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**Please consider the following in preparing and adopting your resolution:**

* **See the bottom half of this page for template language. You are strongly encouraged to use this exact language. If it’s absolutely necessary to modify the language, please discuss first with your Grant Manager.**
* **If you would prefer, it is acceptable to submit a draft resolution with the full proposal and follow up with the adopted resolution prior to agreement execution.**
* **In the “Authorized Representative” space, it is best to specify a title rather than a person. If desired, any designees can be documented with a subsequent letter from the Authorized Representative.**
* **For the “Project” space, please use the project name you have agreed upon with your Grant Manager.**

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AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO:

WHEREAS

RESOLVED BY THE

OF THE \_\_\_\_\_\_\_\_\_\_ (the “Entity”), AS FOLLOWS:

The \_\_\_\_\_\_\_\_\_\_ (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, application materials for a funding agreement from the State Water Resources Control Board for the \_\_\_\_\_\_\_\_\_\_ (the “Project”).

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the application, including executing a funding agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity’s responsibilities under the funding agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the held on \_\_\_\_\_\_\_\_\_\_\_\_\_.

(Name, Signature, Date, Seal of the Clerk or Authorized Record Keeper of the Governing Board)