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## Central Coast Regional Water Quality Control Board

September 25, 2023

Don Reynolds  
City Manager  
San Juan Bautista  
PO Box 1420  
San Juan Bautista, CA 95045  
Email: [citymanager@san-juan-bautista.ca.us](mailto:citymanager@san-juan-bautista.ca.us)

**Via Electronic Mail and Certified Mail  
No. 7022 3330 0002 1258 8174**

Dear Mr. Reynolds:

**ENFORCEMENT PROGRAM: EXPEDITED PAYMENT LETTER (EPL) NO. R3-2023-0076, CONDITIONAL OFFER TO PARTICIPATE IN EXPEDITED PAYMENT PROGRAM RELATING TO VIOLATIONS OF NPDES PERMIT FOR CITY OF SAN JUAN BAUTISTA WASTEWATER TREATMENT PLANT, SAN BENITO COUNTY, WDR ORDER NO. R3-2009-0019, NPDES NO. CA0047902, WDID NO. 3 350102001**

This letter is to notify the City of San Juan Bautista (hereinafter "Permittee" or "you") of alleged violations of the California Water Code identified in the Central Coast Regional Water Quality Control Board's (Central Coast Water Board) water quality data system and to allow you to participate in the Central Coast Water Board's expedited payment program to address \$36,000 in liability, which may be assessed pursuant to Water Code sections 13385 and 13385.1.

**NO PAYMENT IS YET DUE IN RESPONSE TO THIS LETTER**

**NOTICE OF VIOLATION:**

Based on information in the California Integrated Water Quality System (CIWQS), the Central Coast Water Board's Assistant Executive Officer alleges that from October 31, 2022, through June 30, 2023, the Permittee violated the effluent limitations identified in the notice of violation (NOV) attached as Exhibit A for discharges to the San Benito River. The Permittee will have the opportunity to address the alleged violations as discussed below. To assist the Permittee in reviewing the alleged violations, the attached NOV/Exhibit A provides instructions for accessing the alleged violations within CIWQS.

**STATUTORY LIABILITY:**

Subdivisions (h) and (i) of California Water Code section 13385 require the assessment of a mandatory minimum penalty of \$3,000 for specified serious and non-serious

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JANE GRAY, CHAIR | MATTHEW T. KEELING, EXECUTIVE OFFICER

(formerly named “chronic”) effluent limit violations. The Permittee is also potentially subject to discretionary administrative civil liabilities of up to ten thousand dollars (\$10,000) for each day in which the violation occurs, plus ten dollars (\$10) for each gallon discharged but not cleaned up in excess of 1,000 gallons. These mandatory minimum penalties and discretionary administrative civil liabilities may be assessed by the Central Coast Water Board or the State Water Board (collectively “the Water Boards”), beginning with the date that the violations first occurred. The formal enforcement action that the Water Boards use to assess such liability is an administrative civil liability complaint, although the Water Boards may instead refer such matters to the Attorney General’s Office for prosecution. If referred to the Attorney General for prosecution, the Superior Court may assess up to twenty-five thousand dollars (\$25,000) per violation. In addition, the Superior Court may assess up to twenty-five dollars (\$25) per gallon discharged but not cleaned up in excess of 1,000 gallons.

**CONDITIONAL OFFER TO PARTICIPATE IN EXPEDITED PAYMENT PROGRAM:**

The Permittee can avoid the issuance of a formal enforcement action and settle the alleged violations identified in the attached NOV by participating in the Central Coast Water Board’s expedited payment program. Details of the proposed settlement are described below and addressed in the enclosed documents.

To promote resolution of these alleged violations, the Central Coast Water Board enforcement staff makes this Conditional Offer. The Permittee may accept this offer, waive the Permittee’s right to a hearing, and pay the mandatory minimum penalty as indicated on Exhibit A for the violations described. If the Permittee elects to do so, subject to the conditions below, the Central Coast Water Board will accept that payment in settlement of any enforcement action that would otherwise arise out of the violations identified in the NOV. Accordingly, the Central Coast Water Board enforcement staff will forego issuance of a formal administrative complaint, will not refer the violations to the Attorney General, and will waive its right to seek additional discretionary civil liabilities for the violations identified in the NOV.

The expedited payment program does not address liability for any violation that is not specifically identified in the NOV.

**PERMITTEE’S OPTIONS FOR RESPONSE TO OFFER:**

If you accept this offer, please complete and return the enclosed “Acceptance of Conditional Offer and Waiver of Right to Hearing; Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order No. R3-2023-0004 (Upon Execution)” (Acceptance and Waiver) **no later than October 25, 2023**. The returned Acceptance and Waiver will be held, pending a 30-day public notice period, and then will be countersigned by the Executive Officer and returned to you with instructions for payment. *No payment is due at the time the Permittee returns the signed Acceptance and Waiver form to the Central Coast Water Board.*

If the Permittee chooses to contest any of the violations alleged in the NOV, please identify each violation and the basis for its challenge (e.g., factual error, affirmative

defense, etc.) on or before the above due date. Central Coast Water Board staff will evaluate the contested violations and take the following actions:

1. Where the available evidence supports the removal of alleged violations, Water Board staff will expunge those violations from the CIWQS database and take no further action against the Permittee for those violations.
2. Water Board staff will provide the Permittee with a revised NOV reflecting any changes warranted by the above evaluation and provide another opportunity to submit a signed Acceptance and Waiver.
3. If the above evaluation resolves all of the alleged violations, Central Coast Water Board staff will notify the Permittee that no further action is necessary.

If the Permittee chooses not to submit an Acceptance and Waiver at any stage of the process described above and therefore rejects the offer, or elects to reserve the right to address any contested matters and resolve only uncontested violations via this offer, Central Coast Water Board staff will contact the Permittee regarding the initiation of formal enforcement action with regard to any unresolved violations. In a formal enforcement action, the liability amount sought and/or imposed may exceed the liability amount set forth in this Conditional Offer. Moreover, the cost of enforcement is a factor which can be considered in assessing the liability amount.

**CONDITIONS FOR CENTRAL COAST WATER BOARD ACCEPTANCE:**

Federal regulations require the Central Coast Water Board to publish any proposed settlement of an enforcement action addressing NPDES permit violations and provide at least 30 days for public comment [40 C.F.R. section 123.27(d)(2)(iii)]. Upon receipt of the Permittee's Acceptance and Waiver, Central Coast Water Board enforcement staff will publish a notice of the proposed settlement of the violations.

If no comments are received within the 30-day period, and unless there are new material facts that become available to the Central Coast Water Board, the Executive Officer will execute the Acceptance and Waiver as a settlement agreement and stipulation for entry of administrative civil liability order assessing the uncontested mandatory minimum penalty amount pursuant to Water Code section 13385.

If, however, significant comments are received in opposition to the settlement, this Conditional Offer may be withdrawn. In that case, the Permittee's waiver pursuant to the Acceptance and Waiver will also be treated as withdrawn, and the unresolved violations will be addressed in a revised offer or a liability assessment proceeding. In the latter case, at the liability assessment hearing the Permittee will be free to make arguments as to any of the alleged violations, and the Permittee's agreement to accept this Conditional Offer will not in any way be binding or used as evidence against the Permittee. The Permittee will be provided with further information on the liability assessment proceeding.

In the event the Acceptance and Waiver is executed by the Executive Officer as a stipulated order, Central Coast Water Board staff will then send you that order in a separate letter. Payment of the assessed amount will then be due and payable as

specified in the letter that will accompany the Executive Officer's signed stipulated order. Failure to pay the penalty within the required time period may subject the Permittee to further liability. *Again, please note that no payment is due at the time the Permittee returns the signed Acceptance and Waiver form to the Central Coast Water Board.*

**CONTACT PERSONS:**

Should you have any questions about the Notice of Violation or the Conditional Offer, please contact Leah Lemoine at (805) 549-3159 or [leah.lemoine@waterboards.ca.gov](mailto:leah.lemoine@waterboards.ca.gov), or Tamara Anderson at (805) 549-3334 or [tamara.anderson@waterboards.ca.gov](mailto:tamara.anderson@waterboards.ca.gov).

Sincerely,

 Digitally signed  
by Thea S. Tryon  
Date: 2023.09.25  
10:14:27 -07'00'

Thea S. Tryon  
Assistant Executive Officer

Attachments:

1. Exhibit A - Notice of Violation
2. Acceptance of Conditional Offer and Waiver of Right to Hearing; Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order No. R3-2023-0076 (Upon Execution)

cc via email:

**Central Coast Water Board:**

Thea Tryon  
Tamara Anderson  
Harvey Packard  
Leah Lemoine  
Todd Stanley

File Location: R:\RB3\Enforcement\EPLs\2023-0076 SJB WWTP\SJB MMP EPL 23-0076 Offer.docx

ECM Primary Indexing # 255337

**Exhibit A – Notice of Violation**  
**City of San Juan Bautista Wastewater Treatment Facility**  
**Mandatory Minimum Penalty Violations Requiring Enforcement**  
**Alleged Violation Dates: October 31, 2022 – June 30, 2023**

The enforcement staff of the Regional Water Quality Control Board, Central Coast Region (Central Coast Water Board) reviewed information submitted by this facility to determine whether the discharger is subject to mandatory minimum penalties (MMPs) pursuant to subdivisions (h) and (i) of California Water Code section 13385. The following table lists this facility's alleged violations of Waste Discharge Requirements Order No. R3-2009-0019, National Pollutant Discharge Elimination System Permit No. CA0047902 from October 31, 2022, through June 30, 2023, for which the Central Coast Water Board has not assessed MMPs. Final calculation of MMP amounts owed and definitions of some of the terms used in this document are listed below the table.

For additional information about the alleged violations listed in the table, please refer to [the State Water Resources Control Board CIWQS Public Reports webpage](#) and select the "Mandatory Minimum Penalty (MMP) Report" link located under the "Violations Reports" category. Once in the Mandatory Minimum Penalty Reports search page, select Region 3 along with the beginning and ending dates shown in this exhibit, select Run Report, and then select your facility to access the list of violations. Expand the "Effluent MMP Violations" section of the page by selecting the "+" icon to the left of the section title. To view details of a violation, select the "Violation ID" number. For chronic (non-serious) violations, select the "Chronic" link in the "MMP Type" column to see a list of the three or more violations preceding each chronic violation within 180 days and thus qualifying the chronic violation as an MMP.

EPL No. R3-2023-0076 – Exhibit A  
Stipulated ACL Order No. R3-2023-0076  
City of San Juan Bautista Wastewater Treatment Facility

#	Violation Number	Violation Date	Pollutant	Pollutant Type	Limitation Period	Limit	Result	Units	% Over Limit	Serious or Non-Serious (Chronic) Violation	Date 180 Days Prior	No. of Viols within 180 days	Mandatory Minimum Penalty
1	1113241	10/31/22	Chloride	Group 1	Monthly Average	200	345	mg/L	73%	S	N/A	N/A	\$ 3,000
2	1113242	11/30/22	Chloride	Group 1	Monthly Average	200	321	mg/L	61%	S	N/A	N/A	\$ 3,000
3	1113243	12/31/22	Chloride	Group 1	Monthly Average	200	270	mg/L	35%	C	7/4/22	9	\$ 3,000
4	1116867	2/28/23	Chloride	Group 1	Monthly Average	200	270	mg/L	35%	C	9/1/22	6	\$ 3,000
5	1116866	3/13/23	Total Coliform	Other	Single Sample	2300	2,420	MPN/100 mL	N/A	C	9/14/22	7	\$ 3,000
6	1116865	3/16/23	Total Coliform	Other	Single Sample	2300	2,420	MPN/100 mL	N/A	C	9/17/22	8	\$ 3,000
7	1119557	4/30/23	Chloride	Group 1	Monthly Average	200	207	mg/L	3%	C	11/1/22	6	\$ 3,000
8	1120017	5/30/23	Total Coliform	Other	20% for 30 days	2.2	11	MPN/100 mL	N/A	C	12/1/22	6	\$ 3,000

EPL No. R3-2023-0076 – Exhibit A  
 Stipulated ACL Order No. R3-2023-0076  
 City of San Juan Bautista Wastewater Treatment Facility

#	Violation Number	Violation Date	Pollutant	Pollutant Type	Limitation Period	Limit	Result	Units	% Over Limit	Serious or Non-Serious (Chronic) Violation	Date 180 Days Prior	No. of Viols within 180 days	Mandatory Minimum Penalty
9	1119526	5/31/23	Chloride	Group 1	Monthly Average	200	212	mg/L	6%	C	12/2/22	7	\$ 3,000
10	1119527	6/30/23	Chloride	Group 1	Monthly Average	200	233	mg/L	17%	C	1/1/23	7	\$ 3,000
11	1119528	6/30/23	Total Suspended Solids	Group 1	Monthly Average	20	21	mg/L	5%	C	1/1/23	8	\$ 3,000
12	1119525	6/30/23	Ammonia, Unionized (as Nitrogen)	Group 1	Maximum Daily	0.025	0.07	mg/L	180%	S	N/A	N/A	\$ 3,000

Total Penalty: \$36,000

Calculation of Total Mandatory Minimum Penalty Amount for Effluent Violations:  
 (3 Serious Violations + 9 Non-Serious (Chronic) Violations) × \$3,000 = \$36,000

For Group 1 pollutants, a violation is serious when the limit is exceeded by 40% or more, and non-serious when the limit is exceeded by less than 40%. “Non-serious” is also referred to as “chronic” in CIWQS, indicating violations are occurring too frequently.

For “Other” pollutants (i.e., pollutants other than Groups 1 or 2), a violation is non-serious when the limit is exceeded by any amount. “Non-serious” is also referred to as “chronic” in CIWQS, indicating violations are occurring too frequently. For the purposes of MMP enforcement, “Other” pollutant violations are not categorized as serious.

Each serious violation is subject to a mandatory minimum penalty of \$3,000.

A non-serious (also known as chronic) violation is subject to a mandatory minimum penalty of \$3,000 when it is preceded by three chronic or serious violations (or more) in a 180-day period representing six consecutive months (e.g., period commencing on the date of the violation being evaluated and ending 180 days before that date). The three most recent preceding chronic or serious violations within the 180-day period that are counted first toward qualifying a chronic violation for a mandatory minimum penalty are not penalized within that specific determination.

For example, if a violation named V4 is preceded by three violations V1, V2, and V3 within a 180-day period, V4 is determined to be subject to a mandatory minimum penalty of \$3,000. Within that specific determination for violation V4, V1 through V3 are counted but not penalized. However, each violation is subject to its own specific determination. So, V1, V2, and V3 are each subject to their own evaluation based on their specific occurrence dates and applicable 180-day periods and may warrant or have warranted in a previous enforcement action their own penalty as a chronic or serious violation.

Accordingly, all violations indicating “C” for “Chronic” in the above table also show four or more violations within 180 days because each of the chronic violations is preceded by three (or more) violations in that period. Please see the instructions on the first page of this exhibit if you would like to view in CIWQS all of the preceding violations applicable to the above chronic violations.

Term	Definition
Units	mg/L = milligrams per liter MPN/100 mL = most probable number per 100 milliliters
N/A	Not Applicable
CIWQS	California Integrated Water Quality System database used by the Water Boards to manage violation and enforcement activities, as well as other data types relevant to water quality protection.
Violation Number	Identification number assigned to a violation in CIWQS.



EPL No. R3-2023-0076 – Exhibit A  
Stipulated ACL Order No. R3-2023-0076  
City of San Juan Bautista Wastewater Treatment Facility

Term	Definition
Violation Date	Date that a violation actually occurred, with the exception that for some violation types, such as a monthly average, the last day of the reporting period is used. If the occurrence date is unknown, the date used is the day the violation was first discovered by staff, the Discharger, or a third party.
Pollutant Types: Group 1 & 2	Groups of pollutants defined in the State Water Resources Control Board Water Quality Enforcement Policy. Also referred to as Category 1 or CAT1 and Category 2 or CAT2, respectively.
Pollutant Type: Other	“Other” refers to “Other Effluent Violation”. Group of pollutants other than those included in Group 1 or 2.

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ECM Primary Indexing # 255337

**ACCEPTANCE OF CONDITIONAL OFFER  
AND WAIVER OF RIGHT TO HEARING;  
SETTLEMENT AGREEMENT AND STIPULATION FOR ENTRY OF  
ADMINISTRATIVE CIVIL LIABILITY (ACL) ORDER NO. R3-2023-0076  
(UPON EXECUTION)**

City of San Juan Bautista Wastewater Treatment Facility  
EPL No. R3-2023-0076  
Waste Discharge Requirements Order No. R3-2009-0019  
National Pollutant Discharge Elimination System (NPDES) Permit No. CA0047902  
WDID: 3 350102001

By signing below and returning this Acceptance of Conditional Offer and Waiver of Right to Hearing (Acceptance and Waiver) to the Central Coast Regional Water Quality Control Board (Central Coast Water Board), the City of San Juan Bautista (Permittee) hereby accepts Expedited Payment Letter No. R3-2023-0076 (Conditional Offer) to participate in the expedited payment program relating to violations of the Permittee's NPDES permit for the City of San Juan Bautista Wastewater Treatment Facility, and waives the right to a hearing before the Central Coast Water Board to dispute the alleged violations described in the notice of violation (NOV) attached to the Conditional Offer as Exhibit A and incorporated herein by reference.

The Permittee agrees that the NOV shall serve as a complaint pursuant to Division 7, Chapter 5, Article 2.5 of the California Water Code and that no separate complaint is required for the Central Coast Water Board to assert jurisdiction over the alleged violations through its enforcement staff. The Permittee agrees to pay the penalties authorized by California Water Code section 13385, as specified in the NOV (expedited payment amount), which shall be deemed payment in full of any civil liability pursuant to Water Code sections 13385 and 13385.1 that otherwise might be assessed for the violations described in the NOV.

Expedited Payment Amount: \$36,000.

The Permittee understands that this Acceptance and Waiver does not address or resolve liability for any violation that is not specifically identified in the NOV.

Upon signature by the Permittee, the Permittee must return this Acceptance and Waiver to:

Thea Tryon  
Assistant Executive Officer  
Central Coast Water Board  
895 Aerovista Place, Suite 101  
San Luis Obispo, CA 93401

Expedited Payment Letter (EPL) No. R3-2023-0076  
Settlement Agreement and Stipulation for Entry of  
Administrative Civil Liability Order No. R3-2023-0076

The Permittee understands that federal regulations set forth in title 40, Code of Federal Regulations, section 123.27(d)(2)(iii) require the Central Coast Water Board to publish notice of any proposed settlement of this enforcement action and provide at least 30 days for public comment. Accordingly, Central Coast Water Board staff will publish this Acceptance and Waiver for public comment prior to execution by the Executive Officer of the Central Coast Water Board.

The Permittee understands that if significant comments are received in opposition to the Conditional Offer, then the Central Coast Water Board enforcement staff's offer to resolve the violations set forth in the NOV may be withdrawn. In that circumstance, Central Coast Water Board enforcement staff will advise the Permittee of the withdrawal, a revised offer or an administrative civil liability complaint may be issued, and the matter may be set for a hearing before the Central Coast Water Board. For such a liability hearing, the Permittee understands that this Acceptance and Waiver executed by the Permittee will be treated as a settlement communication and will not be used as evidence in that hearing.

If no comments are received within the notice period that cause the Executive Officer to reconsider the Conditional Offer, the Executive Officer will execute the Acceptance and Waiver as Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order No. R3-2023-0076 (Settlement and Order).

The Permittee understands that no payments are due at the time it returns the signed Acceptance and Waiver form to the Central Coast Water Board. The Permittee understands that after the signed Acceptance and Waiver is publicly noticed and executed by the Executive Officer of the Central Coast Water Board, Central Coast Water Board staff will transmit this Acceptance and Waiver as an executed Settlement and Order to the Permittee with payment instructions and due dates. Furthermore, the Permittee understands that full payment of the expedited payment amount by the hereby incorporated due date or dates specified in the transmittal letter and/or invoices associated with the executed Settlement and Order is a condition of this Acceptance and Waiver.

Expedited Payment Letter (EPL) No. R3-2023-0076  
Settlement Agreement and Stipulation for Entry of  
Administrative Civil Liability Order No. R3-2023-0076

I hereby affirm that I am duly authorized to act on behalf of and to bind the Permittee in the making and giving of this Acceptance and Waiver and the terms of the Settlement and Order.

By: \_\_\_\_\_  
(Signed Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed or typed name)

\_\_\_\_\_  
(Title)

Expedited Payment Letter (EPL) No. R3-2023-0076  
Settlement Agreement and Stipulation for Entry of  
Administrative Civil Liability Order No. R3-2023-0076

IT IS HEREBY ORDERED pursuant to Water Code section 13323, Government Code section 11415.60, and Resolution No. R3-2014-0043, on behalf of the California Regional Water Quality Control Board, Central Coast Region.

By: \_\_\_\_\_

Ryan E. Lodge  
Executive Officer  
Central Coast Water Board

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