

NPDES Order CAS 000005
GENERAL PERMIT FOR STORM WATER DISCHARGES ASSOCIATED WITH
SMALL LINEAR UNDERGROUND/OVERHEAD PROJECTS
NOTICE OF INTENT (NOI)

I. NOI STATUS AND TYPE (SEE INSTRUCTIONS)

STATUS:	1. <input type="checkbox"/> New Construction	2. <input type="checkbox"/> Change of Information for WDID#	
TYPE:	1. <input type="checkbox"/> TIER I SMALL LUP (Complete I, II, V, and X)	2. <input type="checkbox"/> TIER II SMALL LUP (Complete entire NOI form)	
RWQCB Office (Select Only One): <input type="checkbox"/> R1 <input type="checkbox"/> R2 <input type="checkbox"/> R3 <input type="checkbox"/> R4 <input type="checkbox"/> R5F <input type="checkbox"/> R5S <input type="checkbox"/> R5R <input type="checkbox"/> R6V <input type="checkbox"/> R6SLT <input type="checkbox"/> R7 <input type="checkbox"/> R8 <input type="checkbox"/> R9			

II. DISCHARGER INFORMATION

Name	Contact Person		
Mailing Address	Title		
City	State	Zip	Phone () --

III. AUTHORIZED REPRESENTATIVE INFORMATION

Developer/Contractor	Contact Person		
Mailing Address	Title		
City	State	Zip	Phone () --

IV. CONSTRUCTION PROJECT INFORMATION

Site/Project Name	Site Contact Person		
Physical Address/Location	Latitude _____°	Longitude _____°	County
City (or nearest City)	Zip	Site Phone Number () --	Emergency Phone Number () --
A. Total size of construction site area: _____ Acres	C. Percent of site imperviousness (including rooftops): Before Construction: _____%		D. Mile Post Marker: _____
B. Total area to be disturbed: _____ Acres (% of total _____)	After Construction: _____%		E. Other Identifier: _____
F. Is the construction site part of a new development or redevelopment project? <input type="checkbox"/> YES <input type="checkbox"/> NO	G. If Yes in F., Provide the Name of the development:		
I. Projected construction dates: Estimate start: ____/____/____ Estimated end : ____/____/____	H. Project is within the boundaries of the development project: <input type="checkbox"/> Yes <input type="checkbox"/> No		
J. Brief Project Description:			
K. Type of Small LUP (Check all that apply): <input type="checkbox"/> Above Ground <input type="checkbox"/> Below Ground			
1. <input type="checkbox"/> Gas line 2. <input type="checkbox"/> Water/Sewer Line 3. <input type="checkbox"/> Communication Line 4. <input type="checkbox"/> Cable Line 5. <input type="checkbox"/> Electrical			
6. <input type="checkbox"/> Other Description: _____			

V. BILLING INFORMATION

SEND BILL TO: <input type="checkbox"/> OWNER (as in II. above)	Name	Contact Person	
<input type="checkbox"/> OTHER (enter information at right)	Mailing Address	Phone/Fax	
	City	State	Zip

VI. REGULATORY STATUS

A. If applicable, has a local agency approved a required erosion/sediment control plan?..... YES NO

If yes, does the erosion/sediment control plan address construction activities such as infrastructure and structures?..... YES NO

Name of local agency: _____ Phone: () --

B. Is this project or any part thereof, subject to conditions imposed under a CWA Section 404 permit of 401 Water Quality Certification?..... YES NO

If yes, provide details: _____

VII. RECEIVING WATER INFORMATION

A. Does the storm water runoff from the construction site discharge to (Check all that apply):

1. Indirectly to waters of the U.S.

2. Storm drain system - Enter owner's name: _____

3. Directly to waters of U.S. (e.g. , river, lake, creek, stream, bay, ocean, etc.)

B. Name of receiving water: (river, lake, creek, stream, bay, ocean): _____

C. Is this water body listed as an impaired waterbody on Attachment 7 of this Permit? Yes No

VIII. IMPLEMENTATION OF NPDES PERMIT REQUIREMENTS

A. STORM WATER POLLUTION PREVENTION PLAN (SWPPP) (check one)

A SWPPP has been prepared for this facility and is available for review: Date Prepared: ___/___/___ Date Amended: ___/___/___

A SWPPP will be prepared and ready for review by (enter date): ___/___/___

A tentative schedule has been included in the SWPPP for construction activities.

B. MONITORING PROGRAM

A monitoring and program has been or will be developed and will be implemented upon the start of construction. A qualified person or persons have been assigned responsibility for conducting inspections.

A sampling and analysis program for Sediment Siltation or Turbidity and for non-visible pollutants has been or will be developed for this project and implemented upon the start of construction activities.

Name: _____ Phone: () --

C. PERMIT COMPLIANCE RESPONSIBILITY

A qualified person has been assigned responsibility to ensure full compliance with the Permit, and to implement all elements of the Storm Water Pollution Prevention Plan:

Name: _____ Phone: () --

IX. VICINITY MAP AND FEE (must show site location in relation to nearest named streets, intersections, etc.)

A. Have you included a vicinity map with this submittal? YES NO

B. Have you included payment of the annual fee with this submittal?..... YES NO

X. CERTIFICATIONS

"I certify under penalty of law that this document and all attachments were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine or imprisonment. In addition, I certify that the provisions of the permit, including the development and implementation of a Storm Water Pollution Prevention Plan and a Monitoring Program Plan will be complied with."

Printed Name: _____

Signature: _____ **Date:** _____

Title: _____

**NEW OWNER INFORMATION AND
CHANGE OF INFORMATION (COI) FORM FOR THE
GENERAL SMALL LUP CONSTRUCTION PERMIT NO. CAS 000005**

Discharger's Name: _____

Date: _____

WDID No.: _____

Date of Last NOI Change: _____

Prepared By: _____

Signature of Preparer: _____

	Area Transferred (acres)¹ column 1	Area Remaining (acres)² column 2	Contact Person and Company Name of New Owner(s)	Address(es) of the New Owner(s)	Phone # of New Owner	Is Const/Post Construction Complete? Yes/No	Date of Ownership Transfer
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

¹Use approximate area (in acres) if no exact figure is available.

²Calculate running total in this column as follows:

Enter in column 2, line 1, the area from NOI minus the area in column 1.

Enter in column 2, line 2, the area in column 2, line 1, minus the area in line 2, column 1.

Enter in column 2, line 3, the area in column 2, line 2, minus the area in line 3, column 1, and so forth.

**NPDES Order CAS 000005
NOTICE OF INTENT (NOI)
TO COMPLY WITH THE TERMS OF THE GENERAL PERMIT FOR STORM WATER
DISCHARGES ASSOCIATED WITH SMALL LINEAR UNDERGROUND/OVERHEAD
PROJECTS**

GENERAL INSTRUCTIONS

Who Must Submit

Dischargers of storm water from construction activities associated with small linear underground/overhead projects that result in land disturbances (see discussion below) greater than one acre but less than five acres (hereafter referred to as small LUPs) must apply for coverage under this Permit, or a separate NPDES permit prior to the start of construction activities. The discharger¹ or its duly authorized representative must submit an NOI for this Permit if it is determined the construction activities must be subject to an NPDES permit and are not already covered by a separate NOI or NPDES permit in accordance with the following:

Small LUPs associated with Private or Municipal Development Projects

1. For small LUPs associated with pre-development and pre-redevelopment construction activities:

The discharger or its duly authorized representative must seek coverage² under this General Permit for its pre-development and pre-redevelopment construction activities where the total disturbed land area of these construction activities is greater than 1 acre but is less than 5 acres.

2. For small LUPs associated with new development and redevelopment construction projects:

The discharger or its duly authorized representative must seek coverage² under this General Permit for small LUP construction activities associated with new development and redevelopment projects where the total disturbed land area of the small LUP is greater than 1 acre but is less than 5 acres. Coverage under this permit is not required where the small LUP construction activities are covered by another NPDES permit (e.g., where the NOI and SWPPP of the owner or operator of a new or redevelopment site includes the small LUP activities).

Small LUPs not associated with private or municipal new development or redevelopment projects:

1. The discharger or its duly authorized representative must seek coverage under this General Permit for its small LUP construction activities where the total disturbed land area is greater than 1 acre but is less than 5 acres.

Temporary Permitting Extension

1. Due to regulations promulgated by USEPA (40 CFR Part 122, [FRL-7464-2], RIN 2040-AC82) on March 5, 2003, oil and gas exploration, production, processing, and treatment operations or transmission facilities (i.e., gathering lines, flow lines, feeder lines and transmission lines) for projects encompassing from one to five acres, are exempt from this permit until March 10, 2005. The construction of water

¹ The term “discharger” means the utility company, municipality or other public or private company or agency that owns or operates the small LUP.

² Seek coverage means filing either a Notice of Intent (NOI) or Linear Construction Activity Notification (LCAN) for the project. NOI and LCANs requirements are discussed under Permit Coverage and Requirements of this Fact Sheet.

NOTICE OF INTENT (NOI)

GENERAL INSTRUCTIONS (CONTINUED)

lines, electrical utility lines, etc. as part of the oil and gas exploration, production, processing, treatment, and transmission projects are also included in this exemption. This exemption does not include distribution lines that deliver natural gas to homes, businesses, etc., or those pipelines that transport refined petroleum product and chemicals from refineries and chemical plants.

Projects and Activities Not Defined As Construction Activity

1. Small LUP construction activity does not include routine maintenance projects. Routine maintenance projects are projects associated with operations and maintenance activities that are conducted on existing lines and facilities and within existing right-of-way, easements, franchise agreements or other legally binding agreements of the discharger. Routine maintenance projects include, but not limited to projects that are conducted to:
 - Maintain the original purpose of the facility, or hydraulic capacity.
 - Update existing lines³ and facilities to comply with applicable codes, standards and regulations regardless if such projects result in increased capacity.
 - Repairing leaks.

Routine maintenance does not include construction of new⁴ lines or facilities resulting from compliance with applicable codes, standards and regulations.

Routine maintenance projects do not include those areas of maintenance projects that are outside of an existing right-of-way, franchise, easements, or agreements. When a project must secure new areas, those areas may be subject to this General Permit based on the area of disturbed land outside the original right-of-way, easement or agreement.

2. Small LUPs construction activity does not include field activities associated with the planning and design of a project.
3. Tie-ins conducted immediately adjacent to “energized” or “pressurized” facilities by the discharger or their authorized representative are not considered small construction activities where all other small LUP construction activities associated with the tie-in are covered by a NOI and SWPPP of a third party or municipal agency.
4. Small LUPs construction activity does not include activities associated with responding to emergencies to protect public health and safety and restoration of public services after natural or manmade disasters.

Projects Not Covered By This Permit

This General Permit does not apply to storm water discharges from small LUPs for (1) those areas on Tribal Lands; (2) the Lake Tahoe Hydrologic Unit; (3) small LUPs which disturb less than one acre, unless directed by a RWQCB to obtain coverage under a construction storm water permit; (4) projects covered by another construction storm water general permit or an individual NPDES Permit for storm

³ Update existing lines includes replacing existing lines with new materials or pipes.

⁴ New lines are those that are not associated with existing facilities and are not part of a project to update or replace existing lines.

NOTICE OF INTENT (NOI)

GENERAL INSTRUCTIONS (CONTINUED)

water discharges associated with construction activity; (5) linear construction projects that exceed five acres of soil disturbance; (6) non-linear construction projects; (7) storm water discharges which are determined ineligible for coverage under this General Permit by a RWQCB.

Storm water discharges in the Lake Tahoe Hydrologic Unit are regulated by a separate permit(s) adopted by the California Regional Water Quality Control Board, Lahontan Region (LRWQCB). Permit applications for storm water discharges that will be conducted in the Lake Tahoe Hydrologic Unit must be submitted directly to the LRWQCB.

USEPA regulates storm water discharges on Tribal Lands.

Calculating Land Disturbance Areas of Small LUPs

Tier I Small LUPs

Using the definitions and descriptions provided in the above discussion, the total land area disturbed for Tier I small LUPs is the sum of the:

- Surface areas of trenches and laterals, plus
- Area of the base of stockpiles and laydown areas on unpaved surfaces, plus
- Surface area of the borrow area, plus
- Soil areas outside the surface area of trenches, laterals and ancillary facilities that will be disturbed by the use of construction equipment, vehicles and machinery during construction activities, plus
- Any graded areas, plus
- 25% of the sum of the surface areas of the trench and laterals for electric projects⁵ or 5% of the sum of the surface areas of the trench and laterals for all other projects to account for all other ancillary facilities. Alternatively, a discharger may calculate the project specific soil disturbance area for ancillary facilities.

Tier II Small LUPs

Using the definitions and descriptions provide in the above discussion, the total land area disturbed for Tier II small LUPs is the sum of the:

- Surface areas of trenches, laterals and ancillary facilities, plus
- Area of the base of stockpiles on unpaved surfaces, plus
- Surface area of the borrow area, plus
- Areas of paved surfaces constructed for the project, plus
- Areas of new roads constructed or areas of major reconstruction to existing roads (e.g. improvements to two-track surfaces or road widening) for the sole purpose of accessing construction activities or as part of the final project, plus
- Equipment and material storage, staging, and preparation areas (laydown areas) not on paved surfaces, plus

⁵ Percentage for underground electric projects was provided by an electric company and is an average estimate based on 18 inch and 24 inch trenches.

NOTICE OF INTENT (NOI)

GENERAL INSTRUCTIONS (CONTINUED)

- Soil areas outside the surface area of trenches, laterals and ancillary facilities that will be graded, and/or disturbed by the use of construction equipment, vehicles and machinery during construction activities.

Definition of Stockpiling Areas

Stockpiling areas, borrow areas and the removal of soils from a construction site may or may not be included when calculating the area of disturbed soil for a site depending on the following conditions:

- For stockpiling of soils onsite or immediately adjacent to a small LUP site and the stockpile is not on a paved surface, the area of the base of the stockpile is to be included in the disturbed area calculation.
- The surface area of borrow areas that are onsite or immediately adjacent to a project site are to be included in the disturbed area calculation.
- For soil that is hauled offsite to a location owned or operated by the discharger that is not a paved surface, the area of the base of the stockpile is to be included in the disturbed area calculation except when the offsite location is already subject to a separate storm water permit.
- For soil that is brought to the project from an off-site location owned or operated by the discharger the surface area of the borrow pit is to be included in the disturbed area calculation except when the offsite location is already subject to a separate storm water permit.
- Trench spoils on a paved surface that are either returned to the trench or excavation or hauled away from the project daily for disposal or reuse will not be included in the disturbed area calculation.

NOI Submittal Requirements

Tier I Small LUPs NOI Submittal Requirements

Prior to the start of construction the following must occur for a Tier I small LUP to be covered under this General Permit:

1. The discharger submits a completed and signed NOI and appropriate fee to the SWRCB for each RWQCB office⁶ where the construction activities for Tier I small LUPs are planned.
 - a. Once an NOI for Tier I projects has been submitted, the discharger or its duly authorized representative is then authorized to construct any number of small LUPs within the jurisdictional area of the RWQCB office provided the discharger or its duly authorized representative submits the Linear Construction Activity Notification (LCAN) (Attachment 2 of this Permit) to the appropriate RWQCB prior to the start of construction for each Tier I small LUP.

⁶ RWQCB offices are located in the following regions: Region 1 in Santa Rosa; Region 2 in San Francisco; Region 3 in San Luis Obispo; Region 4 in Los Angeles; Region 5a in Redding; Region 5b in Sacramento; Region 5c in Fresno; Region 6a in South Lake Tahoe; Region 6b in Victorville; Region 7 in Palm Desert; Region 8 in Riverside; and Region 9 in San Diego.

NOTICE OF INTENT (NOI)

GENERAL INSTRUCTIONS (CONTINUED)

- b. The NOI will remain in effect until the discharger requests termination and it is approved by the RWQCB.

Tier II Small LUPs NOI Submittal Requirements

Prior to the start of construction activities a discharger or its duly authorized representative must submit one NOI and fee to the SWRCB for each Tier II small LUP. A site vicinity map and a map delineating the project area shall accompany the NOI.

New and Ongoing Small LUPs

Owners of new small LUPs that commence construction activities after the adoption date of this General Permit shall file an NOI prior to the commencement of construction and implement the SWPPP upon the start of construction. For Tier I small LUPs the discharger or its duly authorized representative shall also submit an LCAN to the appropriate RWQCB office before the start of construction activities.

Construction activities may commence only after the discharger or its duly authorized representative has submitted an NOI and LCAN (Tier 1), or NOI (Tier II), and has developed a SWPPP. The SWPPP is to be implemented concurrent with the start of construction.

Owners or operators of ongoing small LUPs that are currently covered under Order No. 99-08 shall continue coverage under Order 99-08 until the construction activities are complete except where less than 50% of the construction project is complete. When ongoing construction activities are less than 50% complete the operator of the small LUP may choose to seek coverage under this General Permit by filing the appropriate NOI and/or LCAN, revising its SWPPP if appropriate, and terminating coverage under Order 99-08. Termination of coverage under Order 99-08 is subject to the approval of the Regional Board.

Where to Apply

The NOI form, vicinity map (for Tier II projects only), and appropriate fee must be mailed to the SWRCB at the following address:

State Water Resources Control Board
Division of Water Quality
Attn: Storm Water Permit Unit
P.O. Box 1977
Sacramento, CA 95812-1977

Fees

The annual fee for storm water permits are established through the State of California Code of Regulations. The current annual fee for this General Permit is \$700. Checks or money orders should be made payable to: SWRCB. Credit cards and cash are not accepted for payment.

NOTICE OF INTENT (NOI)

GENERAL INSTRUCTIONS (CONTINUED)

When Permit Coverage Commences

The submittal to obtain coverage under the General Permit must include a complete NOI Package. A complete package includes a signed NOI Form containing all the required information, a vicinity map for Tier II small LUPs, and the appropriate annual fee. All NOI Packages deemed incomplete will be returned to the discharger with a written explanation of what is required to complete the package. Coverage under this Permit commences once a complete NOI Package is received and accepted by the SWRCB. Upon receipt of a complete NOI Package, each discharger will be sent a receipt letter containing the waste discharger's identification (WDID) number.

Questions?

If you have any questions on completing the NOI please call the SWRCB at (916) 341-5537.

NOTICE OF INTENT (NOI)

NOI-LINE-BY-LINE INSTRUCTIONS

Please type or print when completing the NOI Form and vicinity map.

For Tier I Projects: Select the applicable RWQCB office.

SECTION I--NOI STATUS AND TYPE – To be completed for both Tier I and Tier II projects.

Status

Mark one of the two boxes at the top portion of the NOI. Check box 1 if the NOI is being completed for new construction. Check box 2 if the NOI is being submitted to report changes for a small LUP construction site already covered by the General Permit. An example of a change that warrants a resubmittal of the NOI is a change of total area of the construction site for Phased construction projects. The permit is non-transferable, a change of ownership requires a Notice of Termination (NOT) submittal and a new NOI. Complete only those portions of the NOI that apply to the changes (the NOI must always be signed). If box 2 is checked, the WDID number must be included.

Type

Notice of Intent (NOI) and permit coverage requirements vary depending on the complexity of a Small LUP. Please indicate if this NOI is to cover Tier I small LUPs or is for a Tier II small LUP. For Tier I small LUPs complete only Sections I, II, V, and X of the NOI Form. For Tier II projects complete all sections of the NOI Form.

SECTION II—DISCHARGER INFORMATION – To be completed by Tier I and Tier II Dischargers

Enter the discharger's official or legal name and address; contact person (if other than discharger), title, and telephone number.

SECTION III—AUTHORIZED REPRESENTATIVE INFORMATION - To be completed always for Tier II projects.

Enter the name of the authorized representative official or legal name, address, contact person, title, and telephone number. The contact person should be someone who is familiar with the construction site and is responsible for compliance and oversight of the general permit for the project.

SECTION IV-CONSTRUCTION PROJECT INFORMATION - To be completed for Tier II projects only.

Enter the project name, site address, county, city, (or nearest city if construction is occurring in an unincorporated area), zip code, and telephone number (if any) of the construction site. Include an emergency contact telephone or pager number. Construction site information should include latitude and longitude designations, milepost markers and other descriptors as needed. The site contact person should be the person responsible for day to day operation of the construction activities and who is familiar with the SWPPP, and monitoring program. NOIs for Tier II small LUPs must be accompanied with a vicinity map.

NOTICE OF INTENT (NOI)

NOI-LINE-BY-LINE INSTRUCTIONS (CONTINUED)

- Part A: Enter the total size in acres of all areas associated with construction activity including disturbed and not disturbed land areas.
- Part B: Enter the total size in acres of the area to be disturbed by construction activity calculated using the methods described in the General Instructions of the NOI and the percentage of the area listed in Part A above that this represents.
- Part C: Enter the percentage of the site that is impervious (areas where water cannot soak into the ground, such as concrete, asphalt, rooftops, etc.) before and after construction.
- Part D: Enter the mile post marker number at the project site location, if applicable.
- Part E: Enter other project location identifier if needed.
- Part F: Indicate whether the construction site is part of a new development or redevelopment construction project.
- Part G: If you answer Yes in F, enter the name of the development (e.g. "Quail Ridge Subdivision", "Orange Valley Estates", etc.).
- Part H: If you answer Yes in F, indicate if the small LUP is within the boundaries of the new development or redevelopment project or if the small LUP is bringing-up utilities up to the boundaries of the development project.
- Part I: Estimate when construction will begin (month, day, year) and end. When a NOI is being submitted due to a change in ownership, the commencement date should be the date the new ownership took effect.
- Part J: Provide a brief description of the small LUP.
- Part K: Indicate the type(s) of small LUP and if it is an above ground or below ground project.

SECTION V--BILLING ADDRESS – To be completed for both Tier I and Tier II projects.

To continue coverage under the General Permit, the annual fee must be paid. Indicate where the annual fee invoice should be mailed by checking one of the following boxes:

Owner: sent to the owners address as it appears in Section II.

Other: sent to a different address and enter that address in the spaces provided.

SECTION VI--REGULATORY STATUS - To be completed for Tier II projects only.

Indicate whether or not the site is subject to local erosion/sediment control ordinances. Indicate whether the erosion/sediment control plan designed to comply with the ordinance addresses the construction of

NOTICE OF INTENT (NOI)

NOI-LINE-BY-LINE INSTRUCTIONS (CONTINUED)

infrastructure and structures in addition to grading. Identify the name and telephone number of the local agency, if applicable.

SECTION VII--RECEIVING WATER INFORMATION - To be completed for Tier II projects only.

Part A: Indicate whether the storm water runoff from the construction site discharges indirectly to waters of the United States, directly to waters of the United States, or to a separate storm drain system.

Indirect discharges include discharges that may flow overland across adjacent properties or rights-of-way prior to discharging into waters of the United States.

Enter the name of the owner/operator of the relevant storm drain system, if applicable. Storm water discharges directly to waters of the United States will typically have an outfall structure directly from the facility to a river, lake, creek, stream, bay, ocean, etc. Discharges to separate storm sewer systems are those that discharge to a collection system operated by municipalities, flood control districts, utilities, or similar entities.

Part B: Enter the name of the receiving water. Regardless of point of discharge, the owner must determine the receiving water for the construction site's storm water discharge. Enter the name of the receiving water.

Part C: Identify if the receiving water is listed as an impaired water body on Attachment ___ of this Permit.

SECTION VIII--IMPLEMENTATION OF NPDES PERMIT REQUIREMENTS - To be completed for Tier II projects only.

Part A: Indicate the status of the SWPPP, date prepared, or availability for review.

Part B: Provide information concerning the status of the development of a monitoring program, including if a sampling and analysis program for discharges directly to receiving waters has been developed. Provide the name and phone number of the program preparer.

Part C: Provide the name and phone numbers of the responsible party or parties designated to insure compliance with all elements of the General Permit and SWPPP.

SECTION IX--VICINITY MAP AND FEE- To be completed for Tier II projects.

Part A: Provide a "to scale" or "to approximate scale" drawing of the construction site and the immediate surrounding area. Whenever possible, limit the map to an 8.5" x 11' or 11" x 17" sheet of paper. At a minimum, the map must show the site perimeter, the geographic features surrounding the site, and general topography, and a north arrow. The map must also include the location of the construction project in relation to named streets, roads, intersections, or landmarks. A NOI containing a map which does not clearly indicate the location of the construction project will be rejected. Do not submit blueprints unless they meet the above referenced size limits.

NOTICE OF INTENT (NOI)

NOI-LINE-BY-LINE INSTRUCTIONS (CONTINUED)

Part B: Indicate that a fee has been submitted with the NOI form.

SECTION X—CERTIFICATIONS - To be completed for both Tier I and Tier II projects.

This section must be completed by the owner or signatory agent⁷. The certification provides assurances that the NOI and vicinity map were completed in an accurate and complete fashion and with the knowledge that penalties exist for providing false information. Certification also requires the owner to comply with the provisions in the General Permit.

⁷ For a corporation: a responsible corporate officer (or authorized individual). For a partnership or sole proprietorship: a general partner or the proprietor, respectively. For a municipality, State, Federal, or other public agency: either a principal executive officer, ranking elected official, or duly authorized representative.