

ATTACHMENT C – INSTRUCTIONS FOR NOTICE OF INTENT FORM

These instructions explain how to complete the Notice of Intent (NOI) form in Attachment B. Submittal of an NOI indicates a Discharger's commitment to comply with the terms of this Order, which authorizes discharges to surface waters from aggregate mining, marine sand washing, and sand offloading facilities. Fact Sheet section II more specifically describes the types of discharges that may be covered by this Order.

I. FACILITY OWNER AND OPERATOR INFORMATION

The land and facility owners are the organizations or persons who own (or lease) the land and facility where the aggregate mining, marine sand washing, or sand offloading operation is located. Provide the street address or a description of the facility location (e.g., corner of 1st Street and 2nd Avenue). When an organization owns more than one facility, indicate the organization name and the specific facility name. A separate NOI must be completed for each facility. Attach additional pages as necessary.

II. BILLING INFORMATION

Indicate to whom the annual permit fee should be billed.

III. DISCHARGE TYPE

Select one of the three types of facilities covered by this Order and indicate whether the NOI is for a new facility or a previously permitted facility.

IV. DISCHARGE POINTS AND RECEIVING WATERS

Identify all points where the facility discharges wastewater to surface waters or storm drains, and provide latitudes and longitudes (using degrees, minutes, and seconds, or at least five decimal places). Name the receiving waters to which discharges flow (permitted discharges may flow through storm drains if authorized by storm drain system owners). Attach additional pages as necessary.

V. EFFLUENT DESCRIPTION

Describe facility operations, and narratively describe discharges and potential pollutants. Refer to Fact Sheet section II for the types of discharges that may be covered by this Order. Attach additional sheets if needed.

Check all discharge types that apply and describe any others that may be present. If using water to wash or screen sand, indicate water sources and their relative percentages (e.g., 40 percent potable water, 30 percent recycled water, 20 percent groundwater, and 10 percent stormwater).

Estimate average and maximum daily discharge flows (when discharging), and discharge frequency, based on representative past operations or anticipated future operations. Specify whether discharges will be continuous, daily, or intermittent, or will occur only on an emergency basis (if so, explain).

VI. DISCHARGE AND RECEIVING WATER QUALITY

Summarize discharge and receiving water monitoring data collected during the past five years. New Dischargers may estimate concentrations. Provide separate data summary tables for each discharge point and receiving water. Aggregate mining facilities must submit data for conventional and non-

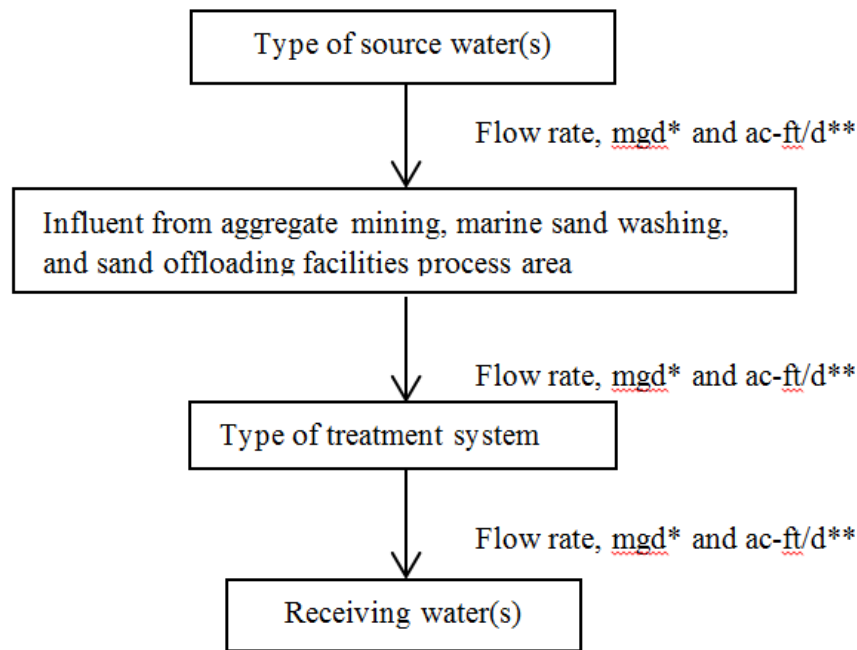
conventional pollutants, priority pollutants, and other pollutants. Marine sand washing and sand offloading facilities need only submit data for conventional and non-conventional pollutants, and priority pollutants. Marine sand washing and sand offloading facilities need not submit data for the other pollutants listed in the NOI form. Attach additional sheets if needed.

VII. LOCATION MAP

Provide a location map on standard 8.5 x 11 inch paper. Indicate the locations of all treatment units and processes, such as detention ponds. The map should illustrate the legal facility boundaries and extend at least one mile beyond the boundaries. Identify discharge points with numbers that correspond to the discharge points in section IV. On the map, discharge points may be shown where the discharge enters receiving waters, or where the discharge leaves the facility and enters a separate storm drain system. If relevant, also show intake locations.

VIII. FLOW CHART

Attach a flow chart, line drawing, or diagram showing the water flow from intake to discharge (see example below). Indicate how the discharge flows from where it is generated to where it enters the receiving water, including all the treatment systems. If applicable, indicate when the discharge is to a separate storm drain system before going to the receiving water. Estimate approximate flows.



* mgd = million gallons per day

** ac-ft/d = acre-feet per day

IX. BEST MANAGEMENT PRACTICES (BMPs) PLAN

Submit a site-specific BMPs plan that includes the elements listed in Provision VI.C.4.a of the Order.

X. RECEIVING WATER pH

Dischargers may submit a statistical analysis of receiving water pH based on historical receiving water monitoring to establish ambient receiving water background conditions that can be used to demonstrate compliance with pH effluent limitations (see footnote 1 of Tables 2, 3, and 6 of the Order). Submitting this information is optional. The Regional Water Board *may* use this information and future monitoring data when evaluating compliance.

When performing the statistical analysis, a Discharger should consider available receiving water data and any increasing or decreasing trend. The Discharger may undertake a seasonal analysis if the data show seasonality. The submittal should include the detailed analysis and a compilation of the data used.

XI. DULY AUTHORIZED REPRESENTATIVE

The person described in Attachment D section V.B.2 and signing the certification in section XII of the NOI form may designate a duly authorized representative to sign permit-related submittals in accordance with Attachment D section V.B.3. Alternatively, a duly authorized representative may be designated through separate correspondence, particularly if the NOI form language does not sufficiently limit the delegated authority.

XII. CERTIFICATION

The person certifying the NOI form must meet the requirements described in Attachment D section V.B.2. *Review these requirements carefully.* Specific requirements apply to corporations, partnerships, sole proprietorships, and public agencies.

XIII. APPLICATION FEE AND MAILING INSTRUCTIONS

The NOI is incomplete without the applicable permit fee. Submit the fee by sending a check payable to “State Water Resources Control Board” to the Regional Water Board address indicated on the NOI form. A separate fee is required for each facility. At the time of permit reissuance, the application fee was **\$7,177**. The State Water Resources Control Board may modify the fee at any time. For the current fee, see http://www.waterboards.ca.gov/resources/fees/water_quality/#npdes).

Submit this form (with signatures and attachments) to Lourdes.Gonzales@waterboards.ca.gov, or as otherwise indicated at www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/general_permits.shtml. If the form cannot be submitted electronically, submit a hard copy to the address listed on the NOI form.