



State Water Resources Control Board

June 7, 2024

CERTIFIED MAIL

<<PRIMARY OWNER>>
<<ADDRESS>>
<<CITY>>, <<STATE>> <<ZIP>>

CERTIFIED MAIL NO: <<CERTIFIED MAIL NO>>

Dear <<PRIMARY OWNER>>:

NOTICE OF INFORMATION ORDER AND REPORTING REQUIREMENTS FOR THE CLEAR LAKE WATERSHED

AVISO DE ORDEN DE INFORMACIÓN Y REQUISITOS PARA REPORTAR PARA LA CUENCA DE CLEAR LAKE

(Para obtener más información en español (formularios y otra información), nos puede llamar al (916) 341-5355 o enviar un mensaje a ClearLakeHitch@waterboards.ca.gov.)

This letter requires your immediate attention. You are receiving this letter because you own, occupy, or are responsible for the properties listed at the end of this letter. As such, you are required to comply with the enclosed Information Order (Order) from the State Water Resources Control Board (State Water Board or Board). The Order is being issued under the authority of the Emergency Information Order Regulations for the Clear Lake Watershed (Regulations). This letter explains why the Order is needed, when and how to comply with the Order, and where you can find more information.

In early 2024, the State Water Board attempted to mail the Order to the owner of this property(s); however, the original Order was returned, or it isn't clear if the Order was received. To accommodate this delay, we have extended the compliance deadlines in the Order for this property(s). You are required to meet the extended deadlines, NOT the original deadlines noted in earlier Orders.

Please email questions to ClearLakeHitch@waterboards.ca.gov or call 916-341-5355.

Where to Access Reporting Platform and Resources

All information related to the Order is available on the State Water Board's Clear Lake Information Order webpage, which is located at bit.ly/CLHOrder. This webpage includes links to the Board's online reporting platform, guidance documents, and more. Select resources are included with this letter.

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

What You Need to Do

- (1) **Report Two Times:** If you have used water for commercial irrigation or industrial purposes within the last five years, you must submit two reports to the State Water Board that provide information related to diversion, extraction, and/or use of water relevant to the Board's Clear Lake hitch protection efforts. Report 1 is due **within 14 days of receiving the Order**. Report 2 is due by **August 31, 2024**.

To submit Report 1, visit bit.ly/CLH_report1 and use the access code **ClearLake**. The link for Report 2 submissions will be available on the Clear Lake Information Order webpage no later than **August 1, 2024**. The information you must provide in each report is enclosed with this letter. Additional resources and guidance are available on the Clear Lake Information Order webpage.

- (2) **Measure Groundwater Extractions:** If you use water for commercial irrigation or industrial purposes, you are required to measure and record weekly groundwater extractions by well from **March 1, 2024**, through **July 31, 2024**, using a method acceptable to the Board.

A meter is not necessary to meet this requirement. For a list of acceptable measurement methods and templates for collecting measurements, please visit the Clear Lake Order webpage. If you do not have records of groundwater extractions, prior to receiving the Order, you may estimate volumes. You will report these measurements in Report 2.

Property Information

You are receiving this letter as the owner of record of the land parcel(s) listed below. The Order applies to you and all agents, successors in interest, grantees, and assigns thereto. If someone else extracts, diverts, or uses water on your property, you are expected to notify that person of the Order. As the recipient of the Order, you are ultimately responsible for compliance with the Order.

As noted above, these deadlines differ from previous deadlines. You are only required to follow the deadlines listed in this letter and the enclosed Order. Even if you are not currently pumping groundwater or diverting surface water, you must comply with the Order. If you fail to comply with the Order, you may be fined or subject to other enforcement action. This Order does not replace any other reporting requirements. Please continue to comply with all reporting requirements you may be subject to.

<<PRIMARY OWNER>>

June 7, 2024

All requirements in the Order pertain to all parcels identified in the following list:

Assessor Parcel Numbers (APNs): <<APNS>>

Sincerely,

A handwritten signature in black ink, appearing to be 'JB' with a flourish.

Jessica Bean
Assistant Deputy for Drought and Water Rights Modernization
Division of Water Rights

Enclosure: 1. Order 2024-0003-DWR: Information Order and Reporting Requirements
 in the Matter of Water Use in the Clear Lake Watershed
 2. Frequently Asked Questions
 3. Information Required in Reports 1 and 2
 4. Items to Gather Before You Begin Report 1