



Proposition 1 (Prop 1) Storm Water Grant Program

Planning Grant Proposal Solicitation Workshop Agenda

WORKSHOP OBJECTIVES:

- Provide an overview of the grant process, Prop 1, Chapter 7, section 79747, adopted Storm Water Resource Plan Guidelines and the adopted Proposition 1 Storm Water Grant Program Guidelines (<u>www.waterboards.ca.gov/swgp</u>)
- **2.** Answer applicant-specific questions on the proposal questionnaires, priorities, and the scoring criteria.
- **3.** Assist applicants in completing on-line applications using the Financial Assistance Application Submittal Tool (FAAST).

AGENDA:

- > Introduction and Workshop Overview Sean Maguire
- > Senate Bill 985 and the Storm Water Resource Plan Requirements DFA Staff
- > Prop 1 SWGP Planning Grant Presentation SWGP Unit Staff
- > General Application and Guideline Questions Kelley List
 - Please ask questions that will enlighten all, save your unique planning questions for one on one assistance following the presentation
 - Send Questions/Comments during or after the presentation to: DFA Grants@waterboards.ca.gov
- Breakout Project Specific Application Assistance (as time permits)

HANDOUTS:

- > Storm Water Resource Plan Checklist
- Guideline, Appendix B
- Presentation

ELECTRONIC MAILING LIST:

To subscribe to the mailing list, select "Storm Water Grant Program" on the subscription form, located on-line at: <u>http://www.waterboards.ca.gov/resources/email_subscriptions/swrcb_subscribe.shtml</u>

Appendix A: Checklist and Self-Certification

Checklist Instructions:

For <u>each element</u> listed below, review the applicable section in the Storm Water Resource Plan Guidelines and enter ALL of the following information.

- A. Mark the box if the Storm Water Resource Plan, or a functional equivalent Plan, meets the provision
- B. In the provided space labeled <u>References</u>, enter:
 - 1. Title of document(s) that contain the information;
 - 2. The chapter/section, <u>and page number(s)</u> where the information is located within the document(s);
 - 3. The entity(ies) that prepared the document(s);
 - 4. The date the document(s) was prepared, and subsequent updates; and
 - 5. Where each document can be accessed¹ (website address or attached).

STORM WATER RESOURCE PLAN CHECKLIST AND SELF-CERTIFICATION	
Mandatory Required Elements per California Water Code are Shaded	

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Y/N Plan Element	Water Code Section

	WATERSHED IDENTIFICATION (GUIDELINES SECTION VI.A)	
	Plan identifies watershed and subwatershed(s) for storm water resource planning.	10565(c) 10562(b)(1) 10565(c)
Refere	nces:	
	Diar is developed on a watershed basis, using boundaries on deligested by LICC	
	Plan is developed on a watershed basis, using boundaries as delineated by USG USGS Hydrologic Unit designations, or an applicable integrated regional water m	
	and includes a description and boundary map of each watershed and sub-waters	
	the Plan.	
Refere	nces:	
1		
l		

¹ All documents referenced must include a website address. If a document is not accessible to the public electronically, the document must be attached in the form of an electronic file (e.g. pdf or Word 2013) on a compact disk or other electronic transmittal tool.

WATERSHED IDENTIFICATION (GUIDELINES SECTION VI.A)
Plan includes an explanation of why the watershed(s) and sub-watershed(s) are appropriate for storm water management with a multiple-benefit watershed approach;
References:
Plan describes the internal boundaries within the watershed (boundaries of municipalities; service areas of individual water, wastewater, and land use agencies, including those not involved in the Plan; groundwater basin boundaries, etc.; preferably provided in a geographic information system shape file);
References:
Plan describes the water quality priorities within the watershed based on, at a minimum, applicable TMDLs and consideration of water body-pollutant combinations listed on the State's Clean Water Act Section 303(d) list of water quality limited segments (a.k.a impaired waters list);
References:
Plan describes the general quality and identification of surface and ground water resources within the watershed (preferably provided in a geographic information system shape file);
References:
Plan describes the local entity or entities that provide potable water supplies and the estimated volume of potable water provided by the water suppliers;
References:
Plan includes map(s) showing location of native habitats, creeks, lakes, rivers, parks, and other natural or open space within the sub-watershed boundaries; and
References:
Plan identifies (quantitative, if possible) the natural watershed processes that occur within the sub- watershed and a description of how those natural watershed processes have been disrupted within the sub-watershed (e.g., high levels of imperviousness convert the watershed processes of infiltration and interflow to surface runoff increasing runoff volumes; development commonly covers natural surfaces and often introduces non-native vegetation, preventing the natural supply of sediment from reaching receiving waters).
References:

	WATER QUALITY COMPLIANCE (GUIDELINES SECTION V)	
	Plan identifies activities that generate or contribute to the pollution of storm water or dry weather runoff, or that impair the effective beneficial use of storm water or dry weather runoff.	10562(d)(7)
Refere	nces:	
	Plan describes how it is consistent with and assists in, compliance with total maximum daily load implementation plans and applicable national pollutant discharge elimination system permits.	10562(b)(5)
Refere	nces:	
	Plan identifies applicable permits and describes how it meets all applicable waste discharge permit requirements.	10562(b)(6)
Refere	nces:	

	ORGANIZATION, COORDINATION, COLLABORATIO (GUIDELINES SECTION VI.B)	N
	Local agencies and nongovernmental organizations were consulted in Plan development.	10565(a)
Refere	nces:	
	Community participation was provided for in Plan development.	10562(b)(4)
<u>Refere</u>	ences:	
	Plan includes description of the existing integrated regional water management group implementing an integrated regional water management plan.	up(s)
Refere	ences:	

ORGANIZATION, COORDINATION, COLLABORATION (GUIDELINES SECTION VI.B)
Plan includes identification of and coordination with agencies and organizations (including, but not limited to public agencies, nonprofit organizations, and privately owned water utilities) that need to participate and implement their own authorities and mandates in order to address the storm water and dry weather runoff management objectives of the Plan for the targeted watershed.
References:
Plan includes identification of nonprofit organizations working on storm water and dry weather resource planning or management in the watershed.
References:
Plan includes identification and discussion of public engagement efforts and community participation in Plan development.
References:
Plan includes identification of required decisions that must be made by local, state or federal regulatory agencies for Plan implementation and coordinated watershed-based or regional monitoring and visualization
References:
Plan describes planning and coordination of existing local governmental agencies, including where necessary new or altered governance structures to support collaboration among two or more lead local agencies responsible for plan implementation.
References:
Plan describes the relationship of the Plan to other existing planning documents, ordinances, and programs established by local agencies.
References:
 (If applicable)Plan explans why individual agency participation in various isolated efforts is appropriate.
References:

QUANTITATIVE METHODS (GUIDELINES SECTION VI.C)
For all analyses: Plan includes an integrated metrics-based analysis to demonstrate that the Plan's proposed storm water and dry weather capture projects and programs will satisfy the Plan's identified water management objectives and multiple benefits. References:
For water quality project analysis (section VI.C.2.a) Plan includes an analysis of how each project and program complies with or is consistent with an applicable NPDES permit. The analysis should simulate the proposed watershed-based outcomes using modeling, calculations, pollutant mass balances, water volume balances, and/or other methods of analysis. Describes how each project or program will contribute to the preservation, restoration, or enhancement of watershed processes (as described in Guidelines section VI.C.2.a) References:
For storm water capture and use project analysis (section VI.C.2.b): Plan includes an analysis of how collectively the projects and programs in the watershed will capture and use the proposed amount of storm water and dry weather runoff. References:
For water supply and flood management project analysis (section VI.C.2.c): Plan includes an analysis of how each project and program will maximize and/or augment water supply. References:
For environmental and community benefit analysis (section VI.C.2.d): Plan includes a narrative of how each project and program will benefit the environment and/or community, with some type of quantitative measurement. References:
Data management (section VI.C.3): Plan describes data collection and management, including: a) mechanisms by which data will be managed and stored; b) how data will be accessed by stakeholders and the public; c) how existing water quality and water quality monitoring will be assessed; d) frequency at which data will be updated; and e) how data gaps will be identified. References:

IDENTIFICATION AND PRIORITIZATION OF PROJEC (GUIDELINES SECTION VI.D)	CTS
Plan identifies opportunities to augment local water supply through groundwater recharge or storage for beneficial use of storm water and dry weather runoff.	10562(d)(1)
References:	
Plan identifies opportunities for source control for both pollution and dry weather runoff volume, onsite and local infiltration, and use of storm water and dry weather runoff.	10562(d)(2)
References:	
Plan identifies projects that reestablish natural water drainage treatment and infiltration systems, or mimic natural system functions to the maximum extent feasible.	10562(d)(3)
References:	
Plan identifies opportunities to develop, restore, or enhance habitat and open space through storm water and dry weather runoff management, including wetlands, riverside habitats, parkways, and parks. References:	10562(d)(4)
 Plan identifies opportunities to use existing publicly owned lands and easements, including, but not limited to, parks, public open space, community gardens, farm and agricultural preserves, school sites, and government office buildings and complexes, to capture, clean, store, and use storm water and dry weather runoff either onsite or offsite. <u>References:</u> 	10562(d)(5), 10562(b)(8)

	IDENTIFICATION AND PRIORITIZATION OF PROJEC (GUIDELINES SECTION VI.D)	TS
	For new development and redevelopments (if applicable): Plan identifies design criteria and best management practices to prevent storm water and dry weather runoff pollution and increase effective storm water and dry weather runoff management for new and upgraded infrastructure and residential, commercial, industrial, and public development.	10562(d)(6)
Refere		
	Plan uses appropriate quantitative methods for prioritization of projects. (This should be accomplished by using a metrics-based and integrated evaluation and analysis of multiple benefits to maximize water supply, water quality, flood management, environmental, and other community benefits within the watershed.)	10562(b)(2)
Refere	nces:	
	2	
	Overall: Plan prioritizes projects and programs using a metric-driven approach and a geosp multiple benefits to maximize water supply, water quality, flood management, envir community benefits within the watershed.	
Refere	nces:	
	Multiple benefits: Each project in accordance with the Plan contributes to at least two or more Main maximum number of Additional Benefits as listed in Table 4 of the Guidelines. (If counted twice if they apply to more than one category.)	
Refere	nces:	

IMPLEMENTATION STRATEGY AND SCHEDULE (GUIDELINES SECTION VI.E)
Plan identifies resources for Plan implementation, including: 1) projection of additional funding needs and sources for administration and implementation needs; and 2) schedule for arranging and securing Plan implementation financing.
References:
Plan projects and programs are identified to ensure the effective 10562(d)(8) implementation of the storm water resource plan pursuant to this part and achieve multiple benefits.
References:
The Plan identifies the development of appropriate decision support tools and 10562(d)(8) the data necessary to use the decision support tools.
References:
 Plan describes implementation strategy, including: a) Timeline for submitting Plan into existing plans, as applicable; b) Specific actions by which Plan will be implemented; c) All entities responsible for project implementation; d) Description of community participation strategy; e) Procedures to track status of each project; f) Timelines for all active or planned projects; g) Procedures for ongoing review, updates, and adaptive management of the Plan; and h) A strategy and timeline for obtaining necessary federal, state, and local permits.
References:
Applicable IRWM plan: 10562(b)(7) The Plan will be submitted, upon development, to the applicable integrated regional water management (IRWM) group for incorporation into the IRWM plan.
References:

	IMPLEMENTATION STRATEGY AND SCHEDULE (GUIDELINES SECTION VI.E)
	Plan describes how implementation performance measures will be tracked.
Refere	nces:

EDUCATION, OUTREACH, PUBLIC PARTICIPATION (GUIDELINES SECTION VI.F)			
Plan describes strategies to engage disadvantaged and climate vulnerable communities within the Plan boundaries and ongoing tracking of their involvement in the planning process.			
References:			
Plan describes efforts to identify and address environmental injustice needs and issues within the watershed.			
References:			
Plan includes a schedule for initial public engagement and education.			
References:			

DECLARATION AND SIGNATURE

I declare under penalty of perjury that all information provided is true and correct to the best of my knowledge and belief.

Signature	Title	Date
Signature	Title	Date

APPENDIX B: PLANNING PROPOSAL APPLICATION & EVALUATION CRITERIA

Appendix B-1 Planning Proposal Application

Appendix B-2 Planning Proposal Evaluation Criteria

Please note that the application and/or review questions outlined in Appendix B may be reworded, combined, or separated as the information is transferred to the online FAAST. Division staff may make clarifying or editorial changes to the application following adoption of these Guidelines. Appendix B is subject to change depending on the final preparation of the review questionnaire for the FAAST system. Appendix B is a tool to guide applicants on the types of information that will be required; however, please refer to FAAST upon opening of the solicitation for the final list of questions and required attachments. No substantive changes will be made to the evaluation criteria and scoring scheme.

APPENDIX B-1: PLANNING PROPOSAL APPLICATION

Appendix B-1: Planning Proposal Application

The following information is provided as a guide for applicants to ensure that they have submitted the required information. Character limits refer to character limits in FAAST.

A. P	Program Selection & General FAAST Information				
1.	PROJECT SELECTION				
	Select the "Prop 1 SWGP Planning."				
2.	GENERAL INFORMATION				
	Project Title – Provide the title of the proposal.				
	Project Description – Provide a brief description of the project. The length of the Project Description is limited to 250 characters (including spaces).				
<u>Applicant Details</u> – Provide the name and address of the applicant organization.					
	<u>Project Director</u> – The Project Director (PD) is responsible for adhering to the terms of the grant agreement, keeping the project on track, submitting deliverables in a timely manner, and overall management of the administrative and technical aspects of the grant agreement. The PD must be an employee of the Grantee. Persons that are subcontractors to be paid by the grant cannot be listed as the PD.				
	Grant Contact – The Grant Contact is the day-to-day contact on the project from the applicant organization.				
	Grant Funds Requested – Provide amount of grant funds requested for the project in dollars.				
	Total Budget – Includes the grant funds requested, funding match and other funding sources not reported as match (e.g., other grant funds).				
	Latitude/Longitude – Enter latitude/longitude coordinates of the approximate midpoint of the project location in degrees using decimal format.				
	<u>Watershed</u> – Provide names of the watersheds where the project is located. If the project covers multiple watersheds, list the primary watershed first.				
	<u>County</u> – Provide the county in which the project is located. If the project covers multiple counties, select "Multiple Counties" from the drop-down list.				
	Responsible Regional Water Board – Provide the name of the Regional Water Quality Control Board (Regional Water Board) in which the project is located. If the project extends beyond one Regional Water Board boundary, select "Statewide" from the drop-down list.				
3.	LEGISLATIVE INFORMATION Enter the State Assembly, State Senate, and U.S. Congressional Districts in which the project is located. For projects that include more than one district, please enter each district. Lookup tables are provided in FAAST to assist with determining the appropriate districts.				
4.	COOPERATING ENTITIES Include entities that have/will assist the applicant in project development or implementation. Provide names of cooperating entities, role/contribution to project, first and last name of entity contact, phone number, and email address.				
5.	AGENCY CONTACTS If the applicant has been collaborating with State and Federal agencies (Department of Water Resources [DWR], Regional Water Board, State Water Board, U.S. EPA, etc.) in proposal/project development, please provide agency name, agency contact first and last name, phone, and email address. This information is used to identify individuals who may have an understanding of a project and in no way indicates an advantage or disadvantage in the ranking process.				
6.	APPLICATION QUESTIONNAIRE The answers to these questions will be used in processing the application and determining the eligibility and completeness of the application.				
7.	PROJECT CLASSIFICATION These questions allow State Water Board staff to categorize the types of activities the project is proposing to implement.				

APPENDIX B – 1: PLANNING PROPOSAL APPLICATION

B. Ba	B. Background Information			
1A.	ELIGIBILITY REQUIREMENTS - ALL APPLICATIONS			
	 Select the applicant's organization type from the drop-down menu. In order to be considered eligible, the applicant must be a public agency, nonprofit organization, public utility, federally recognized Indian tribe, state Indian tribe listed on the Native American Heritage Commission's Tribal Consultation List, mutual water company, or eligible GSA. 			
	2. Do you need grant funds because you do not have a Storm Water Resource Plan or sets of plans that meet the Water Code and Storm Water Resource Plan Guideline requirements? Do you have a functionally equivalent plan (FEP) or plans that meet the Water Code and Storm Water Resource Plan Guidelines requirements, but are requesting grant funds to improve upon the FEP? Are you applying for project-specific planning funds?			
	3. Select from the drop-down menu whether the application represents a large-scale collaboration, regional-sized group, or other. If "Other", use the text box to explain why the application does not represent one of the other two categories and justification for completing a Storm Water Resource Plan independently of a watershed or regional scale. If a large-scale or regional group is represented, please use the text box to identify the lead agency and why they were chosen to represent the group. FOR PROJECT SPECIFIC PLANNING APPLICATIONS: Chose "Other" and discuss whether collaboration occurred for the completed Storm Water Resource Plan.			
	 Select whether the applicant is a DAC or EDA, whether the project directly benefits a DAC or EDA, or Not Applicable. 			
	5. Are you an Urban Water Supplier, Agricultural Water Supplier, or local groundwater user? If yes, have you adopted and submitted to DWR an Urban Water Management Plan, an Agricultural Water Management Plan, or a Groundwater Management Plan?			
	 What percent funding match will be provided? If less than 50% is proposed, provide the required attachments (Attachments 6 and 7) and supporting documentation in the application. See Appendix A for further details. 			
	7. If the applicant or any cooperating entity has received funding from the State Water Board previously, did the applicant or cooperating entity complete the project(s) in accordance with the funding agreement and demonstrate its ability to competently manage the project? Has the applicant or any cooperating entities entered into a contract or grant agreement with the State Water Board: (1) that was terminated; (2) in which funds were withheld by the State Water Board; (3) in which the grantee was notified of a Breach of Agreement; or (4) that has been the subject of an audit in which there were findings regarding management of the project or funds by the applicant or cooperating entity? If so, explain the actions taken to address the problems.			

APPENDIX B-1: PLANNING PROPOSAL APPLICATION

1B.	ELIGIBILITY REQUIREMENTS – PROJECT SPECIFIC PLANNING APPLICATIONS ONLY
	8. Is the proposed project included in a Storm Water Resource Plan that has been submitted to the local IRWM group? Provide documentation that the project is listed in a Storm Water Resource Plan and that the Storm Water Resource Plan has been submitted to the local IRWM group. If the applicant is a DAC that is exempt from the Water Code requirements, is the project included and implemented in an adopted IRWMP? Provide documentation that the project is included and implemented in an adopted IRWMP.
	 Is the project type consistent with the eligible project types described in the Prop 1 SWGP Guidelines (Eligibility Requirements; Part B)? Please explain.
	10. Is the proposed project consistent with the applicable Basin Plan, including any TMDLs, and any applicable NPDES permit or WDRs? For projects that address discharge of storm water or dry weather runoff to an ASBS, is the project consistent with or identified in the applicable ASBS compliance plan?
	11. Is the project a multi-benefit project that contains a minimum of two program preferences listed in the Guidelines Section G – Program Preferences? List the multi-benefits the proposed project addresses. Backup documentation justifying these claims will be required in the Workplan attachment and quantified in the Benefit attachment.

APPENDIX B – 1: PLANNING PROPOSAL APPLICATION

2A.	anning Proposal Questions WORKPLAN – STORM WATER RESOURCE PLAN APPLICATION
2 A .	12. Prepare a workplan (Attachment 1, 10 pages maximum) that describes the project and how i
	meets requirements of the Water Code and is in accordance with the Storm Water Resource
	Plan Guidelines. The workplan must:
	a) Identify the watershed boundaries included in the proposed Storm Water Resource Plan
	and why those boundaries were chosen. Describe the local land use(s) within the
	watershed. Explain the types of water quality and water quantity issues present in the
	watershed. Provide a description of ongoing efforts taken to address those issues.
	b) If applicable, describe the type(s) of agreement(s) the applicant has or will have with the
	cooperating entities included in the application. Explain the roles and responsibilities of
	each entity in the project. If agreements or memorandum of understandings (MOUs) have
	not been executed, explain when you will expect those to be completed. If agreements or
	MOUs are not included, the applicant must have letters of support outlining the future intent
	of the entity to enter into an agreement with the applicant. If the applicant does not have
	cooperating entities included in the application, justify why an effort of collaboration was not
	chosen or not feasible.
	c) Describe the outreach effort and collaboration with non-profits, DACs, and EDAs. Explain
	the stakeholder involvement with the project selection and plan preparation, how the
	stakeholders will be involved in implementing the plan, and how the stakeholders will be
	involved in project completion.
	d) For those applicants that are not representing an IRWMP, identify how the development of
	the Storm Water Resource Plan will be coordinated with and submitted to the local IRWM
	group. Will the applicant coordinate development of the Storm Water Resource Plan with
	the local IRWM region?
	e) Provide a scope of work outlining the specific work task(s) required to complete the Storm
	Water Resource Plan(s).
	f) Describe other plans within the watershed boundaries identified in 11(a) that address storm
	water resource management and describe whether your project is meant to supplement
	those existing plans or will be a "stand alone" Storm Water Resource Plan.
	g) Identify each of the required elements of the Water Code and the elements of the Storm
	Water Resource Plan Guidelines that will be included in the Storm Water Resource Plan.
	Provide a description of how those elements will be addressed.
	h) Identify any assessment, monitoring, or study tasks necessary to complete the Storm Wate
	Resource Plan and provide the rationale for the need for those tasks.
	i) List any total maximum daily load (TMDL), national pollutant discharge elimination system
	(NPDES) permit, waste discharge requirement permits (WDRs), and municipal storm water
	(MS4) permits that apply to your watershed(s) boundaries. Identify how the Storm Water
	Resource Plan will assist in compliance with these permits.
	j) List and discuss county and city ordinances or laws that are applicable to projects listed in
	the Storm Water Resource Plan and may prevent or hinder implementation of those
	projects. Discuss steps you will take in addressing any incompatibilities between the local
	ordinances or laws and potential projects.

APPENDIX B – 1: PLANNING PROPOSAL APPLICATION

2B.	WORKPLAN – PROJECT SPECIFIC PLANNING APPLICATION
	13. Prepare a workplan (Attachment 1, 10 pages maximum) that describes the project in detail
	and how it meets the eligible project types outlined in Part B of the Eligibility Requirements.
	Describe the tasks for the project with enough detail and completeness that it is clear the
	project can be implemented. The workplan should include, but is not limited to:
	a) Goals and Objectives: a brief description of how the planning, study, or investigation will
	help to finalize the project development and how the project, as a whole, will protect or
	improve water quality, help water infrastructure systems adapt to climate change, provide
	incentives for water agencies throughout each watershed to collaborate in managing the
	region's water resources and setting regional priorities for water infrastructure, improve
	regional water self-reliance, and provides multiple benefits;
	b) Purpose and Need: a description of how this planning, study, or investigation will help the
	overall project support long-term water quality of the storm water or dry weather runoff and
	the known sources of storm water contamination; the approximate quantity of storm water
	flow to be captured by the completed project; the water supply offset as a result of the
	overall project; and a description of the other benefits expected from the project;
	c) Site Investigation: for those who have completed necessary investigations, please discuss
	research completed to select the site, soils reports, depth to groundwater, historical aerial
	photo research, and onsite geotechnical and environmental investigations. For those
	needing investigations, please discuss how the proposed application will help to obtain the
	knowledge necessary to properly site, size, and design the final project;
	d) Regional Map: a figure with a discussion of the project location including the current site
	conditions and land use identification of the applicable IRWM group boundaries, and
	identification of any Areas of Special Biological Significance or Beaches;
	e) Project Timing and Phasing: a discussion of whether this is a part of a phased project or
	part of a larger project effort; how this planning, study, or investigation will fit into the overall
	project timing; f) Work Tasks: a detailed description of the work tasks with adequate detail and completeness
	 f) Work Tasks: a detailed description of the work tasks with adequate detail and completeness to clarify the project can be implemented;
	g) Procedures: a discussion on coordination with cooperating entities, agencies, and/or
	organizations;
	h) Implementation: a detailed description of the proposed approach, including a thorough
	discussion of the practices the project is proposing to use to solve the problem, and the
	technical basis for the selected approach;
	i) Stakeholder Involvement: a discussion on how stakeholders were involved in the Storm
	Water Resource Plan(s) development and prioritization of projects and how they will be
	involved in the implementation of the project(s);
	j) Deliverables: a list of deliverables and reporting for each task (e.g. for Administration –
	quarterly invoices, draft final report, final report, final project summary);
	k) Permitting and Environmental Review: a list of required permits, environmental
	documentation, and landowner/access agreements required to implement the project.
	Provide a status of each of these required items; a discussion of any implications with
	respect to conflict between water users, water rights disputes, and/or water rights issues; a
	discussion of whether the applicant and/or cooperating entities is in violation of any water
	right permit requirements including payment of fees;
	I) Plans and Specifications: the status of the plans and specifications and a copy of the
	current plan set or concept engineer's drawings; and
	m)Education and Outreach: a description of the type of education and community outreach
	proposed for the project.

APPENDIX B – 1: PLANNING PROPOSAL APPLICATION

3.	BUDGET			
	14. Provide a summary budget table (Attachment 2) that describes the budget for the completion of all known work tasks. Include a written narrative (one page maximum) that describes each line item task in the summary budget to explain how the cost estimates were determined. Describe the status and source of all other funding that will be used to complete the project. Describe the anticipated sources and amount of proposed funding match for the project. Discuss whether the applicant will be requesting a match reduction. If a request for a match reduction is expected, provide the amount of match reduction and the basis for the request as outlined in Appendix A.			
4.	SCHEDULE			
	15. Provide a schedule table (Attachment 3) that documents the steps needed to accomplish the goals and deliverables described in the workplan, and include a narrative description (one page maximum) describing the pacing and scheduling of the project. The schedule should include the start and end dates, completion dates for major milestones, and project administration (preparation of invoicing, reporting, and deliverables).			
5.	DAC/EDA AND STAKEHOLDER			
	16. Describe how DACs/EDAs, non-governmental organizations and other key stakeholders will be involved in the development and directly benefit from the completion of the Storm Water Resource Plan or the project-specific planning activities.			
	17. Describe the level of detail and planning that the applicant(s) will facilitate outreach and support to the DACs/EDAs, non-governmental organizations and other key stakeholders within the watershed(s) boundaries.			
6A.	CERTIFICATION – STORM WATER RESOURCE PLAN APPLICATIONS			
	 18(initials): By initialing the box, the Project Director is certifying that: a) The applicant is an eligible entity; b) The project, when completed, will address all requirements stated in the Water Code and is in accordance with the Storm Water Resource Plan Guidelines; c) He/she is aware that any attachment exceeding the page limit listed above will not be reviewed beyond the page limit (i.e., a workplan exceeding 10 pages maximum will be reviewed up to Page 10 only; any subsequent pages will be eliminated from the review process); d) He/she is aware that, once the proposal has been submitted in FAAST, any privacy rights as well as other confidentiality protections offered by law with respect to the application package and project location are waived; and e) He/she has read and agrees to the General Terms and Conditions of the Grant Agreement. If the Project Director does not agree with the terms and conditions, then a grant award may be denied. (All applicants are required to check the box and initial next to the statement for their application to be reviewed. All applications missing the Certification will be deemed incomplete and ineligible.) 			
6B.	CERTIFICATION – PROJECT SPECIFIC PLANNING APPLICATIONS			
	 19(initials): By initialing the box, the <u>Project Director is certifying that:</u> a) The applicant is an eligible entity; b) The project is listed and implemented in an adopted IRWMP and Storm Water Resource Plan, or equivalent, that has been submitted to your local IRWM group OR that a Plan(s) will be completed within 90 days of grant award; c) He/she is aware that any attachment exceeding the page limit listed above will not be reviewed beyond the page limit (i.e., a workplan exceeding 10 pages maximum will be reviewed up to Page 10 only; any subsequent pages will be eliminated from the review 			

process)

- d) He/she is aware that, once the proposal has been submitted in FAAST, any privacy rights as well as other confidentiality protections offered by law with respect to the application package and project location are waived; and
- e) He/she has read and agrees to the General Terms and Conditions of the Grant Agreement. If the Project Director does not agree with the terms and conditions, then a grant award may be denied. (All applicants are required to check the box and initial next to the statement for their application to be reviewed. All applications missing the Certification will be deemed incomplete and ineligible.)

APPLICATION ATTACHMENTS

Provide the attachments listed below by attaching files, no larger than 25 megabytes, to the FAAST application. For instructions on attaching files, please refer to the FAAST User Manual (https://faast.waterboards.ca.gov/LoginLinks/FAAST_UserManual_v3_120711.pdf). When attaching files, applicants must use the naming convention noted in FAAST.

Attachment # Title Description				
Attachment 1	Workplan	Workplan, including maps, diagram(s), and/or photograph(s) of the proposed project area. Any pages greater than the allowed 10 pages <u>will NOT be</u> reviewed. For guidance on the workplan, please see our website at: http://www.waterboards.ca.gov/swgp		
Attachment 2	Budget	The budget template (Excel) and a Word document that provides guidance on how to write a budget is located on the SWGP website at: http://www.waterboards.ca.gov/swgp		
Attachment 3	Schedule	Schedule should show the sequence and timing of project tasks and should be in a horizontal bar or Gantt chart format.		
Attachment 4	Agreement/ MOU/ Letters of Support	Include all agreements, MOUs, and/or support letters that will help to demonstrate multiple agency support and inclusion within the proposed Storm Water Resource Plan.		
Attachment 5 (Optional)	Previous Studies/ Reports/ Plans	Provide a <u>summary</u> of information not contained in the online FAAST questionnaire. The information should summarize available studies, reports, and/or plans, and should be limited to 10 pages or less, not including maps and figures. DO NOT ATTACH THE FULL STUDY (IES) OR REPORT(S). ONLY INCLUDE A SUMMARY.		
Attachment 6 (If Applicable)	Request for Reduced Funding Match	Applicants requesting a reduced funding match must demonstrate that they are DACs. See Appendix A for more information. For assistance regarding requesting a match reduction, please contact State Water Board staff, Ms. Kelley List, at (916) 319-9226.		
Attachment 7 DAC/EDA (if Applicable) Benefits		Applicant's response to the questions provided in the application will be used to determine whether the proposal should receive any points for benefiting DACs/EDAs. See Appendix A, Step E, for further information.		

APPENDIX B - 2: PLANNING PROPOSAL EVALUATION CRITERIA

Appendix B-2: Planning Proposal (Storm Water Resource Plan) Evaluation Criteria

PROPOSITION 1 STORM WATER GRANT PROGRAM PLANNING PROPOSAL (STORM WATER RESOURCE PLAN) EVALUATION: ELIGIBILITY REVIEW			
ELIGIBILITY CRITERIA	YES/ NO	KEY	
1. Is the applicant an eligible entity?			
2. Is the applicant requesting funds to create a Storm Water Resource Plan improve upon a FEP, or for project-specific planning?	,		
 For those with multiple cooperating entities, were MOUs, JPAs, or Lette of Recommendation provided? For those who did not have an cooperating entities listed, did they provide justification? 			
4. Is the applicant an Urban Water Supplier, Agricultural Water Supplier, or a local groundwater user? If yes, have they submitted the required documentation to DWR?			
5. If the applicant or cooperating entity has received funding from the State Water Board previously, did the applicant or cooperating entity complete the project(s) in accordance with the funding agreement and demonstrate its ability to competently manage the project?	e		
6. Is the project listed in a Storm Water Resource Plan that has been submitted to the local IRWM group? If not, is a Storm Water Resource Plan to be completed within 90-days of grant award? If the applicant is eligible for exemption from the Storm Water Resource Plan requirements, is the project listed in the local IRWMP?	e s	Applicant must receive a "Yes" to be eligible for proposal evaluation	
7. Is the project type eligible?			
8. Is the proposed project consistent with the applicable Basin Plan applicable NPDES/WDRs, or ASBS compliance plan (if applicable)?	,		
9. Does the project address a minimum of two benefits?			
10. Do the start and end dates fall within those listed in the Guidelines?			
11. Are the matching funds eligible reimbursable expenses and from an eligible source?			
12. Did the applicant provide the 50% matching funds as required in Prop 1? If not, did the applicant provide sufficient documentation justifying a reduction in matching funds for DACs/EDAs?	,		
13. Has the applicant checked the box and initialed that the Project Director has read, understands and agrees to the General Terms and Conditions of the Grant Agreement?			
14. Indicate whether the application should be assigned for review and scoring based on the answers to questions above.		Yes = Proposal will be scored.	
		No = Proposal will not be scored.	

PROPOSITION 1 STORM WATER GRANT PROGRAM PLANNING PROPOSAL EVALUATION SCORING CRITERIA

PLANNING PROPOSAL EVALUATION SCORING CRITERIA						
SCORED CRITERIA	SCORE	WEIGHT	TOTAL POINTS			
WORKPLAN 2A – STORM WATER RESOURCE PLAN APPLICATIONS (65 Points Possible)						
 15. Does the workplan: a. Identify the watershed boundaries; b. Describe the land use(s), water quality and quantity issues present, and ongoing efforts to address issues; c. Describe the roles and responsibilities of the applicant and cooperating entities, if applicable; d. Explain how stakeholder involvement will be accomplished during plan preparation, plan implementation, and project implementation; e. Provide justification why an effort of collaboration was not chosen or not feasible; and f. Provide a description of the work task(s) needed to complete the Storm Water Resource Plan(s)? 	0-5	3	15			
16. Does the applicant describe the other plans within the watershed that address storm water resource management and whether the proposed project is meant to supplement existing plans or serve as a stand-alone project?	0-5	1	5			
 17. Does applicant identify: a. The required elements of the Water Code and Storm Water Resource Plan Guidelines that will be included and how those elements will be addressed? b. The necessary assessment, monitoring, or study tasks to complete the Storm Water Resource Plan and rationale for those needs? 	0-5	4	20			
18. Does the applicant have a solid understanding of the NPDES permits and WDRs and of the TMDL or ASBS requirements applicable to the watershed? Does the applicant provide assurances that the Storm Water Resource Plan will be consistent with and further compliance with these permits and requirements?	0-5	2	10			
19. Does the applicant exhibit a solid understanding of the local ordinances and laws that are applicable to projects listed in the Storm Water Resource Plan and may prevent or hinder implementation of those projects? Does the applicant discuss steps that will be taken to address any incompatibilities between the local ordinances or laws and potential projects?	0-5	2	10			
20. Does the applicant describe the process by which the finalized Plan will be submitted and included in the local IRWMP? Did the applicant describe the coordination with respect to the development of the Storm Water Resource Plan with their local IRWM region?	0-5	1	5			

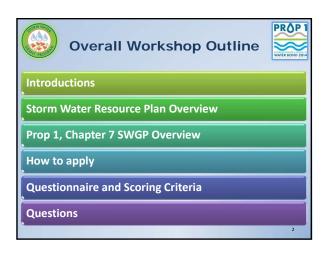
APPENDIX B – 2: PLANNING PROPOSAL EVALUATION CRITERIA

WORKPLAN 2B – PROJECT SPECIFIC PLANNING APPLICATIO	NS (65 P	oints Pos	sible)
 21. Does the project, as described in the workplan: a. Describe how the planning, study, or investigation will assist the final project design that will implement goals, objectives, and requirements of a municipal storm water permit (including an MS4 or Combined Sewer System permit), urban water management plan, agriculture water management plan, or groundwater management plan; help water infrastructure systems adapt to climate change; provide incentives for water agencies throughout each watershed to collaborate in managing the region's water resources and setting regional priorities for water infrastructure; and improve regional self-reliance? b. Explain how the proposed project will assist in the project planning to address a critical programmatic need identified in a Storm Water Resource Plan? c. Identify a known water quality issue(s), possible or known sources of storm water flow to be treated and/or captured? 	0-5	3	15
 22. Does the project, as described in the workplan: a. Provide clear documentation and prior research for site(s) selection process and the steps required or taken to ensure proposed site(s) will not have a negative impact to groundwater quality, surface water quality, soils, flood management, habitat or the local community? b. Explain how the project will support sustained, long-term water quality, or water supply improvements and other benefits associated with the project? c. Provide regional and project maps depicting the site location, current conditions, capture area and area to be treated? d. Describe the watershed, impaired waters, beneficial uses, and water quality issues? e. Explain whether the project is a phase of a larger project or a stand-alone project and describe the timing for the project? f. Describe how this planning, study, or investigation will fit into the overall project timing? 	0-5	3	15
 23. Does the workplan provide: a. A clear indication of the detailed work tasks necessary to complete the project and the types of deliverables expected to be completed for each task; b. A discussion of the coordination with cooperating entities, agencies, and/or organizations and their support of the project; c. A detailed description of the approach and practices the project is proposing to use and the technical basis for the approach; and d. A discussion of the necessary scientific and technical information to support the feasibility of the project? 	0-5	3	15

APPENDIX B - 2: PLANNING PROPOSAL EVALUATION CRITERIA

 24. Does the workplan provide: a. A discussion on the required permits, environmental documentation, and landowner/access agreements required to implement the project; b. A description of the plans and specifications and their status; and c. A description of the education and outreach for the project? 	0-5	3	15
25. Does the applicant demonstrate the appropriate experience, knowledge, and skills necessary to successfully complete the project?	0-5	1	5
BUDGET (15 Points Possible)			
26. Does the summary budget table and narrative provide a rationale for the project costs? Are the costs reasonable? Are the tasks shown in the budget consistent with the tasks shown in the workplan and schedule?	0-5	3	15
SCHEDULE (10 Points Possible)			
27. Are the tasks in the schedule consistent with the tasks described in the workplan and budget? Does the schedule seem reasonable given the tasks listed?	0-5	2	10
DAC/EDA AND STAKEHOLDER INVOLVEMENT (10 Po	oints Pos	sible)	
28. Does the applicant provide the process in which DACs/EDAs, non- governmental organizations and other key stakeholders will be contacted and involved in the development of the Storm Water Resource Plan? Does the applicant provide sufficient documentation that outreach and support to the DACs/EDAs, non- governmental organizations and other key stakeholders will occur within their watershed? FOR PROJECT SPECIFIC PLANNING: Is the project located within a DAC/EDA?	0-5	2	10
OVERALL TOTAL POINTS:			100
OVERALL EVALUATION			
29. Discuss any concerns with respect to the proposed project. Should th Reviewers: This text will be provided to the applicant. Be clear and co		be funded	? (Note to







 Emphasizes use of publicly-owned lands for capture and use projects









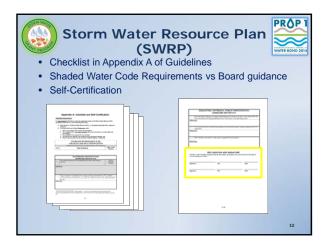


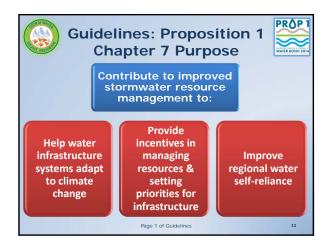




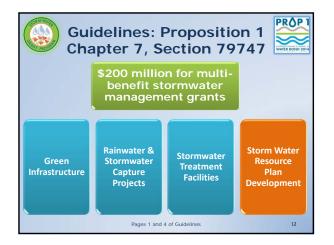
- Sensitive to costs of expensive models
- Guidelines propose allowing:
 - Computer modeling
 - Calculation spreadsheets
 - Pollutant mass balances
 - Water balances
- Agencies beginning to provide online reasonable
 assurance analysis-type tools



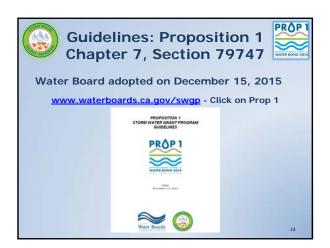
















Proposed Timeline		
Project Milestone	Date	
Board adoption of Guidelines	December 15, 2015	
Planning Solicitation Opens in FAAST	January 19, 2016	
Planning Solicitation Closes in FAAST	March 4, 2016	
Technical/Management Review	March-April 2016	
Draft Funding List	April 2016	
Final Funding List	May 2016	
Grant Agreements	Summer 2016	
Page 7 of Guidelines	15	





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Tips for Applying	COP 1
Do NOT assume	
Do NOT provide links	
Awarded apps in FAAST	
Organization is KEY	
Use templates	
Say more with less	
	22



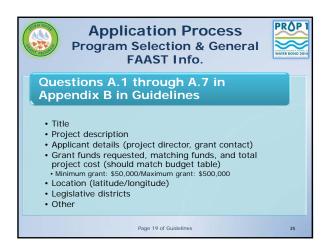


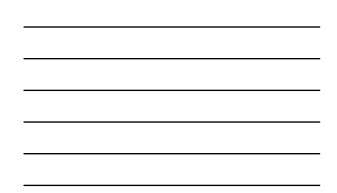


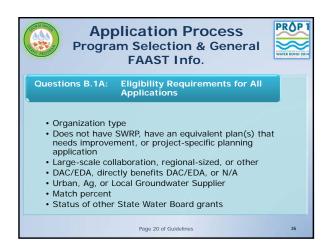
Application questions and scoring criteria an provided in Appendix B of the Guidelines

Four required sections for grant proposals:

- Program Selection & General FAAST
 Information
- Background Information
- Proposal Questions
- Attachments









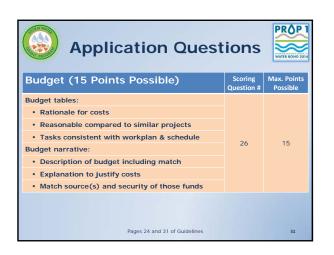
Application Quest	ions	WATER BOND 2014
Workplan 2A – Storm Water Resource Plan Applications (65 points total)	Scoring Question #	Max. Points Possible
Watershed boundaries Cooperating entities and roles & responsibilities Outreach efforts Scope of work outlining tasks	15	15
Submittal to IRWM group	19	5
Other plans or standalone description of how required elements will be addressed	16	5
Assessment, monitoring, study tasks	17	20
TMDL, NPDES, WDR, MS4	18	10
Local ordinances affecting projects	19	10
Pages 22 and 29 of Guidelines		28



Application Quest	ions	PROP I WATER BOND 2014
Workplan 2B – Project-Specific Planning Applications (65 points total)	Scoring Question #	Max. Points Possible
Assists in final design Water quality Project will help address need(s)	21	15
Site selection process Support sustained, long-term water quality or supply Regional and project maps	22	
Watershed, impaired waters, beneficial uses, water quality issue(s) Phase of larger or standalone Fit into overall project timing		15
Pages 23, 30, and 31 of Guidelines		29

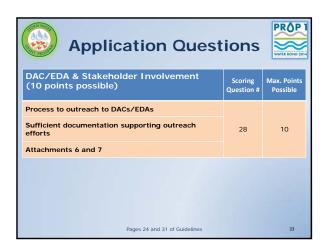
Application Questions			
Workplan 2B – Project-Specific Planning Applications (65 points total)	Scoring Question #	Max. Points Possible	
Work tasks and deliverables Coordination with entities, agencies, and/or organizations Approach & practices and technical basis Scientific & technical information to support feasibility of project	23	15	
Permits, environmental, access Plans and specification status Education and outreach	24	15	
Experience and Resumes of key personnel	25	5	
Pages 23, 30, and 31 of Guidelines		30	





Application Questions			
Schedule (10 points possible)	Scoring Question #	Max. Points Possible	
Schedule Table or Gantt Chart • Tasks align with workplan & budget • Reasonable • Start & end dates match Guidelines Written Summary • Consistency with workplan & budget • Obstacles to completing tasks • Current status & how tasks will be completed • CEQA/NEPA, permits, access issues	27	10	
Pages 24 and 31 of Guidelines		32	







2/16/2016

	Attachments
Attachment	1 Workplan
Attachment	2 Budget
Attachment	3 Schedule
Attachment	4 Agreements/MOUs/Letters
Attachment	5 Previous Studies/Reports/Plans
Attachment	6 Funding Match Reduction Request
Attachment	7 DAC/EDA Benefits
	Pages 27 of Guidelines 34

