

ASBS TASK FORCE MEETING MINUTES

Monday, March 31, 2008

Attendees

Sarah Allen, <i>Pt. Reyes National Seashore</i>	Jack Gregg, <i>Calif. Coastal Commission</i>
Eugene Bromley, <i>U.S. EPA</i>	Michelle Mehta, <i>Natural Resources</i>
Chris Crompton, <i>County of Orange</i>	<i>Defense Council</i>
Angela Haren, <i>Calif. Coastkeeper Alliance</i>	Dominic Gregorio, <i>State Water Resources</i>
Steve Leiker, <i>County of Monterey</i>	<i>Control Board (SWRCB)</i>
Amber Mace, <i>Calif. Ocean Science Trust</i>	Connie Anderson, <i>SWRCB</i>
Peter Raimondi, <i>U.C. Santa Cruz</i>	Jim Maughan, <i>SWRCB</i>
Mark Carr, <i>U.C. Santa Cruz</i>	Julé Rizzardo, <i>SWRCB</i>

Items Discussed

1:00 PM – 1:15 PM **Welcome and Introductions**

1:15 PM – 1:30 PM **Update on ASBS Guidelines**

- Reviewed Comments Received & Incorporated

1:30 PM – 2:00 PM **Concept Proposal Application**

- The Financial Assistance Application Submittal Tool (FAAST) will be used by applicants to apply for funding.
- Concept Proposal Application Workshops will be held:
 - April 17, 2008 @ Southern California Coastal Water Research Project
 - April 23, 2008 @ North Coast Regional Water Quality Control Board

2:00 PM – 2:45 PM **Concept Proposal Review**

- The group discussed the Concept Proposal Evaluation Criteria on Pages 33 to 34 of the Guidelines
- Additional guidance is needed for reviewers to understand and apply the concept proposal evaluation criteria
- The FAAST Online system will be used by the Task Force to review Concept Proposals electronically
 - Only a web-browser is needed to access the system
 - User accounts will be emailed out to Task Force members so they can access the FAAST Online system
- Task Force members will be trained by State Water Board how to use the FAAST system to do reviews of proposals
- Program Guidelines are written to allow the Task Force discretion to recommend up to 3 percent of the available funds (Approx \$1 Million) be used for effectiveness monitoring. Further discussion needed on this at future meetings.

- The group needs to further discuss how best to use the Clean Beaches group

2:45 PM – 3:00 PM **Review Action Items and Set Next Meeting**

CHECK BOX	ACTION ITEM	PERSON RESPONSIBLE
<input type="checkbox"/>	Provide a list of who has attended the Guideline Scoping Workshops to Dominic Gregorio and Jack Gregg	State Water Board, Division of Financial Assistance staff
<input type="checkbox"/>	Talk to Los Angeles County about partnering with parties responsible for the Fitzgerald Marine Reserve to apply for ASBS funding.	Dominic Gregorio, State Water Board, Division of Water Quality
<input type="checkbox"/>	Provide Task Force with guidance for Concept Proposal Review Criteria <ul style="list-style-type: none"> - more detailed Appendix C, showing how many discharges are from which sources, and the relative priority of those discharges within the ASBS. - A few additional sentences to describe what is meant by each of the Concept Proposal Review Questions listed in Appendix D-2 of the Guidelines 	State Water Board, Division of Financial Assistance staff
<input type="checkbox"/>	Prepare a one paragraph summary on each applicant's past performance / related projects to help evaluate Concept Proposal Review Question #8	State Water Board, Division of Financial Assistance staff
<input type="checkbox"/>	Provide Task Force with Training on use of FFAST Online system to complete technical reviews	State Water Board, Division of Financial Assistance staff
<input type="checkbox"/>	Set up next Task Force meeting for June 17 in Oakland	Amber Mace and State Water Board, Division of Financial Assistance staff

NEXT MEETING

* June 17, 2008, 10 AM to 3 PM in Oakland. Amber Mace of Ocean Science Trust tentatively offered their office in Oakland. Details and an agenda will be emailed to Task Force members.