



Los Angeles Regional Water Quality Control Board

December 20, 2019

Mr. Thomas Anderson
Serra Retreat, Inc.
3401 Serra Road
Malibu, CA 90265
tanderson@serraretreat.com

Certified Mail
Return Receipt Requested
Claim No. 7018 1830 0001 5952 8088

ENROLLMENT UNDER ORDER NO. 2014-0153-DWQ, GENERAL WASTE DISCHARGE REQUIREMENTS FOR SMALL DOMESTIC WASTEWATER TREATMENT SYSTEMS AND TERMINATION OF COVERAGE UNDER ORDER NO. 01-031 – SERRA RETREAT CENTER, 3401 SERRA ROAD, MALIBU, CA 90265 (ORDER NO. 2014-0153-DWQ, SERIES NO. 046, FILE NO. 01-131, CI-8743, GLOBAL ID WDR100001589)

Dear Mr. Anderson:

The Los Angeles Regional Water Quality Control Board (Regional Water Board), is the public agency with primary responsibility for the protection of ground and surface water quality for all beneficial uses of water within major portions of Los Angeles and Ventura Counties, including the facility mentioned above.

On April 28, 2004, the Executive Officer issued Waste Discharge Requirements (WDRs) to Franciscan Friars of California, Inc., (Franciscan Friars) authorizing Serra Retreat Center (Facility) to discharge wastewater to land from an onsite wastewater treatment system (OWTS) under the Regional Water Board General Waste Discharge Requirements (WDRs) Order No. 01-031, *Small Commercial and Multifamily Residential Subsurface Sewage Disposal Systems*.

On September 23, 2014, the State Water Resources Control Board (State Water Board) adopted Order No. 2014-0153-DWQ, *General Waste Discharge Requirements for Small Domestic Wastewater Treatment Systems*. The State Water Board Order may replace the current coverage provided by the Regional Water Board Order No. 01-031 to regulate the current discharge from the Facility.

On October 5, 2018, a revised Report of Waste Discharge (ROWD)/Form 200 was received by this Regional Water Board. On October 18, 2019, Regional Water Board staff inspected the Facility to verify the information described in the ROWD/Form 200. The existing OWTS at the Facility consists of a grease interceptor, 2 septic tanks (total volume of 3,000 gallons) and a leach field. The estimated average daily volume of wastewater is

IRMA MUÑOZ, CHAIR | RENEE PURDY, EXECUTIVE OFFICER

1,937 gallons per day. The maximum wastewater discharge from septic tanks shall not exceed 2,000 gallons per day, based on a retention time of 1.5 day. The Facility does not have groundwater monitoring or extraction wells.

On November 22, 2019, Serra Retreat Center, Inc (Permittee) submitted a Board Order Transfer Request Form stating it has assumed ownership of the Facility. Based on our review of the ROWD, the inspection and other submittals, Regional Water Board staff has determined that the proposed discharge meets the conditions specified in State Water Board Order No. 2014-0153-DWQ. Therefore, the Permittee is now enrolled under the General WDRs State Water Board Order No. 2014-0153-DWQ and Franciscan Friars' previous enrollment under General WDRs Regional Water Board Order No. 01-031 is hereby terminated with the exception of enforcement under the terms of the permit.

On November 5, 2009, the Regional board adopted, by Resolution No. R4-2009-007, an amendment to Chapter 4 of the *Water Quality Control Plan for the Coastal Watersheds of Los Angeles and Ventura Counties* (Basin Plan) prohibiting on-site wastewater disposal systems (OWDSs) in the Malibu Civic Center Area (2009 Basin Plan Amendment) The 2009 Basin Plan Amendment immediately prohibited all new discharges from OWDSs in the Malibu Civic Center Area, and required all commercial and residential systems to cease their discharges by November 5, 2015 and November 5, 2019, respectively.

Subsequently, the Regional Water Board, the State Water Resources Control Board (collective Water Boards), and the City of Malibu (City) entered into a Memorandum of Understanding (MOU) which established deadlines for the City to complete construction of a wastewater treatment facility and connect OWDSs in the Civic Center area in three phases. The Phase I Civic Center Wastewater Treatment Facility (CCWTF) was completed in September 2018 for commercial facilities. The MOU Phase II required residential properties identified in the MOU to be connected by November 5, 2024. The subject property is in the Phase II area. **Please note that coverage under Order No. 2014-0153-DWQ is effective until when Phase II of CCWTF is completed.** On that date, the enrollment under Order No. 2014-0153-DWQ shall automatically terminate without further action by the Regional Water Board.

Enclosed are your General WDRs, consisting of State Water Board Order No. 2014-0153-DWQ, Monitoring and Reporting Program (MRP) No. CI-8743, and Standard Provisions Applicable to WDRs. Please note that the requirements specified in State Water Board Order No. 2014-0153-DWQ are applicable to your discharge.

Should changes to the OWTS at the Facility be needed, revised engineering drawings showing the change must be filed with the Regional Water Board a minimum of thirty days prior to the change. You must receive approval from the Regional Water Board prior to making any changes to the OWTS.

The MRP requires you to implement the monitoring program on the effective date of coverage under this permit. When submitting monitoring or technical reports to the

Regional Water Board per these requirements, please include a reference to "Compliance File CI-8743", which will assure that the reports are directed to the appropriate file and staff. Also, please do not combine other reports with your monitoring reports. Submit each type of report as a separate document.

You shall comply with the Electronic Submittal of Information (ESI) requirements by submitting all reports required under the MRP, including monthly water usage, and pdf format monitoring reports to the State Water Board GeoTracker database under Global ID WDR100001589.

Please see Paperless Office Notice for GeoTracker Users, dated December 21, 2011 for further details at:

<http://www.waterboards.ca.gov/losangeles/resources/Paperless/Paperless%20Office%20for%20GT%20Users.pdf>

To avoid paying future annual fees, please submit a written request for termination of your enrollment under the general permit in a separate letter if your Facility is connected to a sewer system and the permit is no longer needed. Be aware that the annual fee covers the fiscal year billing period beginning July 1 and ending June 30, the following year. You will pay the full annual fee if your request for termination is made after the beginning of the new fiscal year beginning July 1.

If you have any questions, please contact the Project Manager, Dr. Woonhoe Kim, at (213) 620-2264 (Woonhoe.Kim@waterboards.ca.gov), or the Chief of Groundwater Permitting Unit, Dr. Eric Wu at (213) 576-6683 (Eric.Wu@waterboards.ca.gov).

Sincerely,



Renee Purdy
Executive Officer

Enclosures: 1) State Board Order No. 2014-0153-DWQ
2) Standard Provisions Applicable to Waste Discharge Requirements
3) Monitoring and Reporting Program No. CI-8743

cc (via email): Mr. Kevin Poffenbarger, EPD Consultants, Inc., info@epd-net.com
Ms. Melinda Talent, City of Malibu, mtalent@malibucity.org
Ms. Isabella Kwok, Department of Public Health, County of Los Angeles, ikwok@ph.lacounty.gov

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
LOS ANGELES REGION**

320 West 4th Street, Suite 200, Los Angeles, California 90013
(213) 576-6660 • Fax (213) 576-6640
<http://www.waterboards.ca.gov/losangeles/>

**MONITORING AND REPORTING PROGRAM NO. CI-8743
FOR
SERRA RETREAT CENTER**

**ENROLLMENT UNDER GENERAL WASTE DISCHARGE REQUIREMENTS
FOR
SMALL DOMESTIC WASTEWATER TREATMENT SYSTEMS
ORDER NO. 2014-0153-DWQ (SERIES NO. 046)
FILE NO. 01-131**

I. REPORTING REQUIREMENTS

- A. The effective date of this Monitoring and Reporting Program (MRP) No. CI-8743 is December 20, 2019. Serra Retreat Center, Inc. (hereinafter Permittee) shall implement this MRP immediately for the Onsite Wastewater Treatment Systems (OWTS) discharge. The first monitoring report is due January 30, 2020.

Monitoring reports shall to be received by the dates, specified in Table 1:

Table 1 Reporting Period and Due

Reporting Period	Report Due
January – March	April 30
April – June	July 30
July – September	October 30
October – December	January 30

- B. If there is no discharge during any reporting period, the report shall so state.
- C. By January 30th of each year, beginning January 30, 2020, the Permittee shall submit an annual summary report to the Regional Water Quality Control Board (Regional Water Board). The report shall contain both tabular and graphical summaries of the monitoring data obtained during the previous calendar year. In addition, the Permittee shall explain the compliance record and the corrective actions taken or planned, which may be needed to bring the discharge into full compliance with the Waste Discharge Requirements (WDRs).
- D. For every item where the requirements are not met, the Permittee shall submit a statement of the cause(s), and actions undertaken or proposed which will bring the

discharge into full compliance with WDRs at the earliest possible time, including a timetable for implementation of those actions.

- E. In reporting the monitoring data, the Permittee shall arrange the data in tabular form so that the date, the constituents, and the concentrations are readily discernible. The data shall be summarized to demonstrate compliance with the requirements and, where applicable, shall include results of receiving water observations.
- F. Any mitigation/remedial activity including any pre-discharge treatment conducted at the site must be reported in the quarterly monitoring report.
- G. Each monitoring report shall contain a separate section titled "Summary of Non-Compliance" which discusses any items where the discharge limitations were not met. The Permittee shall include a statement about the cause(s) of non-compliance and the corrective actions taken or planned that may be needed to bring the discharge into full compliance with WDRs. This section shall be located at the front of the report and shall clearly list all items non-compliant with the WDRs, as well as any excursion of effluent and receiving water limitations.

II. SEPTIC TANK AND DISPOSAL SYSTEM MONITORING REQUIREMENTS

The quarterly reports shall contain the following information:

- A. Average and maximum daily waste flow and average water usage rate for each month of the quarter, in gallons per day. In the absence of a flow meter, a water bill can be used to estimate the flow discharge.
- B. Estimated population served during each month of the reporting period.
- C. Results of at least monthly observations in the disposal area for any overflow or surfacing of wastes.

In addition, the Permittee shall annually submit an operation and maintenance report on the septic system. The information to be contained in the report shall include, at a minimum, the following:

- A. The name and address of the person or company responsible for the operation and maintenance of the Facility;
- B. Type of maintenance (preventive or corrective action performed);
- C. Frequency of maintenance, if preventive;
- D. Periodic pumping out of the septic tank; and,

E. Maintenance records of the septic disposal system.

III. WASTE HAULING REPORTING

In the event that waste sludge, septage, or other wastes are hauled offsite, the name and address of the hauler shall be reported, along with types and quantities hauled during the reporting period and the location of the final point of disposal. In the event that no wastes are hauled during the reporting period, a statement to that effect shall be submitted.

IV. MONITORING FREQUENCIES

Specifications in this monitoring program are subject to periodic revisions. Monitoring requirements may be modified or revised by the Executive Officer based on review of monitoring data submitted pursuant to this MRP. Monitoring frequencies may be adjusted to a less frequent basis or parameters and locations dropped by the Executive Officer if the Permittee make a request and the request is backed by statistical trends of monitoring data submitted.

V. GROUNDWATER MONITORING REQUIREMENTS

A groundwater monitoring program will not be required at this time. In the future, the Executive Officer may determine that a groundwater monitoring program is needed to fully evaluate the impact from your wastewater discharge in groundwater.

VI. ELECTRONIC SUBMITTAL OF INFORMATION

The Permittee shall comply with the Electronic submittal of Information (ESI) requirements by submitting all reports required under the MRP, discharge location data, and pdf monitoring reports to the State Water Resources Control Board GeoTracker database under Global ID WDR100001589.

VII. CERTIFICATION STATEMENT

Each report shall contain the following completed declaration:

"I certify under penalty of law that this document, including all attachments and supplemental information, was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

Executed on the _____ day of _____ at _____

_____ (Signature)

_____ (Title)"

These records and reports are public documents and shall be made available for inspection during normal business hours at the office of the California Regional Water Quality Control Board, Los Angeles Region.

Ordered by:



Renee Purdy
Executive Officer

Date: December 20, 2019

12/15/81

Date

Method of Sewage Disposal approved.
This approval relates only to the
minimum requirements of the Plumbing
Code and does not include an
evaluation of geological problems.

Mary R. Lynch R.S.

County of Los Angeles
Department of Health Services

PRESENT KITCHEN TO BE ABANDONED
NEW KITCHEN TO GO IN AT FORMER
SITE OF 26 ROOM RESIDENCE
HALL. NEW KITCHEN
WITH 10 ROOM RESI
DENCE. NO DRAIN
FIELD EXPANSION
REQUIRED

DRAINAGE CHANNEL

LEACH FIELD
INSTALLED 1962

EXIST'G SEPTIC TANKS (1932)

EXIST'G
105,000 GAL.
WATER TANK

PROPOSED BUILDING

FUTURE ADDITIONS
SHOWN DOTTED

26.11 ± ACRES NET

SERRA RD.

