discharge location leaving the facility, this is considered effluent monitoring.
- ***TMDL or Ocean Discharge:** If the user is not sure, contact the local Regional Water Quality Control Board.¹ See Attachments E & G of the Industrial General Permit for more information.
- **Water Body Name:** Select the name of the water body to which stormwater runoff from the facility flows.
- ***Monitoring Location Name (25 Characters):** The name of the discharge location. Each discharge location at the facility should be uniquely identified.
- **Description:** Although this field is not required, it is recommended that a description of the monitoring location be entered (e.g., NW corner outfall).
- ***Latitude and Longitude (lat/lon):** Users can click on the “view map” link to locate the facility and maneuver to the where the sample was collected. Click the “Set Coordinates” button near the top of the window to have the latitude and longitude of the pin populate into the monitoring location latitude and longitude field.
- **Accuracy:** Accuracy of the location inputted from the lat/lon.
- **Datum:** Map datum of the location inputted from the lat/lon. If the user used the “view map” feature, select WGS84.
- ***Status:** Active or inactive (e.g., “active” is for current monitoring locations, and “inactive” is for previous monitoring location that are no longer used).

¹[Regional Water Board Contact Information](http://www.swrcb.ca.gov/water_issues/programs/stormwater/contact.shtml)
(http://www.swrcb.ca.gov/water_issues/programs/stormwater/contact.shtml)

12. Once the monitoring location is saved it displays in all future reports started.



The screenshot shows a web application interface with a navigation bar at the top containing tabs: General Info, Monitoring Location (selected), Raw Data, PET, Data Summary, Attachments, Notes, Certify, Status History, and Back to Report Main. Below the navigation bar, there is a text instruction: "Click on 'Create New Monitoring Location' to add a monitoring location. To view/edit/delete previously entered data, use the table below." A button labeled "Create New Monitoring Location" is visible. Below this is a table with the following data:

Monitoring Location Name	Discharge Point Type	Description	Latitude	Longitude	Status	Delete
Test1	Influent Monitoring	Location in North East Corner	38.58178	-121.46200	Active	Delete

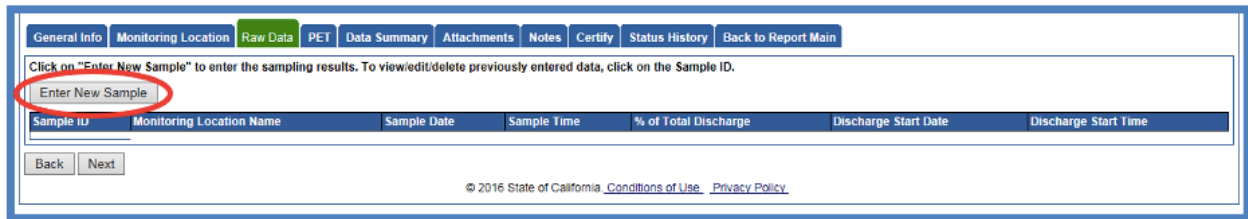
At the bottom left of the table area, there are two buttons: "Back" and "Next". The "Next" button is circled in red. At the bottom center, there is a copyright notice: "© 2016 State of California. Conditions of Use. Privacy Policy."

Add as many monitoring locations as needed for the facility. When all monitoring locations are entered, select "Next" to move on to the "Raw Data" tab.

13. Raw Data

Enter sampling results for the created monitoring locations. Use the "Raw Data" tab to enter sample results on screen or use the "SPET" (SMARTS Parameter Entry Tool) tab to create an Excel file containing results for upload.

14. To enter data on the "Raw Data" tab, select "Enter New Sample."



The screenshot shows the same web application interface, but the "Raw Data" tab is selected in the navigation bar. Below the navigation bar, there is a text instruction: "Click on 'Enter New Sample' to enter the sampling results. To view/edit/delete previously entered data, click on the Sample ID." A button labeled "Enter New Sample" is circled in red. Below this is a table with the following data:

Sample ID	Monitoring Location Name	Sample Date	Sample Time	% of Total Discharge	Discharge Start Date	Discharge Start Time
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At the bottom left of the table area, there are two buttons: "Back" and "Next". At the bottom center, there is a copyright notice: "© 2016 State of California. Conditions of Use. Privacy Policy."

15. Enter the Sample Information

- **Monitoring Location:** Select the monitoring location for which the user will be entering data. The drop-down list is populated from entries made on the “Monitoring Location” tab entered previously.
- **Sample Date and Time:** the date and time the sample was taken (time is in 24-hour format).
- **% of Total Discharge:** Approximate percentage of volume discharged through the location that is being monitored, compared to total volume discharged from site.
- **Estimated Discharge Start Date and Time:** the date and time the discharge started at that specific monitoring location (time is in 24-hour format). *Required for those with an active Compliance Option
- **Estimated Discharge End Date and Time:** the date and time the discharge ended at that specific monitoring location (time is in 24-hour format). *Required for those with an active Compliance Option.

16. SMARTS automatically populates parameters from the “Requirements” tab in the Notice of Intent (NOI). Additional parameters sampled may be added or parameters deleted for which there are no monitoring results.

The screenshot shows the 'Raw Data' tab of a SMARTS monitoring report. At the top, there are navigation tabs: General Info, Monitoring Location, Raw Data (selected), PET, Data Summary, Attachments, Notes, Certify, Status History, and Back to Report Main. Below the tabs, there are input fields for 'Monitoring Location', 'Sample Date/Time', and '% of Total Discharge'. There are also fields for 'Estimated Discharge Start Date/Time' and 'Estimated Discharge End Date/Time'. A table lists parameters with columns: Parameter, ND/DNQ Entry Result Qualifier, Result, Unit Conversions Units, Analytical Method, Method Detection Limit (MDL), Reporting Limit (RL), Analyzed By, Entry By, and Delete. The 'Delete' column contains 'Delete' links for each parameter. A red circle highlights the 'Delete' link for 'Total Suspended Solids (TSS)'. Below the table, there is a button labeled 'Add Additional Parameter' which is also circled in red. At the bottom, there are buttons for 'Save & Stay', 'Save & Add New Sample', 'Save & Back To List', and 'Delete Sample'.

Parameter	ND/DNQ Entry Result Qualifier	Result	Unit Conversions Units	Analytical Method	Method Detection Limit (MDL)	Reporting Limit (RL)	Analyzed By	Entry By	Delete
Copper, Total	=		mg/L	Select			Lab	Raw Data	Delete
Zinc, Total	=		mg/L	Select			Lab	Raw Data	Delete
Oil and Grease	=		mg/L	Select			Lab	Raw Data	Delete
pH	=		SU	Select			Lab	Raw Data	Delete
Total Suspended Solids (TSS)	=		mg/L	Select			Lab	Raw Data	Delete

To add additional parameters, click the “Add Additional Parameters” button.

- a.) To add a parameter only to this report, select “Cancel”.
- b.) To add a parameter to this and all future reports select “OK”.

The screenshot shows a 'Parameter Search' dialog box. It has a title bar 'Parameter Search' and a subtitle 'Enter search criteria and click 'Search''. There are two input fields: 'Parameter Name' and 'CAS Number'. Below the fields are 'Search' and 'Cancel' buttons, and a link for 'Parameter Reference List'. Below the dialog box, there is a table with the following data:

Parameter	Attribute Description	Cas Number	Pcs Number	Action
Copper	Copper, Total Recoverable		01119	Select
Copper	Copper, Percent Removal		51402	Select
Copper	Copper, Dissolved		01040	Select
Copper	Copper, Total		01042	Select

Below the table, there is a message box with the text: 'The page at https://water24.waterboards.ca.gov says: Would you like to add this parameter to all reports associated with WDID above?'. At the bottom of the message box, there are two buttons: 'OK' and 'Cancel'. Red arrows point from the 'OK' button to 'b.)' and from the 'Cancel' button to 'a.)'.

17. Enter results from sample analysis.

- **Result:** Enter the numerical value.
- **Units:** The user cannot change units in this column so please be sure to enter the result value correctly. (Some unit conversion factors are available by selecting the hyperlink above the “Units” column).
- **Analytical Method:** Select the method that was used to analyze for the parameter being entered. Dischargers must use U.S. EPA-approved sufficiently sensitive analytical test methods, which are listed in 40 CFR 136.3. If a method is not available in the drop-down menu, the user can request for it to be added by contacting the Stormwater Help Desk (stormwater@waterboards.ca.gov).
- **Method Detection Limit (MDL):** This is provided by the lab.
- **Reporting Limit (RL):** This is provided by the lab.
- **Analyzed By:** Select “Lab” or “Self” (e.g., field monitoring of pH by a discharger representative is consider “self”).

Note: If the analytical result is less than the Method Detection Limit:

- Use “**ND**” (Not Detected) as the qualifier.
- Leave the “Result” field blank.
- Enter the Method Detection Limit.

If the analytical result is less than Reporting Limit but greater than or equal to the Method Detection Limit:

- Use “**DNQ**” (Detected, Not Quantifiable) as the qualifier.
- Enter the test result.
- Enter the Method Detection Limit and Reporting Limit

Note: pH paper does not have a standard test method, it is appropriate to select “pH_Paper” as the test method. Most pH paper is designed to provide a very coarse measurement of pH. A method detection limit is required to be entered and since pH paper has no MDL, enter the number one (1) in the column.

Portable Calibrated Meters are marked as “pH field” test method. Since all meters are different and calibrated with a range of buffer solutions that provide no MDL, users may enter the number one (1) in the column.

Click one of the save buttons to continue:

- Save & Stay: Save and remain on screen.
- Save & Add New Sample: Save and start a new Sampling Event.
- Save & Back to List: Save and return to the initial Raw Data screen.
- Delete: Delete this sample and all entered data.

18. Data Summary

Select the “Data Summary” tab to verify that all information was correctly entered in the “Raw Data” tab or data uploaded on the “PET” tab; the “Entry From” column indicates which of these tabs was used for each row. If changes are needed, return to the “Raw Data” tab to correct entries. Data uploaded on the “PET” tab must be removed, corrected in the original file, and then re-uploaded.

Monitoring Location	Sample Date	Sample Time	% of Total Discharge	Parameter	Result in Units	Analytical Method	Method Detection Limit (MDL)	Reporting Limit (RL)	Analyzed By	Entry From	Delete
Test 1	02/25/2016	10:00		Oil and Grease	ND mg/L	E1664A	1	5	LAB	Raw Data	Delete
Test 1	02/25/2016	10:00		pH	=6.5 SU	pH_Field	1		SELF	Raw Data	Delete
Test 1	02/25/2016	10:00		Total Suspended Solids (TSS)	=60 mg/L	A2540D	20		LAB	Raw Data	Delete

19. Attachments

User must upload any analytical lab report(s). “Click Upload Attachment”

Please click on the “Upload Attachment” button to upload the corresponding files. **Upload Attachment**

Attached files: The following are the current documents related to the SWARM Report. Click on the Attachment ID to view them.

Attachment ID	File Type	File Title	File Description	Document Date	Part No.	Date Attached	Upload By	Delete
No records found.								

Please click on the "Upload Attachment" button to upload the corresponding files.

Attachment File Type	Attachment Title	File Description	Part No.	Document Date	File Name
Laboratory Results	Lab Report	Laboratory Analysis for Samples	Part 1 of 1		Browse...

Upload Files Cancel Add New Row

Attached files: The following are the current documents related to the SWARM Report. Click on the Attachment ID to view them.

Attachment ID	File Type	File Title	File Description	Document Date	Part No.	Date Attached	Upload By	Delete
No records found.								

Back Next

- **Attachment File Type:** "Laboratory Results".
- **Attachment Title:** Enter the title of the document.
- Click **Browse:** Locate the file on the computer and select it.
- **Upload Files:** Select "Upload Files" when all attachments are ready to be uploaded.

Click "Next" to continue to the "Notes" tab.

Note: The maximum file size is 100MB and the file name cannot be longer than 30 characters and does not contain any special characters or symbols.

20. Notes

The user can enter any notes or comments about the Ad Hoc Report in this tab. Click "Next" to continue to "Certify" the report.

General Info Monitoring Location Raw Data PET Data Summary Attachments **Notes** Certify Status History Back to Report Main

Note Date: 02/29/2016 Note By:

Notes Test Note Save

Existing Comments: Click on "Edit" to edit the corresponding comments record. Click on "Delete" to delete the corresponding comments record.

Note Type	Note Text	Note Date	Note By	Edit	Delete
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Back Next

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21. Certify

This tab provides a "Perform Completion Check" button to verify the mandatory fields are filled out.

General Info Monitoring Location Raw Data PET Data Summary Attachments Notes **Certify** Status History Back to Report Main

Before certifying the report, the system must verify that all required sections have been completed. To perform this check, click the button below:

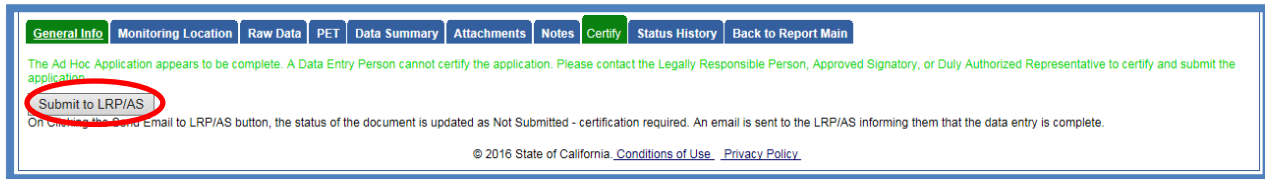
Perform Completion Check

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The "Perform Completion Check" function provides a notification of any errors that require corrected prior to submission of the Ad Hoc report (e.g., lab results were

uploaded incorrectly).

Any user may perform this check, if a Data Entry Person (DEP) performs the check and the report is complete, the system provides a “Notify LRP/DAR” button. Pressing the button notifies the LRP or DAR that the report is completed and requires their certification.



22. LRP or DAR Certification

There are two options for the LRP or DAR to submit the Ad Hoc Report:

- a. If the DEP has properly sent the Ad Hoc for certification to the LRP or DAR and set the report status to “Not Submitted – certification required”, the LRP or DAR may access the “Documents Ready for Certification” SMARTS menu option. Here the LRP or DAR can see all items marked for their certification.
 - Select the report to certify by checking the box next to the Report ID.
 - Check the box next to the certification statement, answer the security questions, and enter the user account password.
 - Click “Certify Selected” to submit the report.

The screenshot shows the SMARTS application interface for Ad Hoc Reports. It features a table with columns: Select, Event ID, Event Type, Reporting Period, Sampling Date, WDID, Permit Type, Operator/Owner Name & Address, Facility/Site Name & Address, and Ad Hoc PDF. The first row is selected, with a red circle around the checkbox in the 'Select' column. Below the table is the 'Certification & Submission Checklist' section. It contains a certification statement with a red circle around the checkbox. Below the statement is the 'Certified By' section with fields for Certifier Name (Matthew Shimizu), Certifier Title (Scientific Aid), and Date (02/02/2024). There are two security questions: "What was your High School Mascot?" and "Enter your password:", both with red circles around the input fields. At the bottom left, there is a "Certify Selected" button, also circled in red.

Select	Event ID	Event Type	Reporting Period	Sampling Date	WDID	Permit Type	Operator/Owner Name & Address	Facility/Site Name & Address	Ad Hoc PDF
<input checked="" type="checkbox"/>	1267137	Rain Event	09/26/2023-09/28/2023	09/27/2023	5534C3736	Constructor	Test 10011 St Sacramento CA 95814	Boo Boo 11020 Sun Center Drive Rancho Cordova CA 95670	Adhoc PDF

Certification & Submission Checklist

You can now certify the above documents by completing the form below:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, to the best of my knowledge and belief, the information submitted is, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I am also aware that my user ID and password constitute my electronic signature and any information I indicate I am electronically certifying contains my signature. I understand that my electronic signature is the legal equivalent of my handwritten signature. My signature on this form certifies that my electronic signature is for my own use, that I will keep it confidential, and that I will not delegate or share it with any other person. Should I wish to delegate such authority, I will do so formally in writing and electronically notify the State Water Board using SMARTS of such delegation within 10 days of the delegation. I further certify that I will protect my electronic signature from unauthorized use, and that I will contact the State Water Board, within two business days of discovery, if I suspect that my electronic signature has been lost, stolen, or otherwise compromised.

Certified By

Certifier Name: Matthew Shimizu
Certifier Title: Scientific Aid
Date: 02/02/2024

Please answer your security questions before certifying the document.

What was your High School Mascot?

Enter your password:

Note: If a checkbox is not available under the “Select” column, then the LRP or DAR does not have their signed Electronic Authorization Form on file. Once the signed form is on file, the LRP or DAR can select that checkbox.

- b. If the report is not listed in the “Documents Ready for Certification” section, the LRP or DAR may access the report directly.
- Log in and go to “File Reports” in the main menu.
 - Go to the Ad Hoc Monitoring Reports.
 - Locate the applicable Report ID number.
 - Click on the “Certify” tab and perform the completion check.
 - After reading the certification statement check the box, answer the security questions, and enter the user account password.
 - Click Submit/Certify

General Info | Monitoring Location | Raw Data | PET | Data Summary | Attachments | Notes | **Certify** | Status History | Back to Report Main

Completion/Error Check Completed: Report appears to be complete!

Please take a moment to review, print (if necessary), and certify your submission.
[Review and Print Ad Hoc Report](#)
You can now save this Ad Hoc Report after completing the form below.

Select Certification & Submission check list

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Certifier Details

Certifier Name: Test Date Report Received: 03/04/2016

Certifier Title: Test

Please answer your security question and password before certifying the document.

What is your father's middle name?

Please enter your password

Submit / Certify | Certify Later

On Clicking the Certify Later button, the status of the document is updated to Not Submitted - certification required. You can later certify it in bulk by going to Applications submitted to LRP for certification (NOI, NOT, Annual Report, Ad Hoc Report, COI) in Pending Documents link in the Main Menu.

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23. A confirmation screen displays the submitted Ad Hoc Report’s certification details.

Storm Water Monitoring Report

Facility Name: Mine Operator Name: Test WDID: 5S29I025869
Report Period: 2015-16 Report Status: **Submitted**

General Info | Monitoring Location | Raw Data | PET | Data Summary | Attachments | Notes | **Certify** | Status History | Back to Report Main

Your electronic event Report has been successfully received by the State Water Resources Control Board’s database and is hereby certified. Your confirmation information for this certification is as follows:

WDID	5S29I025869
Report Period	2015-16
Certifier Name	
Date Certified	03/04/2016
Certification ID	865708

All records must be retained for 5 years from the date of the report or monitoring activity.

[Print Ad Hoc Report](#)

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If an Ad Hoc Report was submitted in error, the Legally Responsible Person may “Remand” the report. Click the “Remand” link to change the report status to “Not Submitted”. After the corrections are made, resubmit the report.

Storm Water Annual Report Monitoring (SWARM)

Facility Name: Mine Operator Name: Test WDID: 5S29025869
Report Period: 2015-16

Annual Report:
Click on the Report ID below to access the Industrial Annual Report.

Report ID	Report Type	Status	Due Date	Date Submitted	Submitted By	Remand
849291	Annual Report	Not Submitted	07/01/2016			

Ad Hoc Report:

Click on the "New Ad Hoc Report" button to start a new Industrial Ad Hoc Report. The electronic Ad Hoc Report screens are used to enter Rain Event and Non-Storm Water Discharge Event sampling/monitoring data collected.

Ad Hoc Reports associated with this Annual Report are listed below. Click on the Event ID link to access an Ad Hoc Report.

Event ID	Event Type	Start Date & Time	End Date & Time	Status	Received Date	Remand	Delete
865708	Qualifying Storm Event	07/01/2015 00:00	06/30/2016 00:00	Submitted	03/04/2016	Remand	

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