

**STATE WATER RESOURCES CONTROL BOARD  
RESOLUTION NO. 2015-0022**

DELEGATES AUTHORITY TO THE EXECUTIVE DIRECTOR, THE CHIEF DEPUTY  
DIRECTOR, OR THE DEPUTY DIRECTOR OF THE DIVISION OF ADMINISTRATIVE  
SERVICES TO EXECUTE CERTAIN CONTRACTS AND AMENDMENTS

WHEREAS:

1. The Division of Administrative Services administers routine service contracts and interagency agreements with both public and private entities in support of the State Water Resources Control Board (SWRCB) and Regional Water Quality Control Boards (RWQCBs). The contracts are for non-controversial activities, involve the transaction of routine State business, and do not involve significant policy decisions that would require the consideration of the SWRCB during publicly held Board meetings.
2. In [Resolution No. 2002-0105](#), the SWRCB delegated authority for such non-controversial contract approvals to SWRCB Executive Staff. This resolution limited such authority to execute contracts and amendments to contracts and amendments of no more than \$500,000.00 in value and no more than three years in length.
3. The SWRCB is seeking to streamline contract and amendment processing. Increasing the delegated authority amount for SWRCB Executive staff to approve contracts and amendments of up to \$750,000.00 from the currently approved level of \$500,000.00 will assist Executive Staff and the Division of Administrative Services in streamlining contracting processing.
4. The Division of Administrative Services ensures that the SWRCB conducts its contracting activities in compliance with State contracting laws, regulations, policies and procedures.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board hereby authorizes the Executive Director, Chief Deputy Director, or the Deputy Director of the Division of Administrative Services to execute, for and on behalf of the SWRCB and RWQCBs, contracts, interagency agreements and amendments described herein and to perform all acts and to do all things necessary and convenient to implement such contracts, interagency agreements and amendments. This delegation shall be limited to the following actions:
  - 1.1. Execution for and on behalf of the SWRCB and RWQCBs contracts with public and private entities that do not involve loans or grants under the delegated authority of the Division of Financial Assistance, Deputy Director approved under [Resolutions Nos. 2003-0042](#), [2014-0013](#), [2014-0014](#), or [2014-0027](#), and that the contract or amendment individually involve no more than \$750,000.00 or three years in duration.
  - 1.2. Execution for and on behalf of the SWRCB and RWQCBs contract amendments with public and private entities that do not involve loans or grants under the delegated authority of the Division of Financial Assistance, Deputy Director approved under Resolutions 2003-0042, 2014-0013, 2014-0014, or 2014-0027. This authority is limited

to those amendments that do not have the effect of making any contract, as amended, involve more than \$750,000.00 or three years in duration, unless: no cost to the state will be incurred as a result of a longer extension, such extension does not conflict with SWRCB policy, and would not unduly impede other activities of the SWRCB.

2. Notwithstanding the foregoing, all contracts with state officers or employees or appointed state officials, or with former state officers or employees or appointed state officials, shall comply with the provisions of Public Contract Code Section 10410 et seq., and except for any contract requiring a person's services as an expert witness in a civil case, shall require approval of the SWRCB at a public Board Meeting.
3. Except as otherwise specifically provided by the SWRCB, the Executive Director, or the Executive Director's designee shall be the duly authorized representative of the SWRCB for the purpose of making a final determination of any dispute arising under or relating to the performance of any contracts to which the SWRCB is a party.
4. The Deputy Director of the Division of Administrative Services may redelgate his/her responsibilities herein as appropriate to managerial staff within the Division of Administrative Services.
5. This resolution will supersede Resolution 2002-0105; and
6. That this authorization shall remain in full force and effect until modified or revoked by the SWRCB.

### CERTIFICATION


The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on April 21, 2015.

AYE:           Chair Felicia Marcus  
                  Vice Chair Frances Spivy-Weber  
                  Board Member Tam M. Doduc  
                  Board Member Steven Moore  
                  Board Member Dorene D'Adamo

NAY:           None

ABSENT:       None

ABSTAIN:      None

  
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Jeanine Townsend  
Clerk to the Board