

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2025-0003**

DELEGATES AUTHORITY TO THE EXECUTIVE DIRECTOR, THE CHIEF
DEPUTY DIRECTOR, OR THE DEPUTY DIRECTOR OF THE DIVISION OF
ADMINISTRATIVE SERVICES TO EXECUTE CERTAIN CONTRACTS AND
AMENDMENTS

WHEREAS:

1. The Division of Administrative Services administers routine contracts, including interagency agreements, with both public and private entities in support of the State Water Resources Control Board (State Water Board) and the Regional Water Quality Control Boards (Regional Water Boards) that are not Information Technology service contracts or Information Technology interagency agreements. The contracts are for non-controversial activities, involve the transaction of routine State business, and do not involve significant policy decisions that would require the consideration of the State Water Board during publicly held Board meetings.
2. In State Water Board [Resolution No. 2015-0022](#), the State Water Board delegated authority for such non-controversial contract approvals to State Water Board Executive Staff. This resolution limited such authority to execute contracts and amendments thereof of no more than \$750,000.00 in value and no more than three years in length.
3. The State Water Board is seeking to streamline contracting processing. Increasing the delegated authority amount for State Water Board Executive Staff to approve contracts and amendments thereof of up to \$1,500,000.00 from the currently approved level of \$750,000.00 will assist Executive Staff and the Division of Administrative Services in streamlining contracting processing.
4. The Division of Administrative Services ensures that the State Water Board conducts its contracting activities in compliance with State contracting laws, regulations, policies and procedures.

THEREFORE BE IT RESOLVED THAT:

The State Water Board:

1. Authorizes the Executive Director, the Chief Deputy Director, the Deputy Director of the Division of Administrative Services, or designee, to enter into, execute, and to perform all acts and to do all things necessary and

convenient for implementation of any contracts, including interagency agreements, for no more than \$1,500,000.00 and no more than three years in duration for and on behalf of the State Water Board and Regional Water Boards (collectively the Water Boards). This delegation does not include authority to take the above-described actions with respect to any of the following:

- a. Information Technology service contracts, including interagency amendments, the delegation of authority for which is provided under State Water Board Resolution No. 2019-0061.
 - b. Financial assistance agreements, including grants and loans, the delegation of authority for which is provided under separate, specific State Water Board Resolutions.
 - c. Any contract with state officers or employees or appointed state officials, or with former state officers or employees or appointed state officials, which contract shall comply with the provisions of Public Contract Code section 10410 et seq. and shall require approval of the State Water Board at a public Board Meeting, except for any contract requiring a person's services as an expert witness in a civil case.
2. Except as provided in subparagraphs (a), (b), and (c) of paragraph (1), authorizes the Executive Director, the Chief Deputy Director, the Deputy Director of the Division of Administrative Services, or designee, to enter into, execute, and to perform all acts and to do all things necessary and convenient for implementation of any amendment of any contracts, including interagency agreements, where the amendment does not have the effect of increasing the amount of the contract, as amended, to be for more than \$1,500,000.00 or increasing the duration of the contract, as amended, to be more three years in duration, unless no cost to the state will be incurred as a result of a longer extension, such extension does not conflict with State Water Board policy, and such extension would not unduly impede other activities of the State Water Board.
 3. Except as otherwise specifically provided by the State Water Board, the Executive Director or the Executive Director's designee shall be the duly authorized representative of the State Water Board for the purpose of making a final determination of any dispute arising under or relating to the performance of any contracts to which the State Water Board is a party.

4. This resolution supersedes State Water Board [Resolution No. 2015-0022](#).

CERTIFICATION

The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on January 22, 2025.

AYE: Chair E. Joaquin Esquivel
Board Member Sean Maguire
Board Member Laurel Firestone
Board Member Nichole Morgan

NAY: None

ABSENT: Vice Chair Dorene D'Adamo

ABSTAIN: None



Courtney Tyler
Clerk to the Board