

Making Conservation a Way of Life Reporting and Data

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Logistics



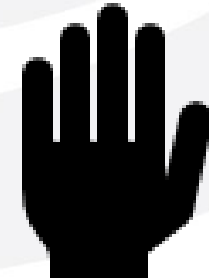
Use video if comfortable



Rename box: name and affiliation



Place questions in the Q&A box



Use virtual "raise hand"

Meeting Agreements

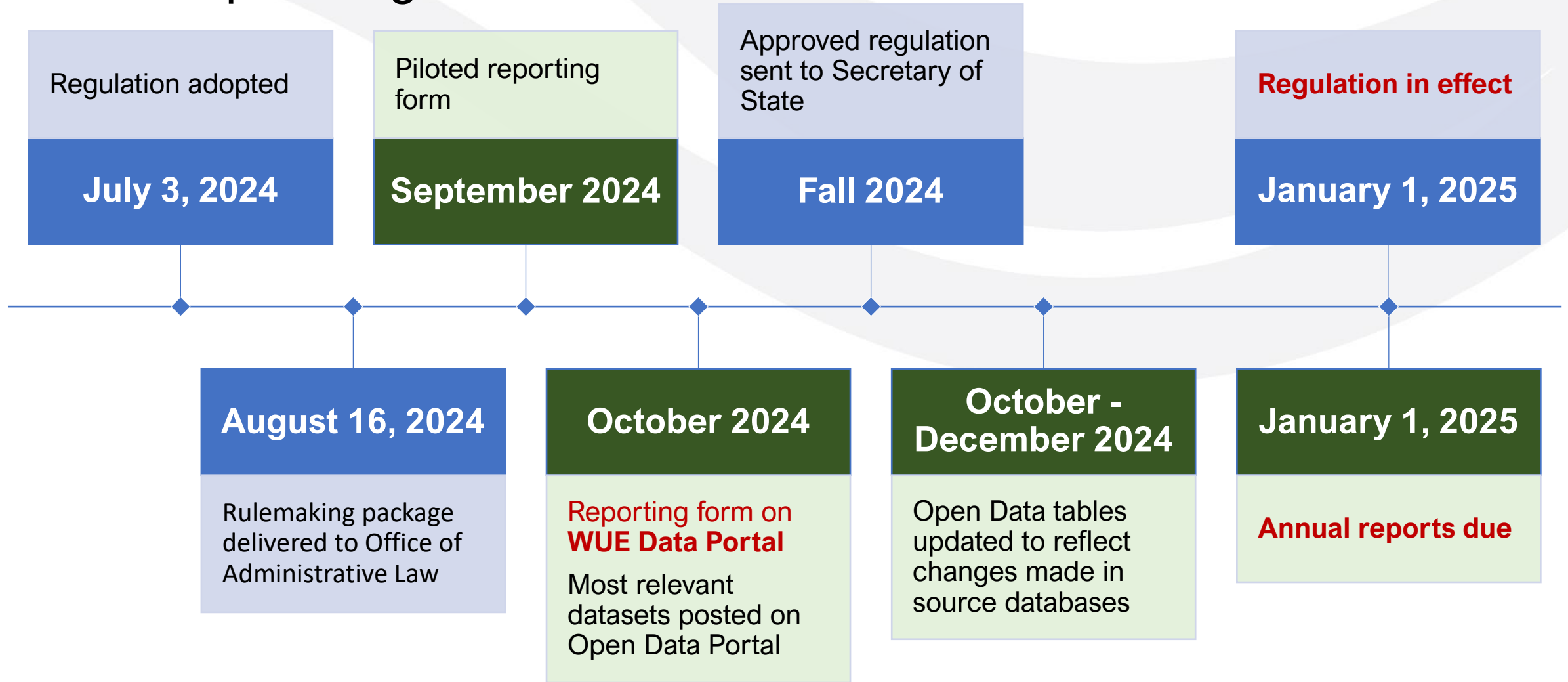
- ✓ Keep in mind purpose of today's meeting.
- ✓ Create a culture of respect.
- ✓ Take space, make space.
- ✓ Only questions in the Q&A will be addressed.
 - ✓ For other questions, contact Waterconservation@Waterboards.ca.gov

Meeting Goals



- Brief overview of the timeline, who needs to report, and what is being reported
- Walk-through of the reporting form
- Ask questions about the reporting form

Regulatory and Reporting Timeline: upcoming dates



The final regulatory text is now online

Board website for regulatory documents, fact sheets, and other materials:

https://www.waterboards.ca.gov/conservation/regs/water_efficiency_legislation.html



Direct link to regulatory text on Board website:

https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/regs/docs/2024/final-text-conservation-way-of-life.pdf



Link to regulatory text on Westlaw:

[https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=IEEE8A900865211EFA271A040C4563C7A&originationContext=documenttoc&transitionType=Default&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=IEEE8A900865211EFA271A040C4563C7A&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))



Who does the regulation apply to?

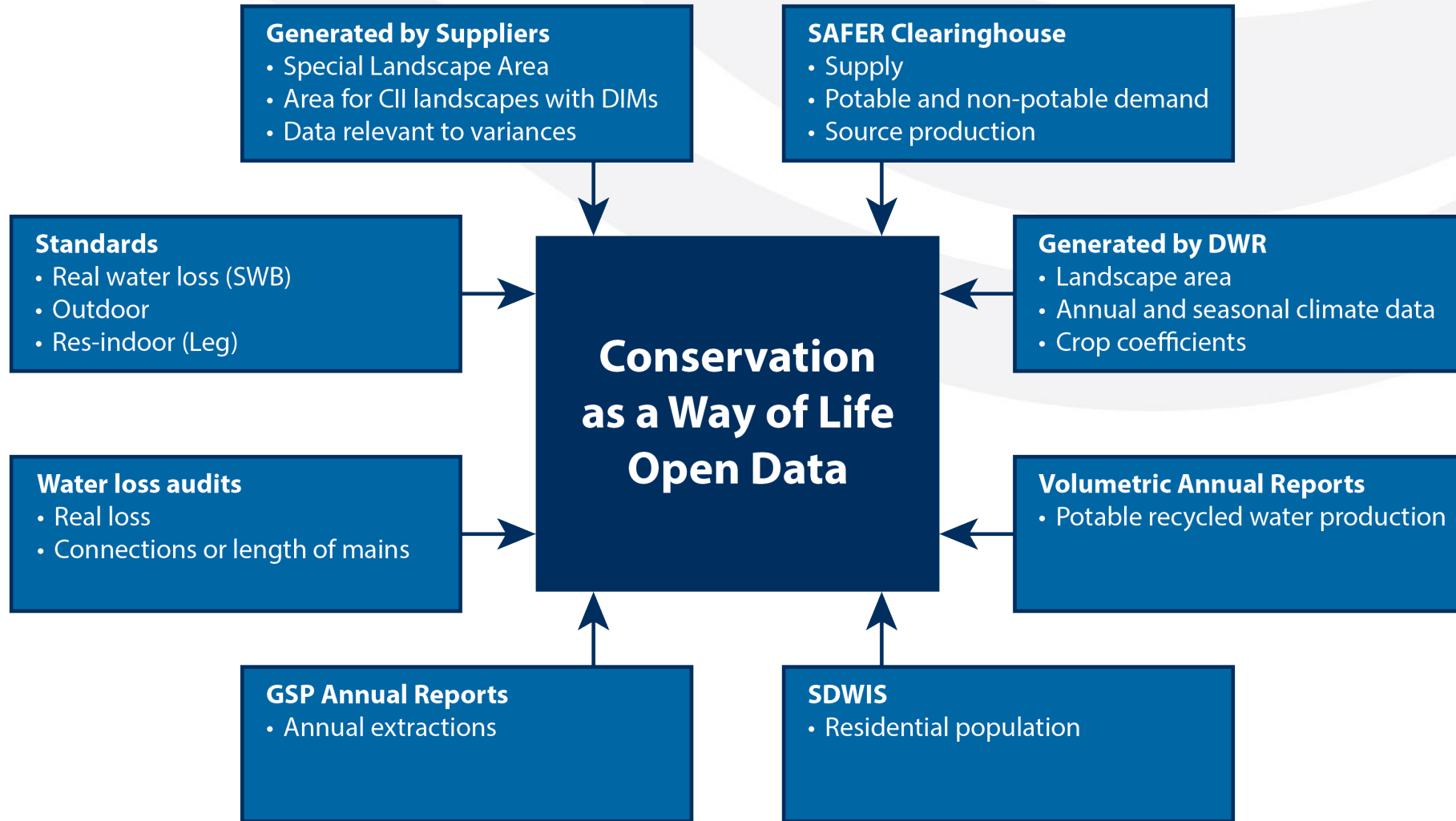
- Urban retail water suppliers
 - Provide an average annual total of 3,000 acre-feet of water for municipal purposes
 - Serve an annual average of 3,000 or more municipal service connections
- Not ALL water suppliers are included in the regulation
 - Wholesalers who exclusively provide wholesale water
 - Water agencies who are under both the volumetric and service connection thresholds
 - Agricultural water suppliers (no urban water use)
- Households and individual businesses are not subject to the regulation

Regarding streamlining...

What are we doing?

- Eliminating redundant data submissions by facilitating the integration of data from multiple sources and multiple reporting systems
- Making appropriate data available to the public according to the principles and requirements of the Open and Transparent Water Data Act
- Simplifying reporting by enabling the reporting form to be pre-filled with required data that have already been reported elsewhere.

Data streamlining vision



QR Code for Open Data Portal dataset



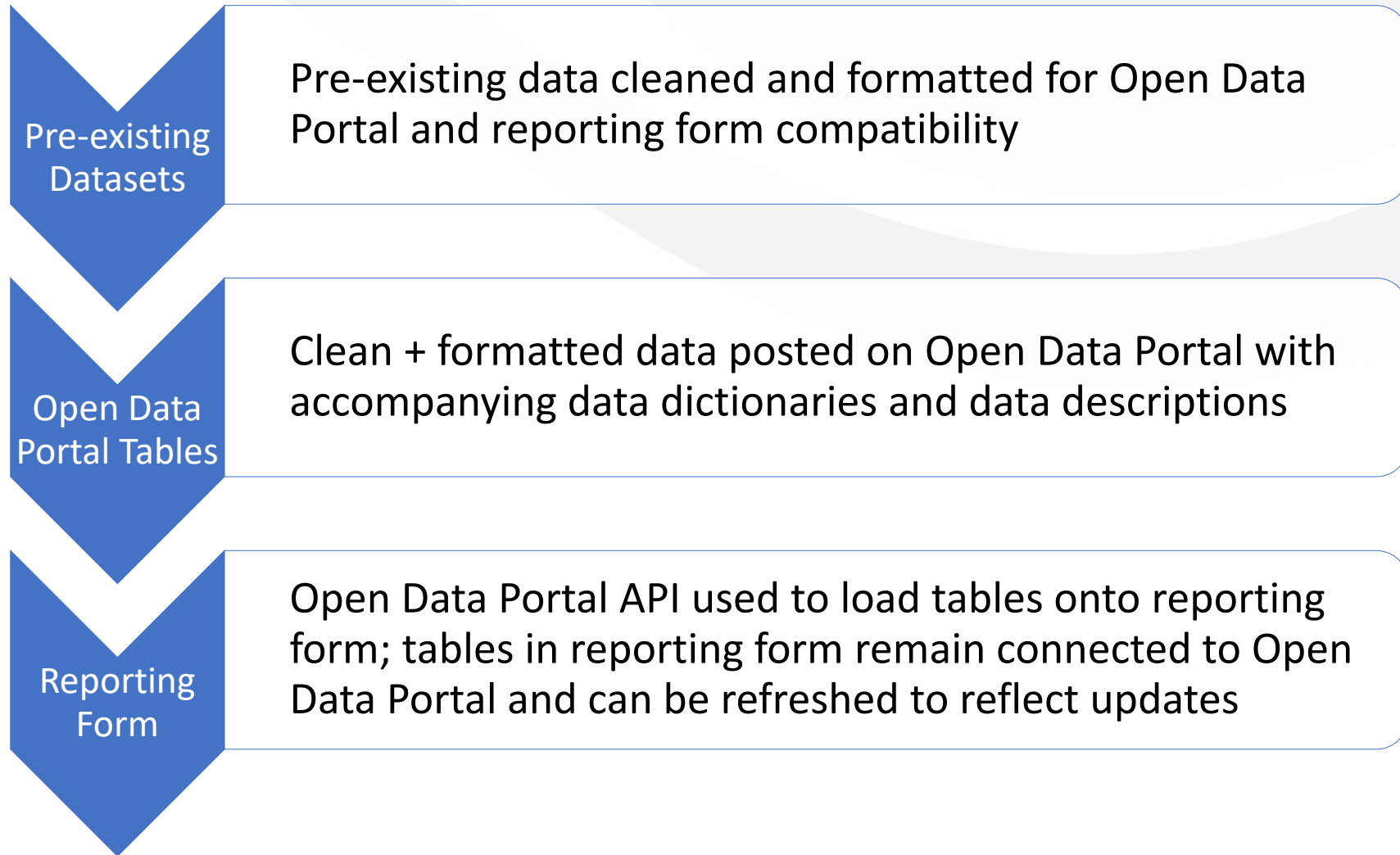
Open access to data

<https://data.ca.gov/dataset/urban-water-use-objectives-conservation>

- Posting relevant data for calculating urban water use objectives. To date:
 - PWSID-DWR ID Crosswalk
 - Residential Population
 - Residential landscape area
 - Annual and seasonal weather data
 - Real water loss standards
 - Real water loss audit data
 - Per-source potable water production (FY23-24)
 - Potable and non-potable water deliveries (FY23-24)
 - Potable supply and sold/exported (FY23-24)
 - 2023 CII service connections

The screenshot shows the California Open Data Portal interface. At the top, the header includes the CA.GOV logo and 'CALIFORNIA OPEN DATA PORTAL'. Navigation links for 'DATASETS', 'ORGANIZATIONS', and 'TOPICS' are visible. The breadcrumb trail reads: 'Organizations / California State Water... / Urban Water Use Objectives – Relevant Data'. Below the breadcrumb, there are icons for 'Dataset', 'Topics', 'Showcases', and 'Activity Stream'. The main title of the page is 'Urban Water Use Objectives – Relevant Data'. A description follows: 'The Making Conservation a California Way of Life regulation requires suppliers to annually calculate indoor water use, residential outdoor water use, real water loss and commercial, industrial and institutional statewide efficiency standard and local service area characteristics such as population, climate, a bonus incentive for potable recycled water use.' Under the heading 'Data and Resources', four datasets are listed with CSV icons: 'PWSID-DWRID Crosswalk' (marked with a flame icon), 'DWR - Landscape Area Measurement Final', 'Real Water Loss Standards for Systems of Urban...', and 'Residential Population from SDWIS'. A QR code for the Open Data Portal dataset is located on the right side of the dataset list. The organization profile on the left shows 'Urban Water Use Objectives – Relevant Data' with 1 follower and identifies the organization as the 'California State Water Resources Control Board' with its website URL.

State Water Board data streamlining workflow



QR Code for Open Data Portal dataset



Supplier Name is the key to all data prefill

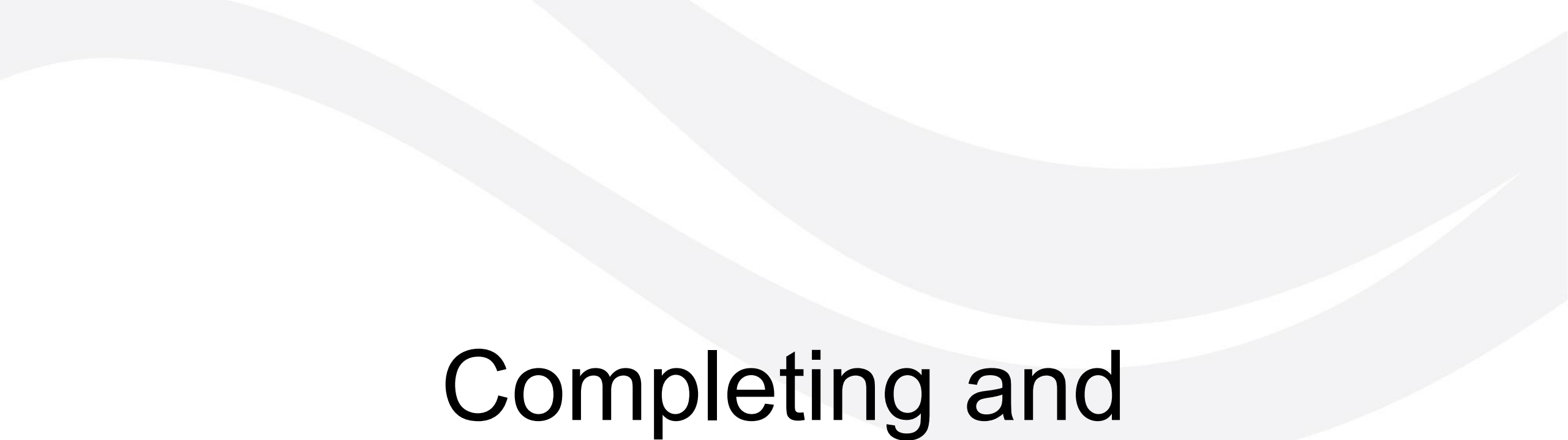
Annual Urban Water Use Objective and Actual Water Use Report Information	
Reporting Year Cycle	Fiscal Year
Start Date	7/1/2023
End Date	6/30/2024
Number of days in Reporting Year	366
Urban Retail Water Supplier Contact Information (Required)	
Name of Urban Retail Water Supplier:	Select supplier name from the dropdown list to prefill the report with available information
Urban Retail Water Supplier Organization Identifier (ORG_ID):	4993
Number of Public Water Systems:	6

Select name from dropdown in "Report Prep Info" tab

Relationship established in PWSID-DWRID Crosswalk table on Open Data

List of Supplier Public Water Systems		
PWSID	Water System Name	County
CA1910017	SANTA CLARITA VALLEY W.A.-SANTA CLA	LOS ANGELES
CA1910096	SANTA CLARITA VALLEY W.A.-NEWHALL	LOS ANGELES
CA1910240	SANTA CLARITA VALLEY W.A.-VALENCIA	LOS ANGELES
CA1910247	SANTA CLARITA VALLEY W.A.-CASTAIC D	LOS ANGELES
CA1910250	SANTA CLARITA VALLEY W.A.-PINETREE D	LOS ANGELES
CA1910255	SANTA CLARITA VALLEY W.A.-TESORO DI	LOS ANGELES

Associated data from Open Data tables pre-fills corresponding fields in the reporting form, based on supplier **ORG ID** or **PWSID(s)** (which are linked to the **Supplier Name** in the crosswalk)



Completing and Submitting the Report

Where to get the reporting package

- WUE Data Portal -> Urban Water Management Plans (UWMPs)
-> Resources
- Download the zip file located at the very first link (exact name may be slightly different)

WUEdata - Resources for Urban Water Suppliers Sign In

[Back](#) Resources for Urban Water Suppliers

Document Title ▾	Description	File Size
0-ReportingPackage_FY2324_v1.1.zip	Urban Water Use Objective Reporting Form and Guidance	11552 KB
AWSDA-Reporting_Tables-2024-05-	This is the workbook of templates to submit the Annual Water Shortage Report, due annually on or before July	55 KB

QR Code for WUE
Data Portal



https://wuedata.water.ca.gov/manage_resources.asp?reportType=urban

What's in the reporting package

- **Reporting form:** Excel workbook that supplier will submit to fulfill reporting requirements
 - Versions with and without VBA
 - Either version will be accepted; the VBA just adds features such as automatic hide/show
- **Certification Statement:** document that supplier will submit to confirm that form has been reviewed and that the information provided is true and accurate
 - submit the “certification_statement.pdf” document unless you’re having trouble with the digital signature (then use the other one)
- **Guidance document:** explains how to fill out the reporting form
- **Quick guide:** explains the zip file contents

QR Code for WUE
Data Portal



Correcting past data in Open Data Tables

- Corrections to data posted on Open Data must be done in **source datasets** (Clearinghouse, SDWIS, water loss audits, etc.)
 - Most production and deliveries data (potable and non-potable) can be directly edited in the Clearinghouse
 - Data changes for other datasets may require reaching out to the appropriate team at the Board or Department
 - Open Data Tables will be periodically updated until **mid-December**
 - **Don't wait until the last minute – changes may take time**

QR Code for Open
Data Portal dataset



Alternative data

- Alternative data may be provided for residential landscape area, annual effective precipitation, and annual evapotranspiration
 - Data must be demonstrated to the Department, in coordination with the Board, to be as good as or better than the data provided by the Department
- To submit alternative data for consideration, contact WUEStandards@water.ca.gov
 - Approval may take some time; please submit sooner rather than later

Variations

- For the report due on January 1, 2025, suppliers may report variance and provision data that has not been reviewed and approved by Board staff
- Resources for some of the variance methodologies can be found in Section 2.10 of the guidance document
- DWR and SWB staff will be working on variance application templates for subsequent reporting years
 - Variance applications will be due by October 1 of each year
 - Variations are approved for up to 5 years

Checklist prior to submission

- Refresh data tables to ensure that the most up-to-date data are present in the form
 - If you are unable to refresh the data tables in the form, please spot-check the data in the source tables (light blue tabs) versus what's on Open Data
- Make sure that required fields (green and orange cells) are completed in **all** relevant tabs
 - For example, if reporting residential SLAs irrigated with recycled water, also complete the “Recycled Water Network” tab
- Complete the certification statement and ensure it is also uploaded to the WUE Data Portal

Report submission

- **Due by January 1, 2025**
 - May re-submit with corrections until January 1 deadline
- Must have a verified user account on the WUE Data Portal
- Minimum requirements:
 - Reporting form
 - Signed certification statement
- If using alternative data or alternate CII BMP method, upload documentation along with other required files

Where to find the submission page

1. After logging into WUE Data Portal: Scroll down to “Urban Water Use Objective Reporting Tool” and click the “Launch UWUO Reporting Tool” button
2. Click “Launch UWUO Tool” for desired agency and select “2024” for the Reporting Year (meaning FY23-24 in this case), then click “Continue”

Urban Water Use Objective Reporting Tool

The Urban Water Use Objective Reporting Tool allows urban retail water suppliers to submit their UWUO annual report. Please upload the completed report and any supporting documentation. Please note that you must also submit your water loss audit to the "Validated Water Loss Audit Report Tool" in the WUE Data Portal by the January 1st deadline to satisfy the reporting obligations for the UWUO annual report. For questions regarding the WUE Data Portal, contact DWR at WUEStandards@water.ca.gov For questions regarding the reporting form or completing the report, contact orpp-waterconservation@waterboards.ca.gov.

Launch UWUO Reporting Tool

Launch the UWUO Reporting Tool using the Supplier Below: Add Water Supplier

Water Supplier	
Test Agency 1	Launch UWUO Tool ⊖
Test Agency 5	Launch UWUO Tool ⊖
Test Agency 9	Launch UWUO Tool ⊖

Select Reporting Year for UWUO:

2024 ⌵

Continue **Cancel**

Submission page on WUE Data Portal

WUEdata - Test Agency 1

Back Documents

List of Uploaded Documents			
Document Type	Description	Filename	File Size
Reporting Form	reporting form for Test Agency 1	RY23-24 UWUO REPORT TestAgency1_202411050917.xlsm	5701 KB
Other	signed certification statement for Test Agency 1	certification_statement_noDigitalCertificate.pdf	43 KB

Please upload your reporting file and any supporting documentation. The reporting file will be renamed upon file upload.

Upload Documents

FILE DESCRIPTION

DOCUMENT TYPE

FILE PATH

Choose File No file chosen

Upload Document

Submit UWUO to DWR

Submitted on 11/5/2024 9:44:39 AM

Note that the reporting form will be renamed upon file upload

Click the red circle to delete a file

1. Enter file description

2. Select document type

3. Select file from computer

4. Click "Upload Document" button

5. When all files are uploaded, click Submit button. A confirmation email will be sent to user's email upon submission

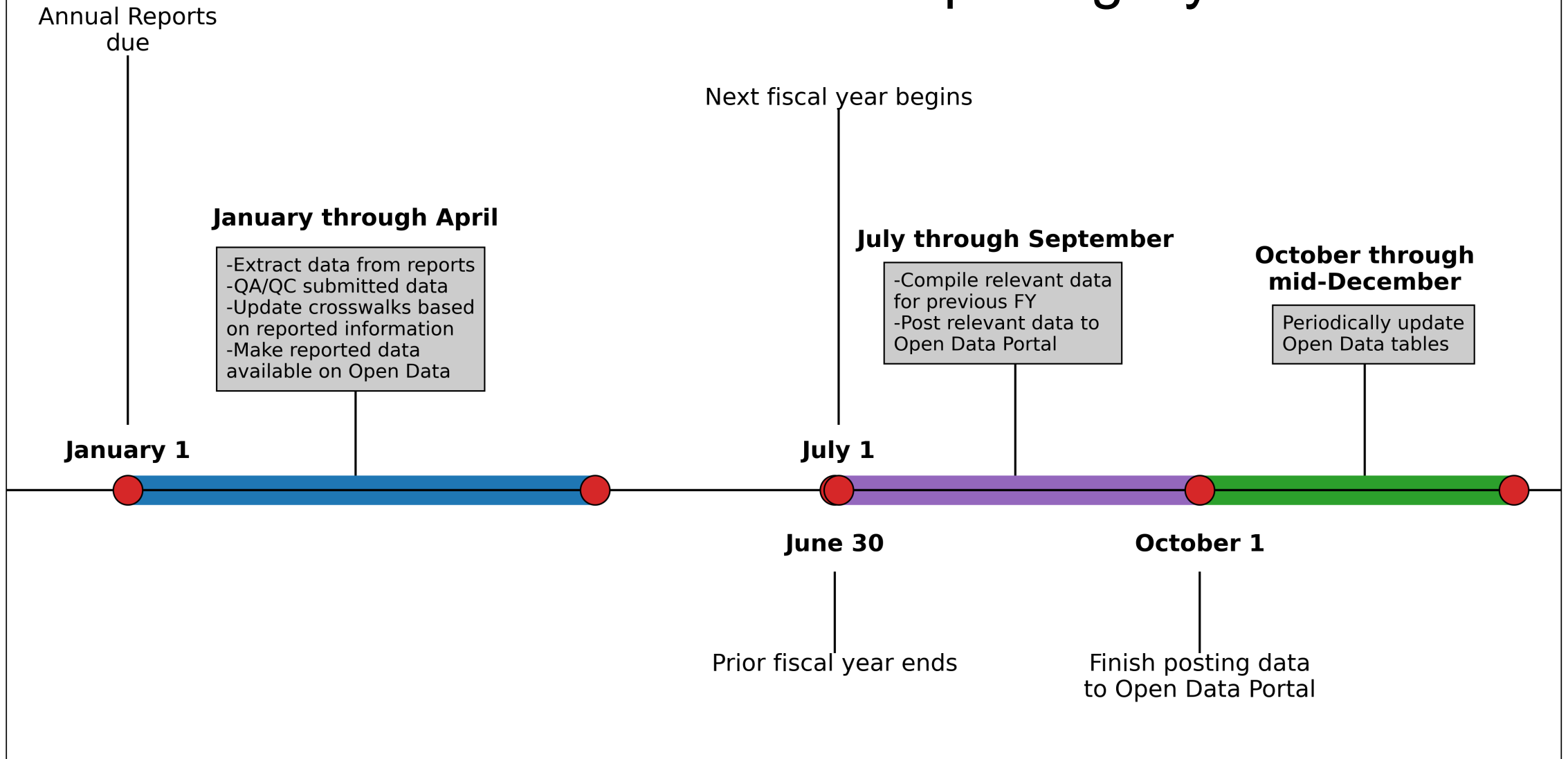


Reporting Form Preview



Reporting Timeline

Water Board Staff Data Reporting Cycle



Future engagement

- To register for our supplier email list, email [ORPP-
WaterConservation@waterboards.ca.gov](mailto:ORPP-WaterConservation@waterboards.ca.gov)
- Please check that our emails are reaching your inbox!
 - We have sent a few at this point; if you are not seeing them, please check your spam folder
- We will be present in person at the 2024 CalWEP Winter Plenary (December 12, 2024 in Sacramento)

Contact information

- Reporting form: Marielle.Rhodeiro@Waterboards.ca.gov
- General questions: Waterconservation@Waterboards.ca.gov

Thank you!