

**STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER RIGHTS
CHANGE OF OWNERSHIP FORM**

This form is the official method to notify the State Water Resources Control Board about ownership changes for water rights applications, permits, licenses, or registrations. To comply with regulations, submit this form within 30 days of the ownership change. Failure to do so could result in fines of up to \$500 per day for new owners (Cal. Code Regs., tit. 23, §831). Please complete the form timely to avoid penalties.

Submit this form by:

Email to: changerequest@waterboards.ca.gov; **or**
Fax to: (916) 341-5400.

1. Water Right ID(s) associated with this change of ownership:

2. New owner information:
Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ Email: _____
3. Additional known owners (if applicable). Attach additional pages, if necessary.
Additional Owner(s) Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ Email: _____
4. Provide the contact information for the person that all correspondence related to this water right(s) should be sent to:
Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____ Email: _____

Indicate whether this is an Owner or Agent (check one): Owner Agent
5. Additional information or other instructions regarding this change, if any. Attach additional pages, if necessary:

6. Contact information of person submitting this form. To assist us in completing your request, state your relationship to the water right(s) (check one):

Previous Owner

New Owner

Agent

Provide your name and contact information in case we have questions:

Name: _____ Company (if applicable): _____

Email: _____ Phone: _____

Signature: _____ Date: _____