



# California Regional Water Quality Control Board Los Angeles Region



Matthew Rodriquez  
Secretary for  
Environmental Protection

320 W. 4<sup>th</sup> Street, Suite 200, Los Angeles, California 90013  
(213) 576-6600 • FAX (213) 576-6640  
<http://www.waterboards.ca.gov/losangeles>

Edmund G. Brown Jr.  
Governor

February 3, 2012

Mr. Benny DeHghi  
Honeywell International Inc.  
M/S 23-1-80, 2525 West 190<sup>th</sup> Street  
Torrance, CA 90504

**GENERAL WASTE DISCHARGE REQUIREMENTS FOR ENHANCED IN SITU  
BIOREMEDIATION TO REMEDIATE GROUNDWATER AT FORMER HONEYWELL SITE,  
3201 WEST LOMITA BOULEVARD, TORRANCE, CALIFORNIA (FILE NO. 11-120, ORDER  
NO. R4-2007-0019, SERIES NO. 178, CI-9767, GLOBAL ID WDR100001801)**

Dear Mr. DeHghi:

The Los Angeles Regional Water Quality Control Board (Regional Board) staff has completed our review of your application for coverage under General Waste Discharge Requirements (WDR) for the application of pilot-scale enhanced in situ bioremediation (EISB) to evaluate the effectiveness of the technology for remediating groundwater at the former Honeywell Turbo Technologies facility in Torrance, California. We have determined that the proposed discharge meets the conditions specified in Regional Board Order No. R4-2007-0019, "General Waste Discharge Requirements for Groundwater Remediation at Petroleum Hydrocarbon Fuel, Volatile Organic Compound And/Or Hexavalent Chromium Impacted Sites," adopted by this Regional Board on March 1, 2007.

The former Honeywell site (Site) is located at 3201 West Lomita Boulevard in a commercial and light industrial area of the City of Torrance, California. Until recently, the approximately 15.8-acre was fully developed with a test cell facility and two main adjoining buildings used by Honeywell Turbo Technologies. Torrance Health Association (THA) purchased the Site property from Honeywell in June 2008. Torrance Memorial Medical Center, which is located to the south of the Site across Lomita Boulevard, is a wholly owned subsidiary of THA. Honeywell continued its operations at the Site under a lease with THA through late 2010. Honeywell began facility demolition in late 2010. As of September 15, 2011, all site facility structures including concrete slabs, footings, caissons, and underground storage tanks within a 10-foot depth of the Site have been removed, and excavations have been backfilled with clean, imported fill.

The subject site overlies the West Coast Basin of the Los Angeles Coastal Plain Groundwater Basin. According to the Water Quality Control Plan – Los Angeles Region (*Basin Plan*), the water quality objectives in West Coast Basin are: 800 mg/L for total dissolved solids (TDS), 250 mg/L for sulfate, 250 mg/L for chloride, and 1.5 mg/L for boron. Depth to groundwater at the Site is approximately 80 feet bgs.

Honeywell proposes to conduct a pilot study to evaluate the effectiveness of groundwater remediation by Enhanced in Situ Bioremediation in the vicinity of groundwater monitoring well

*California Environmental Protection Agency*

MW-2. Honeywell will utilize a powdered cheese whey substrate for this project. The "Groundwater Remediation Pilot Test Work Plan" was approved by Department of Toxic Substances Control (DTSC) on April 26, 2010.

The planned injection substrate (primary discharge) is sweet dry whey, a product obtained by pasteurizing, condensing and drying the by-product from the manufacture of cheese. Sweet whey has a lactose content of approximately 72 percent and, when mixed with water, has a density of approximately 8.5 pounds per gallon. Powdered cheese whey is highly soluble and degrades more slowly than other soluble substrates. Additional amendments will include phosphate, yeast extract, vitamins, sodium-fluoroscein and sodium carbonate.

This substrate will be mixed with extracted groundwater, potable water and amendments to a target cheese whey solution of approximately 42% by weight. The solution of cheese whey, phosphate, yeast extract, vitamins, sodium-fluoroscein and sodium carbonate will be injected into groundwater at well location RW-2.

The maximum total injection volume is estimated to be approximately 56,398 gallons of solution. Approximately 7,409 pounds of substrate will be added to this solution. Injection pressures and flow rates will be used to assess whether the effective porosity is higher or lower than estimated. The target injection volume will be adjusted in the field according to this assessment. Temporary groundwater recirculation will be performed by extracting groundwater at well RW-1 and injecting a solution of substrate and other amendments at well RW-2. Groundwater will be extracted with a portable groundwater extraction pump. Extracted groundwater is required to be treated to Maximum Contaminant Levels (MCLs) and, thereafter, to be used to make the solution injected into the other well. Potable water will be added to the amendment mixture if the flow rate of extracted groundwater is not sufficient to match the flow rate of injected water. Based on Site-specific data collected to date, Honeywell estimates that the substrate and water will be injected at an average flow rate of approximately 5 gallons per minute. The injection well will be flushed with clean water (approximately 50 gallons) to limit the potential for biological fouling.

If the pilot study is successful, a work plan will be prepared for submittal to DTSC to implement a full-scale remedy which may include the injection of additional cheese whey, amendments, extracted groundwater, and potable water.

Enclosed are your Waste Discharge Requirements, consisting of Regional Board Order No. R4-2007-0019 (Series No. 155) and Monitoring and Reporting Program No. CI-9767 and Standard Provisions Applicable to Waste Discharge Requirements. The Monitoring and Reporting Program requires you to implement the monitoring program on the date you receive this Order.

The Discharger shall comply with the Electronic Submittal of Information (ESI) requirements by submitting all reports required under the MRP, including groundwater monitoring data, discharge location data, and pdf monitoring reports to the State Water Resources Control Board GeoTracker database under Global ID WDR100001801. Please see Paperless Office Notice dated October 20, 2011 for further details at:

[http://www.waterboards.ca.gov/losangeles/resources/Paperless/R4%20Paperless%20Office%20Notice%20\(10-20-11\).pdf](http://www.waterboards.ca.gov/losangeles/resources/Paperless/R4%20Paperless%20Office%20Notice%20(10-20-11).pdf)

Mr. Benny DeHghi  
Honeywell International Inc.

- 3 -

February 3, 2012

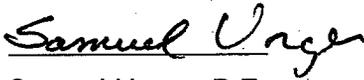
ESI training video is available at:

<https://waterboards.webex.com/waterboards/ldr.php?AT=pb&SP=MC&rID=44145287&rKey=7dad4352c990334b>

To avoid paying future annual fees, please submit a written request for termination of your enrollment under the general permit in a separate letter, when your project has been completed and the permit is no longer needed. Be aware that the annual fee covers the fiscal year billing period beginning July 1 and ending June 30, the following year. You will pay the full annual fee if your request for termination is made after the beginning of the new fiscal year.

If you have any questions, please call the Project Manager, Mr. David Koo, at (213) 620-6155 or the Unit Chief of Groundwater Permitting, Dr. Eric Wu, at (213) 576-6683.

Sincerely,



Samuel Unger, P.E.  
Executive Officer

Enclosures:

- 1) General WDR Order No. R4-2007-0019
- 2) Standard Provisions
- 3) Monitoring and Reporting Program CI-9767
- 4) Paperless Office Notice, October 20, 2011

cc: Mr. Lori Parnass, Department of Toxic Substances Control  
Mr. Patrick Nejadian, Department of Health Services, County of Los Angeles  
Mr. George Kohn, Honeywell Turbo Technologies  
Mr. Craig Leach, Torrance Health Association, Inc.  
Mr. Alan Hodges, CH2M HILL

STATE OF CALIFORNIA  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
LOS ANGELES REGION

ORDER NO. R4-2007-0019  
REVISED GENERAL WASTE DISCHARGE REQUIREMENTS  
FOR

GROUNDWATER REMEDIATION AT PETROLEUM HYDROCARBON FUEL, VOLATILE  
ORGANIC COMPOUND AND/OR HEXAVALENT CHROMIUM IMPACTED SITES  
(FILE NO. 01-116)

The California Regional Water Quality Control Board, Los Angeles Region (Regional Board) finds:

1. Pursuant to Division 7 of the California Water Code, this Regional Board at a public hearing held on January 24, 2002, adopted the General Waste Discharge Requirements (WDRs) (Order No. R4-2002-0030) relative to the groundwater remediation at petroleum hydrocarbon fuel and/or volatile organic compound impacted sites. Subsequent to adoption of the initial general waste discharge requirements (WDRs), these WDRs have been revised to include the use of ozone as a treatment compound and the application and use of trace materials.
2. Since then, however, at sites throughout Los Angeles County, monitoring and municipal production wells have become polluted with dissolved hexavalent chromium. From the Pacoima – Sunland area in the northeastern San Fernando Valley to the basin's narrows in City of Los Angeles and from the northern edge of Central Basin to Long Beach, hexavalent chromium releases have threatened or have directly impacted monitoring or municipal supply wells.
3. Table I (Attachment A) of Order R4-2007-0019 includes a list of materials that can be used for in-situ remediation purposes. Newly added remedial compounds for in-situ reduction are calcium polysulfide, ferrous sulfate, sodium dithionite, and bioremediation agents such as molasses, lactose, cheese whey or starch and emulsified oil have demonstrated that they can effectively convert hexavalent chromium to chromium III, a less toxic and more stable compound. In addition, activated persulfate (Klozur<sup>TM</sup>) for chemical oxidation has proven to be effective for the remediation of petroleum impacted sites. The revised general WDRs are to include the above to the list of materials approved for in-situ remediation zone treatment purposes and include a brief list of tracer materials that can be utilized at sites to aid in determination of the effectiveness of clean up material application.

4. The California Water Code (CWC), section 13260, subdivision (a)(1) requires that any person discharging wastes, or proposing to discharge wastes other than into a community waste water collection system, which could affect the quality of the waters of the State, shall file a Report of Waste Discharge with the Regional Board. The Regional Board shall then prescribe requirements for the discharge or proposed discharge of wastes.
5. Section 13263, subdivision (i) of the CWC provides that a Regional Board may prescribe general waste discharge requirements for discharges produced by similar operations, involving similar types of wastes, and requiring similar treatment standards.
6. The adoption of general WDRs for in-situ groundwater remediation/cleanup or the extraction of polluted groundwater with above ground treatment and the return of treated groundwater to the same aquifer zone would: a) simplify the application process for dischargers; b) allow more efficient use of Regional Board staff time, c) reduce Regional Board time by enabling the Executive Officer to notify the discharger of the applicability of the general WDRs, d) enhance the protection of surface water quality by eliminating the discharge of wastewater to surface waters, and e) provide a level of protection comparable to individual, site-specific WDRs.
7. Petroleum hydrocarbon fuel, volatile organic compound and hexavalent chromium contaminated groundwater at various sites throughout the Los Angeles region and cause or threaten to cause adverse impacts to existing and potential beneficial uses of the region's groundwater resources. Remediation/cleanup of groundwater at these sites includes the use and application of chemical, biological, and physical treatment processes, such as, chemical oxidation, chemical reduction, oxygen enhanced process, nutrient or chemical addition for enhanced biodegradation, or groundwater pump and treat technology with the return of treated groundwater to the same aquifer zone in some cases.
8. The application of any material to groundwater may result in unintended adverse impacts to groundwater quality. Any potential adverse water quality impacts that may result will be localized, of short-term duration, and will not impact any existing or prospective beneficial uses of groundwater. Groundwater quality will be monitored before addition of any materials, during treatment, and after treatment is completed to verify no long-term adverse impact to water quality.
9. The implementation of in-situ cleanup may require a small-scale pilot testing program or demonstration study prior to the design and implementation of a full-scale remediation project. The discharges from the pilot test programs or demonstration study are also covered under these general WDRs.

10. The Regional Board adopted a revised Water Quality Control Plan (Basin Plan) for the Los Angeles Region on June 13, 1994. The Basin Plan contains water quality objectives and lists the beneficial uses of groundwater in the Los Angeles region. Beneficial uses of groundwater in the Los Angeles region include, among others: municipal and domestic supply, industrial service and process supply, agricultural supply and groundwater recharge. Beneficial uses for individual hydrologic sub-areas are specified in the Basin Plan. See Attachment B Table 3-10 water quality objectives for selected constituents in regional groundwaters.
11. The release of petroleum hydrocarbon fuel, volatile organic compounds and hexavalent chromium, at many sites within the Los Angeles region affects only shallow groundwater sources. Many of the shallow groundwater zones contain general mineral content (total dissolved solids, chloride, and sulfate, etc.) in concentrations, which are considered to be naturally occurring and not the result of pollution that may exceed Basin Plan Objectives for these constituents. Treated groundwater that exhibits general mineral content that are naturally occurring and exceeds Basin Plan Objectives may be returned to the same groundwater formations from which it is withdrawn, with concentrations not exceeding the original background concentrations for the site.
12. Treated groundwater that exhibits general mineral content that is naturally occurring and exceeds Surface Water Basin Plan Objectives must be treated if discharged into surface waters under a separate National Pollutant Discharge Elimination System (NPDES) Permit.
13. The general WDRs are applicable to groundwater remediation projects at, petroleum hydrocarbon fuel, volatile organic compound and hexavalent chromium impacted sites. Depending on the Report of Waste Discharge, the Executive Officer determines the annual fee based on the threat to water quality and complexity of the discharge. The general WDRs are to regulate groundwater discharges that have a threat to water quality of Category 3 and Complexity rating of A for a combined rating of 3-A.
14. Discharges with a rating of 3-A contain pollutants that could degrade water quality or cause a minor impairment of designated beneficial uses within the application area of the receiving groundwater. The discharges covered by these requirements will have a groundwater monitoring program to comply with requirements prescribed in this Order.
15. The requirements contained in this Order were established by considering, and are consistent with, all the water quality control policies, plans, and regulations mentioned above and, if they are met, will protect and maintain the existing beneficial uses of the receiving groundwater.
16. The permitted discharge is consistent with the antidegradation provisions of State Water Resources Control Board Resolution No. 68-16 (Anti-degradation Policy). The impact on

existing water quality will not be significant in comparison to individual WDRs, and the general WDRs will improve the quality of the affected groundwater.

17. These general WDRs are not intended to alter or supersede any existing restrictions or working arrangements relating to cleanup cases with local governmental agencies.
18. In accordance with the Governor's Executive Order requiring any proposed activity be reviewed to determine whether such activity will cause additional energy usage, this Regional Board has determined that implementation of these general WDRs will not result in a change in energy usage exceeding what would be used if site-specific WDRs were issued for cleanup at these sites.
19. The Regional Board has prepared an Initial Study and Mitigated Negative Declaration for the issuance of these general WDRs in accordance with the provisions of the California Environmental Quality Act (CEQA).
20. The Regional Board has notified interested agencies and persons of its intent to prescribe general WDR's for the discharges covered under these general WDRs, and has provided them with an opportunity to submit their written views and recommendations for the requirements.
21. The Regional Board, in a public meeting, heard and considered all comments pertaining to the tentative general WDRs.

**IT IS HEREBY ORDERED THAT** dischargers authorized under this Order shall meet the provisions contained in Division 7 of the California Water Code, and regulations adopted here under, by complying with the following:

**A. ELIGIBILITY**

1. A discharger may seek coverage under this Order for:
  - a. existing and future discharges to groundwater of remediation compounds from the cleanup of petroleum hydrocarbon fuel, volatile organic compound and/or hexavalent chromium impacted sites and similar discharges.
  - b. re-injection, percolation or infiltration of treated groundwater from a pump and treat remediation system(s).
2. To be covered under this Order, a discharge must meet the following criteria:
  - a. The Executive Officer must find, based on the Report of Waste Discharge submitted pursuant to Provision C, that the groundwater discharges for which coverage under this Order are sought have a threat to water quality of Category 3

and Complexity rating of A for a combined rating of 3-A, using the rating criteria noted (see on the Regional Board website at:

[http://www.waterboards.ca.gov/losangeles/html/permits/fee\\_schedule/fee%20schedules%20\(2004-005\).pdf](http://www.waterboards.ca.gov/losangeles/html/permits/fee_schedule/fee%20schedules%20(2004-005).pdf)

- b. The discharger must have an approved Remediation Action Plan (RAP). The discharger shall submit a copy of the approved RAP including any conditions of implementation with the Report of Waste Discharge for application of the general WDRs. At a minimum, the RAP shall include the following site-specific information:
- The background water quality of the aquifer of the groundwater remediation site(s) including contaminant types, total dissolved solids, sulfates, chlorides, nitrogen (NH<sub>4</sub>, NO<sub>3</sub>, NO<sub>2</sub>), chemical oxygen demand, biological oxygen demand, phosphorus, pH, dissolved metals, nutrients, dissolved oxygen, dissolved carbon dioxide, methane, temperature, iron, and oxidation-reduction potential;
  - Information on any potential adverse impacts to groundwater quality, and whether the impacts will be localized and short-term;
  - The results of any pilot testing performed for the treatment technology to be used;
  - Site-specific geology (lithology and physical parameters) and hydrogeologic parameters, hydrologic report;
  - Infiltration rate;
  - Characterization and extent of petroleum hydrocarbon fuel, volatile organic compound and hexavalent chromium plume(s);
  - Description of the treatment system(s);
  - Adequate groundwater monitoring network with historical groundwater monitoring report;
  - Description of the aerial extent of the application area and identification of monitoring wells to be used to determine water quality upgradient, within the application area, downgradient from the application area and identify the compliance point;
  - Material Safety Data Sheet (MSDS) information and other product technical information for any materials to be used for cleanup;
  - Application rate(s), material type(s) and applied concentrations; and
  - Evaluation of loading rates for nitrogen compounds, total dissolved solids, sulfate, and chloride compounds.

c. The General Waste Discharge Requirements would allow the following materials to be used for in-situ remediation purposes:

**1. Oxidation/Aerobic Degradation Enhancement Compounds:**

- Fenton's reagent (hydrogen peroxide, ferrous iron catalyst, and pH buffer)
- Hydrogen peroxide
- Potassium or sodium permanganate
- Oxygen release compound (ORC) magnesium peroxide
- Ozone
- Activated Persulfate (Klozur™)

**2. Reducing/Reductive Degradation Enhancement Compounds (Table I):**

- Calcium Polysulfide (Inorganic)
- Ferrous Sulfate (Inorganic)
- Ferrous Chloride (Inorganic)
- Sodium Dithionite (Inorganic)
- Zero-valent iron (Inorganic)
- Bio-remediation (Organic) using:
  - Molasses,
  - Lactose,
  - Cheese Whey and/or
  - Starch
  - Sodium Lactate
  - Ethanol
  - Emulsified Oil
  - Corn Syrup
  - Hydrogen Release Compound (HRC)– {proprietary}

**3. Inorganics/Nutrients:**

- Nitrate, ammonia, phosphate, vitamins

**4. Carbon Sources/Electron Donors:**

- Acetate, lactate, propionate, benzoate, oleate, ethanol, propanol, methanol, glucose, complex sugars such as molasses or corn syrup, other food process byproducts such as milk whey or yeast extract, other complex organic material such as wood chips

**5. Study tracer compounds:**

- The tracer compounds shall be highly contrast and not reactive with current contaminants to be treated. The tracers may be chloride-based and bromide-based salts, such as sodium-flouroscein, calcium chloride, sodium chloride, calcium bromide, sodium bromide, potassium bromide, potassium, iodide, Rhodamine WT, rhodamine (D), eosine, and fluoride salts, or similar materials as approved by the Executive Officer.
3. In applying these general WDRs, the monitoring program shall address changes in geochemistry that may alter the potential occurrence of transference of chromium (III) into chromium (VI), or vice versa, during the oxidation or reduction process in the in-situ remediation under these WDRs.
  4. For the purpose of renewal of existing individual requirements with these general WDRs, provided that all the conditions of these general WDRs are met, renewal is effective upon issuance of a notification by the Executive Officer and issuance of a new monitoring and reporting program.
  5. When the individual WDRs with more specific requirements are issued to a discharger, the applicability of this Order to that discharger is automatically terminated on the effective date of the individual WDRs.

**B. AUTHORIZATION**

To be authorized to discharge under this Order, the discharger must submit a Report of Waste Discharge in accordance with the requirements of Part C of this Order. Upon receipt of the application, the Executive Officer shall determine the applicability of this Order to such a discharge and the completeness of the application package. If the discharge is eligible, the Executive Officer shall notify the discharger that the discharge is authorized under the terms and conditions of this Order and prescribe an appropriate monitoring and reporting program. For new discharges, the discharge shall not commence until receipt of the Executive Officer's written determination and the discharger receives general WDRs to include a site specific monitoring and reporting program.

**C. REPORT OF WASTE DISCHARGE**

1. Deadline for Submission

- a. Renewal of permits of existing dischargers covered under individual WDRs that meet the eligibility criteria in Part A and have submitted Report of Waste Discharge will consist of a letter of determination from the Executive Officer of coverage under this Order.
  - b. New dischargers shall file a complete application to include all information identified in Items A1, A2 and as above at least 60 days before planned commencement of any discharge.
2. Forms for Report of Waste Discharge
- a. Dischargers shall use the appropriate forms (Standard Form 200) or equivalent forms approved by the State Water Resources Control Board or the Executive Officer of the Los Angeles Regional Board.
  - b. The discharger, upon request, shall submit any additional information that the Executive Officer deems necessary to determine whether the discharge meets the criteria for coverage under this Order, and/or in prescribing an appropriate monitoring and reporting program.
  - c. The Report of Waste Discharge shall be accompanied by the first annual fee (if appropriate) in accordance with the current version of California Code of Regulation, Title 23, Division 7, Chapter 9, Waste Discharge Report and Requirements Article 1 fees for a discharge. The check or money order shall be made payable to the "State Water Resources Control Board."

#### **D. DISCHARGE PROHIBITIONS**

1. The discharge of wastes other than those which meet eligibility requirements in Part A of this Order is prohibited unless the discharger obtains coverage under another general permit or an individual site specific permit that regulates the discharge of such wastes.
2. The discharge of any radiological, chemical, or biological warfare agent or high level radiological waste is prohibited.
3. Creation of a pollution, contamination, or nuisance, as defined by section 13050 of the California Water Code (CWC), is prohibited.
4. The surfacing as overflow of wastes from the treatment system at any time and at any location is prohibited.

5. The disposal of wastes in geologically unstable areas or so as to cause earth movement is prohibited.

#### **E. DISCHARGE LIMITATIONS**

1. The discharge of wastes shall not cause the pH of the receiving groundwater at the compliance point, downgradient outside the application area, beyond the range of 6.5 and 8.5.
2. The discharge of wastes shall not cause the mineral constituents of the receiving groundwater at the compliance point, downgradient outside the application area, in excess of applicable limits given in Attachment B. In the letter of determination, the Executive Officer shall indicate the groundwater limitations in Attachment B applicable to the particular discharge, and identify the compliance point(s) for the site.
3. The discharge of wastes shall not cause the concentrations of chemical constituents and radionuclides of the receiving groundwater designated for use as domestic or municipal supply at the compliance point, downgradient outside the application area, in excess of the Maximum Contaminate Levels (MCLs) specified in the following provisions of Title 22 of the California Code of Regulations which are incorporated by reference into the Basin Plan: Table 64431-A of section 64431 (inorganic chemicals), Table 64431-B of section 64431 (fluoride), Table 64444-A of section 64444 (organic chemicals), and Table 4 of section 64443 (radioactivity). This incorporation by reference is prospective including future changes to the incorporated provisions as the changes take effect.
4. Waste discharged shall not cause the concentration of coliform organisms over any seven days period greater than 1.1/100ml.
5. Waste discharged shall not contain salts, heavy metals, or organic pollutants at levels that would cause receiving groundwater at the compliance point, downgradient outside the application area, to exceed the water quality objectives for groundwater or groundwater that may be in hydraulic connection with surface waters designated for marine aquatic life or body contact recreation.
6. Waste discharged shall not cause the groundwater to contain concentrations of chemical substances or its by-products in amounts that adversely affect any designated beneficial use, outside the application area or treatment zone at the compliance point(s).

7. Waste discharged shall not cause the groundwater to contain residual taste or odor in concentrations that cause nuisance or adversely affect beneficial uses, outside the application area or treatment zone at the compliance point(s).
8. Waste discharged shall not cause the groundwater to contain in amounts that cause nitrogen as nitrate-nitrogen plus nitrite-nitrogen ( $\text{NO}_3\text{-N} + \text{NO}_2\text{-N}$ ), 45 mg/L as Nitrate ( $\text{NO}_3$ ), 10 mg/L as nitrate-nitrogen ( $\text{NO}_3\text{-N}$ ), or 1 mg/L as nitrite-nitrogen ( $\text{NO}_2\text{-N}$ ), outside the application area or treatment zone at the compliance point(s).

#### **F. PROVISIONS**

1. The Executive Officer may require any discharger authorized under this Order to apply for and obtain individual WDRs with specific requirements. The Executive Officer may require any discharger authorized to discharge under this permit to apply for individual WDRs only if the discharger has been notified in writing that a permit application is required. This notice shall include a brief statement of the reasons for this decision, an application form, a statement setting a deadline for the discharger to file the application, and a statement that on the effective date of the individual requirements, the authority to discharge under this General WDRs are no longer applicable.
2. This Order includes the attached "Tentative Standard Provisions Applicable to Waste Discharge Requirements." (Attachment C) If there is any conflict between provisions stated herein before and the attached "Standard Provisions," those provisions stated herein shall prevail.
3. Adequate facilities shall be provided to divert surface and storm water away from the application area and/or treatment system and areas where any pollutants are stored.
4. The application of materials or the re-injection of treated groundwater shall only be at a site owned or controlled by the discharger.
5. All work must be performed by or under the direction of a registered civil engineer, registered geologist, or certified engineering geologist. A statement is required in all technical reports that the registered professional in direct responsible charge actually supervised or personally conducted all the work associated with the project.
6. The discharge of wastes to or infiltration to a surface water system must be covered by separate WDRs under the National Pollution Discharge Elimination System (NPDES) permit.

7. This Order does not alleviate the responsibility of discharger to obtain other necessary local, state, and federal permits to construct facilities necessary for compliance with this Order; nor does this Order prevent imposition of additional standards, requirements, or conditions by any other regulatory agency. Additionally, the discharger shall notify the Native American Heritage Commission of any plans to disturb the soil in order to comply with California Environmental Quality Act (CEQA) guidelines as set forth in Section 15064.5(b)(c). Furthermore the discharger is required to provide local information prior to excavation to the California Historic Resources Information Center (CHRIS). This will serve as their due diligence record search to provide proximity to Native American historical and archeological resources. The discharger shall also be required to adhere to California Health and Safety Code Section 7050.5, Public Resources Code Section 5097.98, CEQA Section 15064.5(d) and Section 15064.5 (f) to ensure that mitigation plan provisions are in-place to identify, evaluate and consult with your commission about the discovery and disposition of any recovered human remains or artifacts, should the occasion arise, during the remediation process overseen by this agency.
8. The discharger shall notify Regional Board staff by telephone within 24 hours, followed by written notification within one week; in the event it is unable to comply with any of the conditions of this Order due to:
  - a) Breakdown of waste treatment equipment,
  - b) Accident caused by human error or negligence,
  - c) Other causes such as acts of nature, or
  - d) Site construction or development operations.
9. Any discharger authorized under this Order may request to be excluded from coverage of this Order by applying for an individual permit.
10. In accordance with section 13263(e) of the California Water Code, these requirements are subject to periodic review and revision by the Regional Board within a five (5) year cycle.
11. In accordance with Water Code section 13263(g), these requirements shall not create a vested right to continue to discharge and are subject to rescission or modification. All discharges of waste into waters of the state are privileges, not rights.
12. The discharger shall develop a contingency plan and maintain it on site. The contingency plan shall detail appropriate actions to be taken in order to protect human health and the

environment in case of any spill or failure related to the operation or mis-operation of the treatment system.

#### **G. MONITORING AND REPORTING REQUIREMENTS**

1. The Executive Officer is hereby authorized to prescribe a Monitoring and Reporting Program for each authorized discharger. This program may include participation of the discharger in a regional monitoring program.
2. The discharger shall file with the Regional Board technical reports on self-monitoring work conducted according to the Monitoring and Reporting Program specified by the Executive Officer and submits other reports as requested by the Regional Board.
3. The discharger shall retain records of all monitoring information and data used to complete the Report of Waste Discharge and application for coverage under this Order for at least five years from the date of permit issuance. The retention period shall be extended during any unresolved litigation regarding the discharge or when requested by the Executive Officer.
4. The discharger shall maintain all sampling, measurement and analytical results, including the date, exact place, and time of sampling or measurement; individual(s) who did the sampling or measurement; the date(s) analyses were done; analysts' names; and analytical techniques or methods used.
5. All sampling, sample preservation, and analyses must be conducted according to test procedures under title 40 Code of Federal Regulations, section 136, unless other test procedures have been specified in this Order or by the Executive Officer.
6. All chemical, bacteriological, and bioassay analyses shall be conducted at a laboratory certified for such analyses by the California Department of Health Services Environmental Laboratory Accreditation Program (CDHS-ELAP) or other state agency authorized to undertake such certification.
7. The discharger shall calibrate and maintain all monitoring instruments and equipment to insure accuracy of measurements, or shall insure that both activities will be conducted.
8. In reporting the monitoring data, the discharger shall arrange the data in tabular form so that the date, constituents, and concentrations are readily discernible. The data shall be summarized to demonstrate compliance with waste discharge requirements. Laboratory

analytical data from any soil testing and/or groundwater monitoring shall be reported in Electronic Deliverable Format in accordance with California Water Code section 13195 et. seq. requirements, if applicable.

9. For every item where the requirements are not met, the discharger shall submit a statement of the actions undertaken or proposed that will bring the discharge into full compliance with requirements at the earliest time and submit a timetable for correction.
10. The discharger shall file a report of any material change or proposed change in the character, location or volume of the discharge.
11. The discharger shall notify this Regional Board within 24 hours by telephone of any adverse condition resulting from the discharge; such notification shall be affirmed in writing within five working days.
12. Whenever wastes, associated with the discharge under this Order, are transported to a different disposal site, the following shall be reported in the monitoring report: type and quantity of wastes; name and address of the hauler (or method of transport if other than by hauling); and location of the final point(s) of disposal.
13. Each monitoring report must contain an affirmation in writing that:

"All analyses were conducted at a laboratory certified for such analyses by \_\_\_\_\_ and in accordance with current USEPA procedures or as specified in this Monitoring and Reporting Program."

14. Each report shall contain the following completed declaration:

"I declare under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who managed the system or those directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.



**TABLE I**

**Remediation Technologies Used at U.S. Chromium Sites**

| Additive             | Additive Type                                | Treatment Mechanism   | Comments   |
|----------------------|--|---|--|
| Calcium Polysulfide  | Inorganic                                    | Sulfide oxidation causing hexavalent chromium reduction to trivalent chromium and precipitation as a sulfide  | End products in aerobic conditions is sulfate and sulfide precipitate (retained by soil) and in anaerobic conditions may produce measurable concentrations of aqueous sulfide or other sulfide compounds.  |
| Hydrogen Sulfide Gas | Inorganic                                    |   |  |
| Sodium Sulfide       | Inorganic                                    |   |  |
| Ferrous Sulfate      | Inorganic                                    | Ferrous oxidation causing hexavalent chromium reduction to trivalent chromium and coprecipitation with ferric iron hydroxide  | End products in aerobic conditions is ferric coprecipitate (retained by soil) and in anaerobic conditions may produce measurable concentrations of aqueous ferrous iron and trivalent chromium.  |
| Sodium Dithionite    | Inorganic                                    | Sulfite oxidation causing hexavalent chromium reduction to trivalent chromium, excess trivalent chromium precipitates as hydroxide  | End products in aerobic conditions is a hydroxide precipitate (retained by soil) and, potentially, measureable concentrations of aqueous trivalent chromium and in anaerobic conditions may produce higher measurable concentrations of aqueous trivalent chromium.  |
| Sulfur Dioxide Gas   | Inorganic                                    |   |  |
| Sodium Metabisulfite | Inorganic                                    |   |  |
| Molasses             | Organic (Off-the-Shelf)                      | Anaerobic biological depression of ORP causing reduction of hexavalent chromium reduction to trivalent chromium, excess trivalent chromium precipitates as hydroxide  | End products in aerobic conditions is a hydroxide precipitate (retained by soil) and, potentially, measureable concentrations of aqueous trivalent chromium and in anaerobic conditions may produce higher measurable concentrations of aqueous trivalent chromium and carboxylic acids (incomplete transformation of organic source).   |
| Cheese Whey          | Organic (Off-the-Shelf)                      |   |  |
| Sodium Lactate       | Organic (Off-the-Shelf)                      |   |  |
| Emulsified Oil       | Organic (Off-the-Shelf)                      |   |  |
| Corn Syrup           | Organic (Off-the-Shelf)                      |   |  |
| Ethanol              | Organic (Off-the-Shelf)                      |   |  |
| Lactose              | Organic (Off-the-Shelf)                      |   |  |
| HRC                  | Organic (Proprietary)                        | Anaerobic biological depression of ORP causing reduction of hexavalent chromium reduction to trivalent chromium, excess trivalent chromium precipitates as hydroxide  | HRC (Hydrogen Release Compound by Regeneration) is propanoic acid, also known as Glycerol Tripropylactate, a carbohydrate. It is a highly viscous material (like Honey) that dissolves slowly, typically about 18 months. End products in aerobic conditions is a hydroxide precipitate (retained by soil) and, potentially, measureable concentrations of aqueous trivalent chromium and in anaerobic conditions may produce higher measurable concentrations of aqueous trivalent chromium and carboxylic acids (incomplete transformation of organic source). |
| ORC                  | Organic (Proprietary) blended with Inorganic | Anaerobic biological depression of ORP causing reduction of hexavalent chromium reduction to trivalent chromium, potentially also direct reduction by inorganic sulfide, trivalent chromium precipitates as sulfide | ORC (Oxygen Remediation Compound by Regeneration) is the same material as HRC with an additional organosulfur to precipitate trivalent chromium as a sulfide precipitate. Like HRC, it is a highly viscous material that dissolves slowly, typically about 18 months. End products in aerobic conditions is sulfate and sulfide precipitate (retained by soil) and in anaerobic conditions may produce measurable concentrations of aqueous sulfide or other sulfide compounds and carboxylic acids (incomplete transformation of organic source).               |

ATTACHMENT A

Table 3-10. Water Quality Objectives for Selected Constituents in Regional Ground Waters<sup>a</sup>.

| DWR Basin No. <sup>b</sup> | BASIN   | OBJECTIVES (mg/L)  |  |  |   |
|----------------------------|---|--|--|--|---|
|                            |   | TDS  | Sulfate  | Chloride   | Boron   |
|                            | Pitas Point Area <sup>c</sup>   | None specified   |  |  |   |
| 4-1                        | Ojai Valley<br>Upper Ojai Valley<br>West of Sulfur Mountain Road<br>Central area<br>Sisar area  | 1,000<br>700<br>700  | 300<br>50<br>250   | 200<br>100<br>100  | 1.0<br>1.0<br>0.5   |
| 4-2                        | Lower Ojai Valley<br>West of San Antonio—Senior Canyon Creeks<br>East of San Antonio—Senior Canyon Creeks   | 1,000<br>700   | 300<br>200   | 200<br>50  | 0.5<br>0.5  |
| 4-3                        | Ventura River Valley<br>Upper Ventura<br>San Antonio Creek area<br>Lower Ventura  | 800<br>1,000<br>1,500  | 300<br>300<br>500  | 100<br>100<br>300  | 0.5<br>1.0<br>1.5   |
| 4-4                        | Ventura Central <sup>d</sup><br>Santa Clara—Piru Creek area<br>Upper area (above Lake Piru)<br>Lower area east of Piru Creek<br>Lower area west of Piru Creek<br>Santa Clara—Sespe Creek area<br>Topa Topa (upper Sespe) area<br>Fillmore area<br>Pole Creek Fan area<br>South side of Santa Clara River<br>Remaining Fillmore area<br>Santa Clara—Santa Paula area<br>East of Peck Road<br>West of Peck Road<br>Oxnard Plain<br>Oxnard Forebay<br>Confined aquifers<br>Unconfined and perched aquifers | 1,100<br>2,500<br>1,200<br>900<br>2,000<br>1,500<br>1,000<br>1,200<br>2,000<br>1,200<br>1,200<br>3,000 | 400<br>1,200<br>600<br>350<br>800<br>800<br>400<br>600<br>800<br>600<br>600<br>1,000 | 200<br>200<br>100<br>30<br>100<br>100<br>50<br>100<br>110<br>150<br>150<br>500 | 2.0<br>1.5<br>1.5<br>2.0<br>1.0<br>1.1<br>0.7<br>1.0<br>1.0<br>1.0<br>1.0<br>1.0<br>— |
| 4-6                        | Pleasant Valley<br>Confined aquifers<br>Unconfined and perched aquifers   | 700<br>—   | 300<br>—   | 150<br>—   | 1.0<br>—  |
| 4-7                        | Arroyo Santa Rosa   | 900  | 300  | 150  | 1.0   |
| 4-8                        | Las Posas Valley<br>South Las Posas area<br>NW of Grimes Cyn Rd & LA Ave & Somis Rd<br>E of Grimes Cyn Rd and Hitch Blvd<br>S of LA Ave between Somis Rd & Hitch Blvd<br>Grimes Canyon Rd & Broadway area<br>North Las Posas area   | 700<br>2,500<br>1,500<br>250<br>500  | 300<br>1,200<br>700<br>30<br>250   | 100<br>400<br>250<br>30<br>150   | 0.5<br>3.0<br>1.0<br>0.2<br>1.0   |
| 4-5                        | Upper Santa Clara<br>Acton Valley<br>Sierra Pelona Valley (Agua Dulce)<br>Upper Mint Canyon<br>Upper Bouquet Canyon<br>Green Valley<br>Lake Elizabeth—Lake Hughes area  | 550<br>600<br>700<br>400<br>400<br>500   | 150<br>100<br>150<br>50<br>50<br>100   | 100<br>100<br>100<br>30<br>25<br>50  | 1.0<br>0.5<br>0.5<br>0.5<br>—<br>0.5  |

Table 3-10. Water Quality Objectives for Selected Constituents in Regional Ground Waters<sup>a</sup> (cont.)

| DWR Basin No. <sup>b</sup> | BASIN  | OBJECTIVES (mg/L) |         |          |       |
|----------------------------|--|-------------------|---------|----------|-------|
|                            |  | TDS               | Sulfate | Chloride | Boron |
| 4-4.07                     | Eastern Santa Clara  |                   |         |          |       |
|                            | Santa Clara--Mint Canyon   | 800               | 150     | 150      | 1.0   |
|                            | South Fork   | 700               | 200     | 100      | 0.5   |
|                            | Placerita Canyon   | 700               | 150     | 100      | 0.5   |
|                            | Santa Clara--Bouquet & San Francisquito Canyons  | 700               | 250     | 100      | 1.0   |
|                            | Castaic Valley   | 1,000             | 350     | 150      | 1.0   |
|                            | Saugus Aquifer   | --                | --      | --       | --    |
| 4-9                        | Simi Valley  |                   |         |          |       |
|                            | Simi Valley Basin  |                   |         |          |       |
|                            | Confined aquifers  | 1,200             | 600     | 150      | 1.0   |
|                            | Unconfined aquifers  | --                | --      | --       | --    |
|                            | Gillibrand Basin   | 900               | 350     | 50       | 1.0   |
| 4-10                       | Conejo Valley  | 800               | 250     | 150      | 1.0   |
| 4-11                       | Los Angeles Coastal Plain  |                   |         |          |       |
|                            | Central Basin  | 700               | 250     | 150      | 1.0   |
|                            | West Coast Basin   | 800               | 250     | 250      | 1.5   |
|                            | Hollywood Basin  | 750               | 100     | 100      | 1.0   |
|                            | Santa Monica Basin   | 1,000             | 250     | 200      | 0.5   |
| 4-12                       | San Fernando Valley  |                   |         |          |       |
|                            | Sylmar Basin   | 600               | 150     | 100      | 0.5   |
|                            | Verdugo Basin  | 600               | 150     | 100      | 0.5   |
|                            | San Fernando Basin   |                   |         |          |       |
|                            | West of Highway 405  | 800               | 300     | 100      | 1.5   |
|                            | East of Highway 405 (overall)  | 700               | 300     | 100      | 1.5   |
|                            | Sunland-Tujunga area <sup>c</sup>  | 400               | 50      | 50       | 0.5   |
|                            | Foothill area <sup>c</sup>   | 400               | 100     | 50       | 1.0   |
|                            | Area encompassing RT-Tujunga-Erwin-N. Hollywood-Whithall-LA/Verdugo-Crystal Springs-Headworks-Glendale/Burbank Well Fields | 600               | 250     | 100      | 1.5   |
|                            | Narrows area (below confluence of Verdugo Wash with the LA River)  | 900               | 300     | 150      | 1.5   |
|                            | Eagle Rock Basin   | 800               | 150     | 100      | 0.5   |
| 4-13                       | San Gabriel Valley   |                   |         |          |       |
|                            | Raymond Basin  |                   |         |          |       |
|                            | Monk Hill sub-basin  | 450               | 100     | 100      | 0.5   |
|                            | Santa Anita area   | 450               | 100     | 100      | 0.5   |
|                            | Pasadena area  | 450               | 100     | 100      | 0.5   |
|                            | Main San Gabriel Basin   |                   |         |          |       |
|                            | Western area <sup>d</sup>  | 450               | 100     | 100      | 0.5   |
| Eastern area <sup>d</sup>  | 600  | 100               | 100     | 0.5      |       |
|                            | Puente Basin   | 1,000             | 300     | 150      | 1.0   |
| 4-14<br>8-2 <sup>e</sup>   | Upper Santa Ana Valley   |                   |         |          |       |
|                            | Live Oak area  | 450               | 150     | 100      | 0.5   |
|                            | Claremont Heights area   | 450               | 100     | 50       | --    |
|                            | Pomona area  | 300               | 100     | 50       | 0.5   |
|                            | Chino area   | 450               | 20      | 15       | --    |
|                            | Spadra area  | 550               | 200     | 120      | 1.0   |
| 4-15                       | Tierra Rejada  | 700               | 250     | 100      | 0.5   |
| 4-16                       | Hidden Valley  | 1,000             | 250     | 250      | 1.0   |
| 4-17                       | Lockwood Valley  | 1,000             | 300     | 20       | 2.0   |
| 4-18                       | Hungry Valley and Peace Valley   | 500               | 150     | 50       | 1.0   |

Table 3-10. Water Quality Objectives for Selected Constituents in Regional Ground Waters<sup>a</sup> (cont.)

| DWR Basin No. <sup>b</sup> | BASIN  | OBJECTIVES (mg/L) |         |          |       |
|----------------------------|--|-------------------|---------|----------|-------|
|                            |  | TDS               | Sulfate | Chloride | Boron |
| 4-19                       | Thousand Oaks area                                   | 1,400             | 700     | 150      | 1.0   |
| 4-20                       | Russell Valley                                       | 1,500             | 500     | 250      | 1.0   |
|                            | Triunfo Canyon area                                  | 2,000             | 500     | 500      | 2.0   |
|                            | Lindero Canyon area                                  | 2,000             | 500     | 500      | 2.0   |
|                            | Las Virgenes Canyon area                             | 2,000             | 500     | 500      | 2.0   |
| 4-21                       | Conejo-Tierra Rejada Volcanic area <sup>h</sup>      | —                 | —       | —        | —     |
| 4-22                       | Santa Monica Mountains--southern slopes <sup>i</sup> | —                 | —       | —        | —     |
|                            | Camarillo area                                       | 1,000             | 250     | 250      | 1.0   |
|                            | Point Dume area                                      | 1,000             | 250     | 250      | 1.0   |
|                            | Malibu Valley  | 2,000             | 500     | 500      | 2.0   |
|                            | Topanga Canyon area                                  | 2,000             | 500     | 500      | 2.0   |
|                            | San Pedro Channel Islands <sup>j</sup>               | —                 | —       | —        | —     |
|                            | Anacapa Island                                       | —                 | —       | —        | —     |
|                            | San Nicolas Island                                   | 1,100             | 150     | 350      | —     |
|                            | Santa Catalina Island                                | 1,000             | 100     | 250      | 1.0   |
|                            | San Clemente Island                                  | —                 | —       | —        | —     |
|                            | Santa Barbara Island                                 | —                 | —       | —        | —     |

- a. Objectives for ground waters outside of the major basins listed on this table and outlined in Figure 1-9 have not been specifically listed. However, ground waters outside of the major basins are, in many cases, significant sources of water. Furthermore, ground waters outside of the major basins are either potential or existing sources of water for downgradient basins and, as such, objectives in the downgradient basins shall apply to these areas.
- b. Basins are numbered according to Bulletin 118-80 (Department of Water Resources, 1980).
- c. Ground waters in the Pitas Point area (between the lower Ventura River and Rincon Point) are not considered to comprise a major basin, and accordingly have not been designated a basin number by the California Department of Water Resources (DWR) or outlined on Figure 1-9.
- d. The Santa Clara River Valley (4-4), Pleasant Valley (4-6), Arroyo Santa Rosa Valley (4-7) and Las Posas Valley (4-8) Ground Water Basins have been combined and designated as the Ventura Central Basin (DWR, 1980).
- e. The category for the Foothill Wells area in previous Basin Plan incorrectly groups ground water in the Foothill area with ground water in the Sunland-Tujunga area. Accordingly, the new categories, Foothill area and Sunland-Tujunga area, replace the old Foothill Wells area.
- f. All of the ground water in the Main San Gabriel Basin is covered by the objectives listed under Main San Gabriel Basin -- Eastern area and Western area. Walnut Creek, Big Dalton Wash, and Little Dalton Wash separate the Eastern area from the Western area (see dashed line on Figure 2-17). Any ground water upgradient of these areas is subject to downgradient beneficial uses and objectives, as explained in Footnote a.
- g. The border between Regions 4 and 8 crosses the Upper Santa Ana Valley Ground Water Basin.
- h. Ground water in the Conejo-Tierra Rejada Volcanic Area occurs primarily in fractured volcanic rocks in the western Santa Monica Mountains and Conejo Mountain areas. These areas have not been delineated on Figure 1-9.
- i. With the exception of ground water in Malibu Valley (DWR Basin No. 4-22), ground waters along the southern slopes of the Santa Monica Mountains are not considered to comprise a major basin and accordingly have not been designated a basin number by the California Department of Water Resources (DWR) or outlined on Figure 1-9.
- j. DWR has not designated basins for ground waters on the San Pedro Channel Islands.

STANDARD PROVISIONS  
APPLICABLE TO WASTE DISCHARGE REQUIREMENTS

1. DUTY TO COMPLY

The discharger must comply with all conditions of these waste discharge requirements. A responsible party has been designated in the Order for this project, and is legally bound to maintain the monitoring program and permit. Violations may result in enforcement actions, including Regional Board orders or court orders requiring corrective action or imposing civil monetary liability, or in modification or revocation of these waste discharge requirements by the Regional Board. [CWC Section 13261, 13263, 13265, 13268, 13300, 13301, 13304, 13340, 13350]

2. GENERAL PROHIBITION

Neither the treatment nor the discharge of waste shall create a pollution, contamination or nuisance, as defined by Section 13050 of the California Water Code (CWC). [H&SC Section 5411, CWC Section 13263]

3. AVAILABILITY

A copy of these waste discharge requirements shall be maintained at the discharge facility and be available at all times to operating personnel. [CWC Section 13263]

4. CHANGE IN OWNERSHIP

The discharger must notify the Executive Officer, in writing at least 30 days in advance of any proposed transfer of this Order's responsibility and coverage to a new discharger containing a specific date for the transfer of this Order's responsibility and coverage between the current discharger and the new discharger. This agreement shall include an acknowledgement that the existing discharger is liable for violations up to the transfer date and that the new discharger is liable from the transfer date on. [CWC Sections 13267 and 13263]

5. CHANGE IN DISCHARGE

In the event of a material change in the character, location, or volume of a discharge, the discharger shall file with this Regional Board a new Report of Waste Discharge. [CWC Section 13260(c)]. A material change includes, but is not limited to, the following:

- (a) Addition of a major industrial waste discharge to a discharge of essentially domestic sewage, or the addition of a new process or product by an industrial facility resulting in a change in the character of the Waste.

November 7, 1990  
WDR

Standard Provisions Applicable to  
Waste Discharge Requirements

- (b) Significant change in disposal method, e.g., change from a land disposal to a direct discharge to water, or change in the method of treatment which would significantly alter the characteristics of the waste.
- (c) Significant change in the disposal area, e.g., moving the discharge to another drainage area, to a different water body, or to a disposal area significantly removed from the original area potentially causing different water quality or nuisance problems.
- (d) Increase in flow beyond that specified in the waste discharge requirements.
- (e) Increase in the area or depth to be used for solid waste disposal beyond that specified in the waste discharge requirements. [CCR Title 23 Section 2210]

6. REVISION

These waste discharge requirements are subject to review and revision by the Regional Board. [CCR Section 13263]

7. TERMINATION

Where the discharger becomes aware that it failed to submit any relevant facts in a Report of Waste Discharge or submitted incorrect information in a Report of Waste Discharge or in any report to the Regional Board, it shall promptly submit such facts or information. [CWC Sections 13260 and 13267]

8. VESTED RIGHTS

This Order does not convey any property rights of any sort or any exclusive privileges. The requirements prescribed herein do not authorize the commission of any act causing injury to persons or property, do not protect the discharger from his liability under Federal, State or local laws, nor do they create a vested right for the discharger to continue the waste discharge. [CWC Section 13263(g)]

9. SEVERABILITY

Provisions of these waste discharge requirements are severable. If any provision of these requirements are found invalid, the remainder of the requirements shall not be affected. [CWC Section 921]

Standard Provisions Applicable to  
Waste Discharge Requirements

10. OPERATION AND MAINTENANCE

The discharger shall, at all times, properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the discharger to achieve compliance with conditions of this Order. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training, and adequate laboratory and process controls including appropriate quality assurance procedures. This provision requires the operation of backup or auxiliary facilities or similar systems only when necessary to achieve compliance with the conditions of this Order. [CWC Section 13263(f)]

11. HAZARDOUS RELEASES

Except for a discharge which is in compliance with these waste discharge requirements, any person who, without regard to intent or negligence, causes or permits any hazardous substance or sewage to be discharged in or on any waters of the State, or discharged or deposited where it is, or probably will be, discharged in or on any waters of the State, shall, as soon as (a) that person has knowledge of the discharge, (b) notification is possible, and (c) notification can be provided without substantially impeding cleanup or other emergency measures, immediately notify the Office of Emergency Services of the discharge in accordance with the spill reporting provision of the State toxic disaster contingency plan adopted pursuant to Article 3.7 (commencing with Section 8574.7) of Chapter 7 of Division 1 of Title 2 of the Government Code, and immediately notify the State Board or the appropriate Regional Board of the discharge. This provision does not require reporting of any discharge of less than a reportable quantity as provided for under subdivisions (f) and (g) of Section 13271 of the Water Code unless the discharger is in violation of a prohibition in the applicable Water Quality Control plan. [CWC Section 1327(a)]

12. PETROLEUM RELEASES

Except for a discharge which is in compliance with these waste discharge requirements, any person who without regard to intent or negligence, causes or permits any oil or petroleum product to be discharged in or on any waters of the State, or discharged or deposited where it is, or probably will be, discharged in or on any waters of the State, shall, as soon as (a) such person has knowledge of the discharge, (b) notification is possible, and (c) notification can be provided without substantially impeding cleanup or other emergency measures, immediately notify the Office of Emergency Services of the discharge in accordance with the spill reporting provision of the State oil spill contingency plan adopted pursuant to Article 3.5 (commencing with Section 8574.1) of Chapter 7 of Division 1 of Title 2 of the Government Code. This provision does not require reporting of any discharge of less than 42 gallons unless the discharge is also required to be reported pursuant to Section 311 of the Clean Water Act or the discharge is in violation of a prohibition in the applicable Water Quality Control Plan. [CWC Section 13272]

Standard Provisions Applicable to  
Waste Discharge Requirements

13. ENTRY AND INSPECTION

The discharger shall allow the Regional Board, or an authorized representative upon the presentation of credentials and other documents as may be required by law, to:

- (a) Enter upon the discharger's premises where a regulated facility or activity is located or conducted, or where records must be kept under the conditions of this Order;
- (b) Have access to and copy, at reasonable times, any records that must be kept under the conditions of this Order;
- (c) Inspect at reasonable times any facilities, equipment (including monitoring and control equipment), practices, or operations regulated or required under this Order; and
- (d) Sample or monitor at reasonable times, for the purposes of assuring compliance with this Order, or as otherwise authorized by the California Water Code, any substances or parameters at any location. [CWC Section 13267]

14. MONITORING PROGRAM AND DEVICES

The discharger shall furnish, under penalty of perjury, technical monitoring program reports; such reports shall be submitted in accordance with specifications prepared by the Executive Officer, which specifications are subject to periodic revisions as may be warranted. [CWC Section 13267]

All monitoring instruments and devices used by the discharger to fulfill the prescribed monitoring program shall be properly maintained and calibrated as necessary to ensure their continued accuracy. All flow measurement devices shall be calibrated at least once per year, or more frequently, to ensure continued accuracy of the devices. Annually, the discharger shall submit to the Executive Office a written statement, signed by a registered professional engineer, certifying that all flow measurement devices have been calibrated and will reliably achieve the accuracy required.

Unless otherwise permitted by the Regional Board Executive officer, all analyses shall be conducted at a laboratory certified for such analyses by the State Department of Health Services. The Regional Board Executive Officer may allow use of an uncertified laboratory under exceptional circumstances, such as when the closest laboratory to the monitoring location is outside the State boundaries and therefore not subject to certification. All analyses shall be required to be conducted in accordance with the latest edition of "Guidelines Establishing Test Procedures for Analysis of Pollutants" [40CFR Part 136] promulgated by the U.S. Environmental Protection Agency. [CCR Title 23, Section 2230]

Standard Provisions Applicable to  
Waste Discharge Requirements

15. TREATMENT FAILURE

In an enforcement action, it shall not be a defense for the discharger that it would have been necessary to halt or to reduce the permitted activity in order to maintain compliance with this Order. Upon reduction, loss, or failure of the treatment facility, the discharger shall, to the extent necessary to maintain compliance with this Order, control production or all discharges, or both, until the facility is restored or an alternative method of treatment is provided. This provision applies, for example, when the primary source of power of the treatment facility fails, is reduced, or is lost. [CWC Section 13263(f)]

16. DISCHARGE TO NAVIGABLE WATERS

Any person discharging or proposing to discharge to navigable waters from a point source (except for discharge of dredged or fill material subject to Section 404 of the Clean Water Act and discharge subject to a general NPDES permit) must file an NPDES permit application with the Regional Board. [CCR Title 2 Section 22357]

17. ENDANGERMENT TO HEALTH AND ENVIRONMENT

The discharger shall report any noncompliance which may endanger health or the environment. Any such information shall be provided verbally to the Executive Officer within 24 hours from the time the discharger becomes aware of the circumstances. A written submission shall also be provided within five days of the time the discharger becomes aware of the circumstances. The written submission shall contain a description of the noncompliance and its cause; the period of noncompliance, including exact dates and times, and if the noncompliance has not been corrected; the anticipated time it is expected to continue and steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance. The Executive officer, or an authorized representative, may waive the written report on a case-by-case basis if the oral report has been received within 24 hours. The following occurrence(s) must be reported to the Executive Office within 24 hours:

- (a) Any bypass from any portion of the treatment facility.
- (b) Any discharge of treated or untreated wastewater resulting from sewer line breaks, obstruction, surcharge or any other circumstances.
- (c) Any treatment plan upset which causes the effluent limitation of this Order to be exceeded. [CWC Sections 13263 and 13267]

18. MAINTENANCE OF RECORDS

The discharger shall retain records of all monitoring information including all calibration and maintenance records, all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by this Order, and record of all data used

Standard Provisions Applicable to  
Waste Discharge Requirements

to complete the application for this Order. Records shall be maintained for a minimum of three years from the date of the sample, measurement, report, or application. This period may be extended during the course of any unresolved litigation regarding this discharge or when requested by the Regional Board Executive Officer.

Records of monitoring information shall include:

- (a) The date, exact place, and time of sampling or measurement;
  - (b) The individual(s) who performed the sampling or measurement;
  - (c) The date(s) analyses were performed;
  - (d) The individual(s) who performed the analyses;
  - (e) The analytical techniques or method used; and
  - (f) The results of such analyses.
19. (a) All application reports or information to be submitted to the Executive Office shall be signed and certified as follows:
- (1) For a corporation – by a principal executive officer or at least the level of vice president.
  - (2) For a partnership or sole proprietorship – by a general partner or the proprietor, respectively.
  - (3) For a municipality, state, federal, or other public agency – by either a principal executive officer or ranking elected official.
- (b) A duly authorized representative of a person designated in paragraph (a) of this provision may sign documents if:
- (1) The authorization is made in writing by a person described in paragraph (a) of this provision.
  - (2) The authorization specifies either an individual or position having responsibility for the overall operation of the regulated facility or activity; and
  - (3) The written authorization is submitted to the Executive Officer.

Any person signing a document under this Section shall make the following certification:

Standard Provisions Applicable to  
Waste Discharge Requirements

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. [CWC Sections 13263, 13267, and 13268]"

20. OPERATOR CERTIFICATION

Supervisors and operators of municipal wastewater treatment plants and privately owned facilities regulated by the PUC, used in the treatment or reclamation of sewage and industrial waste shall possess a certificate of appropriate grade in accordance with Title 23, California Code of Regulations Section 3680. State Boards may accept experience in lieu of qualification training. In lieu of a properly certified wastewater treatment plant operator, the State Board may approve use of a water treatment plant operator of appropriate grade certified by the State Department of Health Services where reclamation is involved.

Each plant shall be operated and maintained in accordance with the operation and maintenance manual prepared by the municipality through the Clean Water Grant Program [CWC Title 23, Section 2233(d)]

ADDITIONAL PROVISIONS APPLICABLE TO  
PUBLICLY OWNED TREATMENT WORKS' ADEQUATE CAPACITY

21. Whenever a publicly owned wastewater treatment plant will reach capacity within four years the discharger shall notify the Regional Board. A copy of such notification shall be sent to appropriate local elected officials, local permitting agencies and the press. The discharger must demonstrate that adequate steps are being taken to address the capacity problem. The discharger shall submit a technical report to the Regional Board showing flow volumes will be prevented from exceeding capacity, or how capacity will be increased, within 120 days after providing notification to the Regional Board, or within 120 days after receipt of notification from the Regional Board, of a finding that the treatment plant will reach capacity within four years. The time for filing the required technical report may be extended by the Regional Board. An extension of 30 days may be granted by the Executive Officer, and longer extensions may be granted by the Regional Board itself. [CCR Title 23, Section 2232]

STATE OF CALIFORNIA  
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
LOS ANGELES REGION

MONITORING AND REPORTING PROGRAM NO. CI-9767  
FOR  
FORMER HONEYWELL INTERNATIONAL INC. FACILITY  
3201 W. LOMITA BOULEVARD, TORRANCE, CA

ENROLLMENT UNDER REGIONAL BOARD  
ORDER NO. R4-2007-0019 (SERIES NO. 178)  
FILE NO. 11-120

I. REPORTING REQUIREMENTS

- A. Honeywell International Inc. (hereinafter Discharger) shall implement this Monitoring and Reporting Program at 3201 West Lomita Boulevard, Torrance, California, the location of which is shown on Figure 1, on the effective date of this enrollment (February 3, 2012) under Regional Board Order No. R4-2007-0019. The first monitoring report under this monitoring program is due by April 15, 2012.

Monitoring reports shall be received by the dates in the following schedule:

| <u>Reporting Period</u> | <u>Report Due</u> |
|-------------------------|-------------------|
| January – March         | April 15          |
| April – June            | July 15           |
| July – September        | October 15        |
| October – December      | January 15        |

- B. If there is no discharge or injection during any reporting period, the report shall so state.
- C. By January 30<sup>th</sup> of each year, beginning January 30, 2013, the Discharger shall submit an annual summary report to the Regional Board. The report shall contain both tabular and graphical summaries of the monitoring data obtained during the previous calendar year. In addition, the Discharger shall discuss the compliance record and the corrective actions taken, or planned, which may be needed to bring the discharge into full compliance with the waste discharge requirements.
- D. Laboratory analyses – all chemical, bacteriological, and toxicity analyses shall be conducted at a laboratory certified for such analyses by the California Department of Public Health Environmental Laboratory Accreditation Program (ELAP). The one exception is for the Dissolved Gasses (ethene, ethane, methane) that will be analyzed by Microseeps, Inc. of Pittsburgh, Pennsylvania which is certified by the National Environmental Laboratory Accreditation Program (NELAP). A copy of the laboratory certifications shall be provided each time a new and/or renewal is obtained from ELAP and/or NELAP.

- E. The method limits (MLs) employed for effluent analyses shall be lower than the permit limits established for a given parameter, unless the Discharger can demonstrate that a particular ML is not attainable and obtains approval for a higher ML from the Executive Officer. At least once a year, the Discharger shall submit a list of the analytical methods employed for each test and the associated laboratory quality assurance/quality control (QA/QC) procedures.
- F. All QA/QC samples must be run on the same dates when samples were actually analyzed. The Discharger shall make available for inspection and/or submit the QA/QC documentation upon request by Regional Board staff. Proper chain of custody procedures must be followed and a copy of the chain of custody documentation shall be submitted with the report.
- G. Each monitoring report must affirm in writing that "All analyses were conducted at a laboratory certified for such analyses by the California Department of Public Health, and in accordance with current United States Environmental Protection Agency (USEPA) guideline procedures or as specified in this Monitoring Program." Proper chain of custody procedures must be followed and a copy of the completed chain of custody form shall be submitted with the report.
- H. For every item where the requirements are not met, the Discharger shall submit a statement of the cause(s), and actions undertaken or proposed which will bring the discharge into full compliance with waste discharge requirements at the earliest possible time, including a timetable for implementation of those actions.
- I. The Discharger shall maintain all sampling and analytical results, including strip charts, date, exact place, and time of sampling, dates analyses were performed, analyst's name, analytical techniques used, and results of all analyses. Such records shall be retained for a minimum of three years. This period of retention shall be extended during the course of any unresolved litigation regarding this discharge, or when requested by the Regional Board.
- J. In reporting the monitoring data, the Discharger shall arrange the data in tabular form so that the date, the constituents, and the concentrations are readily discernible. The data shall be summarized to demonstrate compliance with the requirements and, where applicable, shall include results of receiving water observations.
- K. Any mitigation/remedial activity including any pre-discharge treatment conducted at the site must be reported in the quarterly monitoring report.
- L. Each monitoring report shall contain a separate section titled "Summary of Non-Compliance" which discusses the compliance record and the corrective actions taken or planned that may be needed to bring the discharge into full compliance with WDRs. This section shall be located at the front of the report and shall

clearly list all non-compliance with discharge requirements, as well as all excursions of effluent limitations.

- M. The Discharger shall comply with requirements contained in Section G of Order No. R4-2007-0019 "*Monitoring and Reporting Requirements*" in addition to the aforementioned requirements.

## II. INJECTION MONITORING REQUIREMENTS

Reagent Injections - An injection test shall be performed at the site at one well location. A minimum of one injection is planned followed by up to six months of performance monitoring. The injection utilizes powdered cheese whey substrate, sodium hexametaphosphate, yeast extract, vitamin B12, and sodium carbonate mixed with treated groundwater and/or potable water.

The quarterly reports shall contain the following information regarding the injection activities. If there is no injection, during any reporting period, the report shall so state.

1. Location map showing injection wells for the electron donors.
2. Written summary defining:
  - Depth of injection;
  - Volume and concentration of the substrate;
  - Total volume of extracted groundwater; and,
  - Total mass of substrate injected at the site.
3. Monthly visual inspection at each injection well shall be conducted to evaluate the well casing integrity for a period of three months after each injection. The quarterly report shall include a summary of the visual inspection.

## III. GROUNDWATER MONITORING PROGRAM FOR THE REMEDIATION PROJECT

A groundwater monitoring program shall be designed to detect and evaluate impacts associated with the injection activities (electron donors). Table 1, below, identifies the constituents that shall be analyzed during the baseline sampling event prior to injection and subsequent groundwater monitoring events during the monitoring period for the purpose of evaluating the effectiveness of the injection.

The objective of this Monitoring and Reporting Program (MRP) is to detect and evaluate impacts associated with the injection activities. The following shall constitute the Monitoring and Reporting Program for groundwater monitoring wells MW-2, MW-2D, MW-3 and MW-6, where "D" represents a deep screened interval. The locations of the monitoring wells are shown on Figure 2, attached. These sampling stations shall not be changed and any proposed change of monitoring locations shall be identified and approved by the Regional Board Executive Officer (Executive Officer) prior to their use.

In addition, extracted groundwater to be used for solution preparation shall be monitored to demonstrated that the Maximum Contaminant Levels (MCLs) for all constituents are met.

TABLE 1  
 Groundwater Monitoring Constituents

| <u>CONSTITUENT</u>   | <u>UNITS</u> <sup>1</sup> | <u>TYPE OF SAMPLE</u>   | <u>MINIMUM FREQUENCY OF ANALYSIS</u>               |
|--|---------------------------|-------------------------|--|
| Water Temperature <sup>2</sup>   | °C                        | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Specific Conductance <sup>2</sup>  | µS/cm                     | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Dissolved Oxygen <sup>2</sup>  | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| pH <sup>2</sup>  | pH units                  | Grab or Low-flow sample | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Oxygen Reduction Potential <sup>2</sup>  | mV                        | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Volatile Organic Compounds (VOCs) – complete suite (EPA Method 8260B)                  | µg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Dissolved Gases (ethene, ethane, methane) (Method AM20GAX or RSK175)                   | µg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Sulfate (EPA Method 300)   | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Nitrate (EPA Method 300)   | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Chloride (EPA Method 300)  | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Boron  | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Total Dissolved Solids (TDS)   | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Alkalinity (SM2320B)   | mg/L                      | Low-flow sample         | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Dissolved Organic Carbon (EPA Method 5310D and field filtered with 0.45 micron filter) | mg/L                      | Grab or low-flow sample | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |
| Fluorescein <sup>5</sup>   | µg/L                      | Grab or low-flow sample | Quarterly <sup>3</sup> /Semi-annually <sup>4</sup> |

<sup>1</sup> mg/L: milligrams per liter; µg/L: micrograms per liter; µS/cm: microsiemens per centimeter; mV: millivolts; °C: degree Celsius.

<sup>2</sup> Field instrument can be used to test for this constituent.

- <sup>3</sup> Quarterly sampling events are required for the first year from the injection date or until concentrations have stabilized, whichever is later.
- <sup>4</sup> Semi-annual sampling events are required in 2<sup>nd</sup> and 4<sup>th</sup> quarter after the first year until completion of the injection test.
- <sup>5</sup> Grab samples will be collected from MW-6 during the injection event. A sample's fluorescence will be measured in the field with a portable instrument.

All groundwater monitoring reports must include, at minimum, the following:

- a. Well identification, date and time of sampling;
- b. Sampler identification, and laboratory identification;
- c. Quarterly observation of groundwater levels, recorded to 0.01 feet mean sea level and groundwater flow direction.

IV. MONITORING FREQUENCIES

Specifications in this monitoring program are subject to periodic revisions. Monitoring requirements may be modified or revised by the Executive Officer based on review of monitoring data submitted pursuant to this Order. Monitoring frequencies may be adjusted to a less frequent basis or parameters and locations dropped by the Executive Officer if the Discharger makes a request and the request is backed by statistical trends of monitoring data submitted.

V. CERTIFICATION STATEMENT

Each report shall contain the following completed declaration:

"I certify under penalty of law that this document, including all attachments and supplemental information, was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment.

Executed on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)"

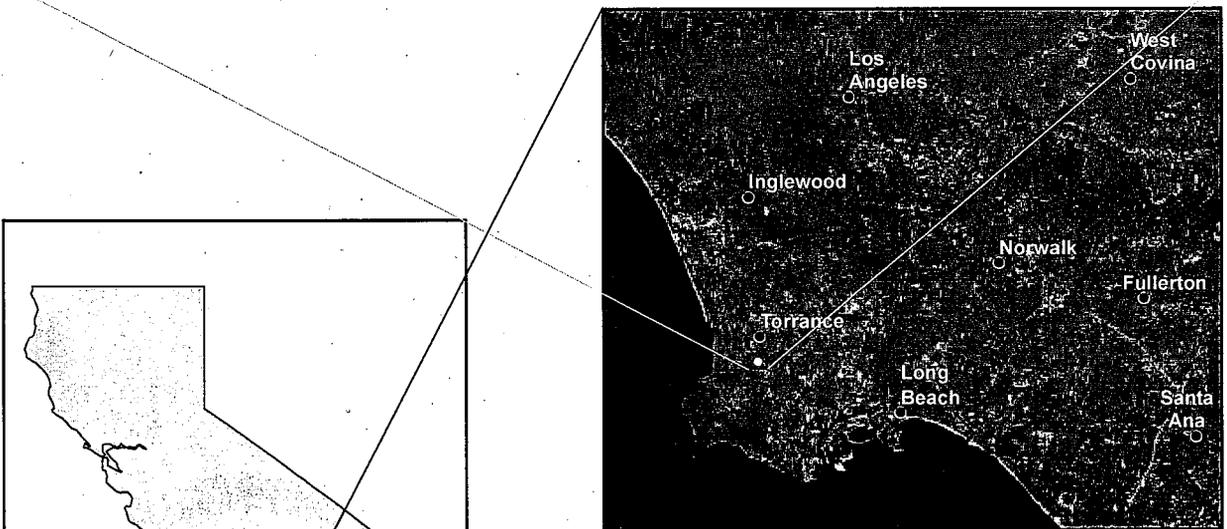
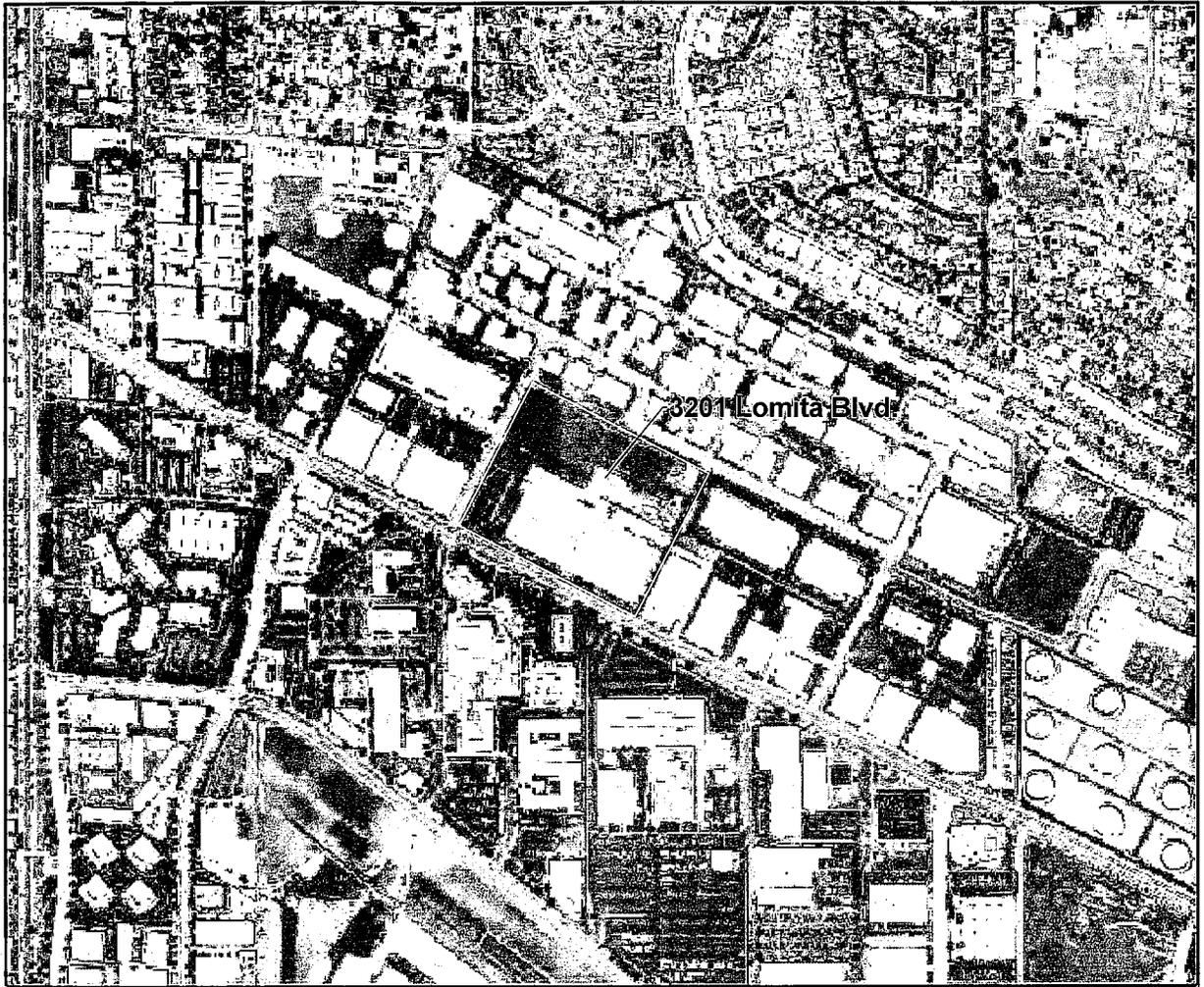
VI. Electronic Submittal of Information (ESI) to GeoTracker

The Discharger shall comply with the Electronic Submittal of Information (ESI) requirements by submitting all reports required under the MRP, including groundwater monitoring data, discharge location data, and pdf monitoring reports to the State Water Resources Control Board GeoTracker database under Global ID WDR100001801.

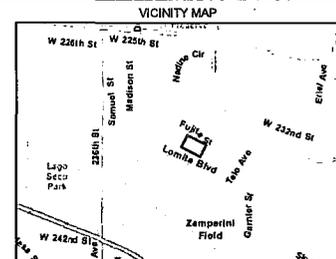
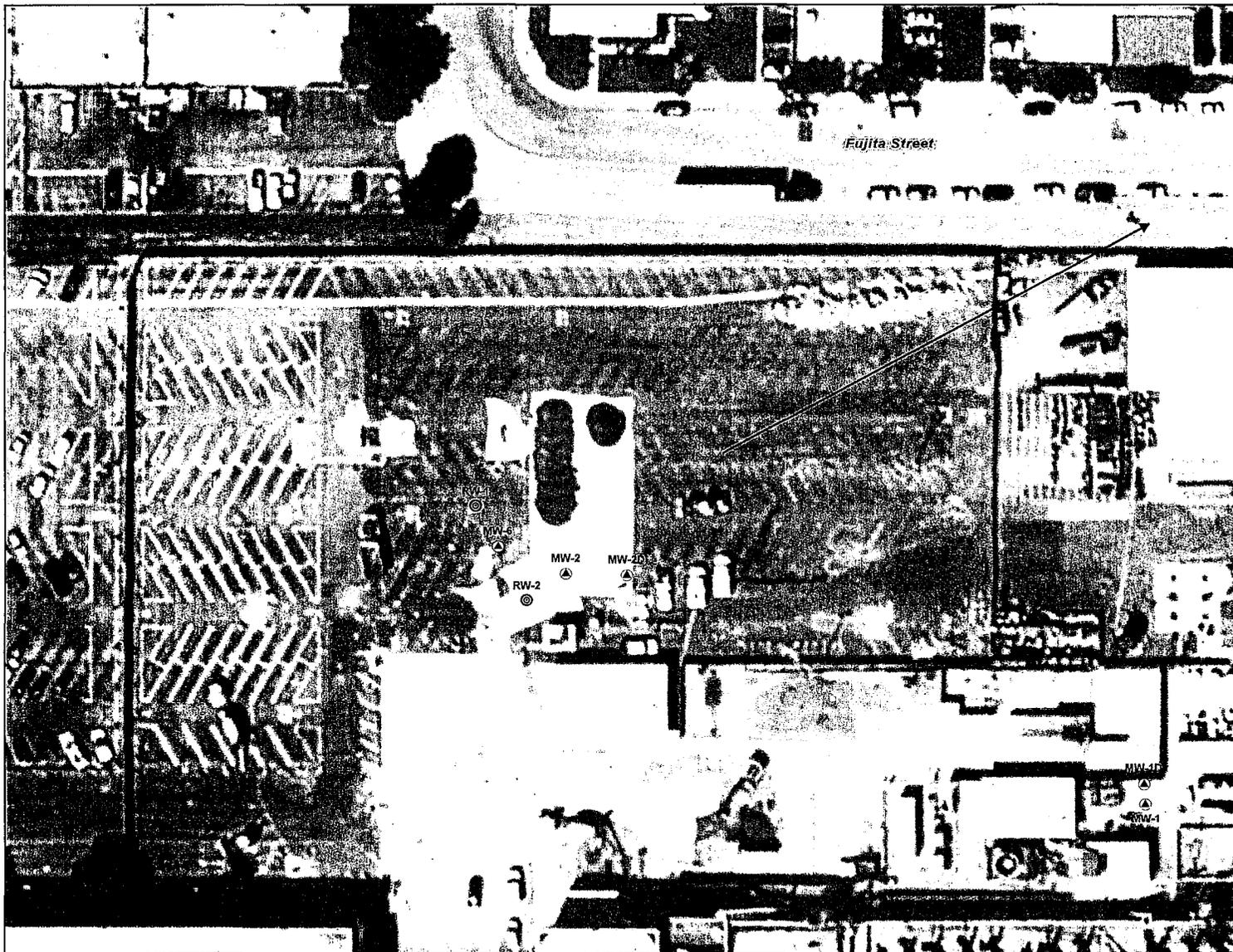
All records and reports submitted in compliance with this Order are public documents and will be made available for inspection during business hours at the office of the California Regional Water Quality Control Board, Los Angeles Region, upon request by interested parties. Only proprietary information, and only at the request of the Discharger, will be treated as confidential.

Ordered by: Samuel Unger  
Samuel Unger, P.E.  
Executive Officer

Date: February 3, 2012



**FIGURE 1**  
**Aerial Photograph of Site**  
**and Surrounding Properties**  
Honeywell International Inc.  
3201 Lomita Blvd.  
Torrance, CA



- EXPLANATION**
- △ Groundwater Monitoring Well
  - ⊙ Groundwater Remediation Well
  - Groundwater Flow Direction

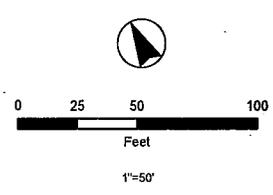


Figure 2  
 Site Layout  
 Honeywell International Inc.  
 3201 W. Lomita Blvd  
 Torrance, CA



Matthew Rodriguez  
Secretary for  
Environmental Protection

## California Regional Water Quality Control Board Los Angeles Region

320 W. 4<sup>th</sup> Street, Suite 200, Los Angeles, California 90013  
(213) 576-6600 • FAX (213) 576-6640  
<http://www.waterboards.ca.gov/losangeles>



Edmund G. Brown Jr.  
Governor

October 20, 2011

### Electronic Submittal Required for Correspondence and Reports to the Regional Board

Dear Interested Party:

The Los Angeles Regional Water Quality Control Board (Regional Board) is implementing a Paperless Office system to reduce our paper use, increase efficiency, and provide a more effective way for our staff, the public and interested parties to view water quality documents in electronic form.

Effective November 1, 2011, please convert all regulatory documents, submissions, materials, data, and correspondence that you would normally submit to us as hard copies to a searchable Portable Document Format (PDF). Documents that are less than 10 MB should be emailed to [losangeles@waterboards.ca.gov](mailto:losangeles@waterboards.ca.gov). Documents that are 10 MB or larger should be transferred to a disk and mailed to the address listed above. Please see the attached document titled "**Guidelines for Electronic Submittal of Documents**" for more information.

However, staff may request some documents be submitted on paper, particularly drawings or maps that require a large size to be readable, or in other electronic formats where evaluation of data is required.

Dischargers who currently submit electronic documents to CIWQS, GeoTracker, or SMARTS should continue submitting as previously required.

If you need additional information regarding Electronic Submittal of Documents please visit the Regional Board's website above and navigate to Paperless Office.

If you have questions regarding this matter, please contact the appropriate staff assigned to your program or project. You may refer to the Regional Boards' Departmental Listing for contact information.

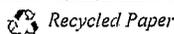
Thank you for your cooperation and assistance in protecting California's natural resources.

Sincerely,

Samuel Unger, P.E.  
Executive Officer

Enclosure: Guidelines for Electronic Submittal of Documents

*California Environmental Protection Agency*





Matthew Rodriguez  
Secretary for  
Environmental Protection

# California Regional Water Quality Control Board Los Angeles Region

320 W. 4<sup>th</sup> Street, Suite 200, Los Angeles, California 90013  
(213) 576-6600 • FAX (213) 576-6640  
<http://www.waterboards.ca.gov/losangeles>



Edmund G. Brown Jr.  
Governor

## Guidelines for Electronic Submittal of Documents

The Los Angeles Regional Water Quality Control Board (Regional Board) implemented an electronic records management system, aka Paperless Office, to reduce paper consumption, anticipate future records management solutions, and improve overall accessibility to Regional Board records and documents. Effective immediately please provide all regulatory documents, submissions, materials, data, and correspondence via email or on disk (CD-ROM or CD) in a Portable Document Format (PDF) file *in lieu of paper-sourced documents*.

The format guidelines below will provide an accurate substitute of an original paper-sourced document suitable for inspection, review, and copying:

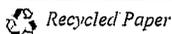
### Please verify that the PDF file(s):

1. Contains the entire document, maintaining organization and layout, including page orientations, size, margins, fonts, table formats, page numbers, and appendices.
  - a. Appendix cover pages must be in the same order as they would appear in a paper-sourced document, followed by the information assigned to that appendix; and
  - b. Each subsection of an appendix must also have its own cover page (i.e. Appendix D.1 or Appendix E.4) followed by the information assigned to that subsection.
2. Allows the reviewer to copy text and images into common word processing documents (OCR – Optical Character Recognition). If you do not have this technology we will attempt to convert the PDF into OCR as deemed necessary.
3. Enables review of the document clearly and legibly. Include a well-structured table of contents that allows the reviewer to identify key components of the document is helpful. Generally, bookmarks are useful, and hypertext linking improves navigation through the document. However, in order to minimize loss of functionality, if hypertext links are provided, use only relative paths which do not reference specific drives or root directories, and make the bookmark hierarchy identical to the table of contents (avoid using more than 2-3 levels which will increase the need for space to read the bookmarks).

### Submitting via email (documents <10 MB):

1. Convert documents less than 10 MB (<10 MB) into a PDF file as it would normally appear in a paper-sourced document.
2. Attach the PDF(s) to an email and send to [losangeles@waterboards.ca.gov](mailto:losangeles@waterboards.ca.gov) with information in the email to include: Document title; Discharger/Project name; Program type (Land Disposal, NPDES, Site Cleanup, Storm Water, TMDL, UST, WQC, etc.);

*California Environmental Protection Agency*



Project identifiers such as (CI, CIWQS, File, Global ID, NPDES, Order, SCP, WDID Numbers, etc.); and Regional Board staff name.

3. See additional information regarding original certifications and other original signature requirements below.

#### **Submitting via CD-ROM or CD (documents >10 MB):**

1. Convert documents greater than 10 MB (>10 MB) into a PDF file as it would normally appear in a paper-sourced document. Please limit the size of the PDF file to less than 150 MB (<150 MB); if more than 150 MB, please break the document into volumes.
2. Transfer onto a CD-ROM. Remember to label the CD-ROM and jewel case or envelope with similar information which appears in the 'subject' line of the cover page (i.e. title of the document, property name and location, submission date, and project identifier such as NPDES, CIWQS, Order Numbers, etc.).
3. Submit/mail to the address listed above with a paper copy of a cover letter, transmittal page, and/or report cover page. See additional information regarding original certifications and other original signature requirements below.

#### **Submitting Checks**

The Regional Board does not accept electronic transfer of funds. Please continue to **mail** all checks to the address listed above along with a paper cover letter and an electronic copy of your application/renewal/waiver/etc. on CD-ROM following the guidelines above.

We are developing policy and procedure requirements for the submission of digital signatures (electronic signatures). In the meantime, if documents for which regulations, orders, permits, etc., require an original hand-written signature, such as professional certifications or penalty of perjury oaths, please also convert and insert into the PDF file where appropriate and easily identified. If you are unable to provide an electronic duplicate of the original hand-written signature please indicate on your cover letter when submitting the CD-sourced document.

Regional Board guidance on electronic submissions will be updated periodically to reflect the evolving nature of the technology involved and the experience of those using this technology. Be advised that failure to comply with formatting guidelines for CD-sourced documents may cause a delay in the review of the submission, and you may be requested to perform necessary re-conversion changes. Additionally, we may request that some documents and materials continue to be submitted on paper, particularly large drawings or maps.

If you need additional information regarding Electronic Submittal of Documents please visit the Regional Board's website above and navigate to Paperless Office.