

**STATE OF CALIFORNIA
REGIONAL WATER QUALITY CONTROL BOARD
CENTRAL COAST REGION**

STAFF REPORT FOR REGULAR MEETING OF SEPTEMBER 6, 2012
Prepared on August 10, 2012

ITEM NUMBER: 5

SUBJECT: Regional Board Meeting Schedule

This staff report recommends adoption of new Board meeting dates through 2013.

The schedule below retains the Thursday Board meeting schedule. The Board is required to schedule six meetings for the year (we have scheduled up to eight meetings in recent years). Due to our lack of administrative support staff, we are recommending only six meetings. During the year, we sometimes add a day to an existing meeting schedule, to create a two-day meeting. From an administrative support perspective, it is much easier to create a two-day meeting when necessary than it is to add a separate Board meeting.

Also note that the March 2013 meeting is planned for Santa Barbara because we have two major Total Maximum Daily Load (TMDL) Orders for the southern part of our Region scheduled for that meeting.

Also note that our annual "off-site" meeting would be combined with our July meeting, as we have done the past two years.

Proposed Regional Board Meeting Dates	Location
January 31	San Luis Obispo
March 14	Santa Barbara
May 2	Watsonville
July 11	San Luis Obispo
September 5	San Luis Obispo
December 5	San Luis Obispo

Board Members should check their calendars to see if there are any conflicts that are irresolvable on this schedule. Please notify the Executive Officer of any desired changes prior to the September Board meeting, so that we might be able to work out conflicts ahead of time and save time at the Board meeting. As we have been doing, we will schedule two-day meetings on an ad hoc basis as the need arises, with as much notice as possible.

RECOMMENDATION

The Board should approve the Regional Board meeting schedule for 2013, and direct staff to secure appropriate meeting facilities.