



Welcome to the UPWARD Advisory Group

The meeting will start shortly

UPWARD California Update



UPWARD Advisory Group
State Water Resources Control Board
Division of Water Rights
February 5th 2025

Agenda

Welcome / Logistics / Intros

Meeting and Project Recaps

CalWATRS Basics

Demo - Creating an Account

Demo – General Reporting

Demo - GIS

Q&A / Feedback Exercises

Adjourn

Logistics



Questions during the meeting?

- Raise your hand or type it into the chat



This meeting is being recorded

- The recording will be made public
- Do not share sensitive information



Please mute your microphone when not speaking



Technical difficulty?

- Type into chat
- Email UPWARD@waterboards.ca.gov

Introductions

- **Brent Vanderburgh** | UPWARD Project Director
- **Jeff Parks** | CalWATRS Product Owner
- **Jennifer Hernandez** | Advisory Group Coordinator
- **Amy Blunk** | UPWARD Program Coordinator
- **New UAG Participants!**

UPWARD Advisory Group Recap

UAG: A diverse team of water rights interests from across the state, convened to advise on the development of the new CalWATRS water rights reporting platform.

First UAG meeting 09/19/23

- Advisory Group Charter and Purpose
- UPWARD Project Players and Project Description
- Feedback activities

Second UAG meeting 05/01/2024

- Project Terminology Definitions
- Digitization and Telemetry Overview
- Light CalWATRS Demos
- Feedback activities

UPWARD Goals

*Create new digital infrastructure and governance processes to improve the **quality and accessibility** of water rights data.*

- Replace eWRIMS with a modern data system
- Make paper records available online
- Create the teams, policies, and protocols to manages data according to best practices

D. **Quantity of Water Used:** The quantity of water used each month and entered in the table below is

Gallons _____ Million Gallons (MG) _____ Acre-feet (AF) _____

| Year | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept |
|------|---------------------------------|-----|-----|-----|-----|------|------|-----|------|
| 2007 | | | | | | | | | |
| 2008 | | | | | | | | | |
| 2009 | YEAR-ROUND USE, AMOUNTS UNKNOWN | | | | | | | | |



UPWARD Project Recap

- Funded summer 2021 and 2022
 - \$60M total, \$40M for CalWATRS
 - Funding also included
 - Staff in IT Div and Program (DGT + IT = DGIT)
 - Gartner Consulting
- IT Procurement
 - Support from the California Department of Tech.
 - Challenge-based IT procurement
 - Contract awarded to Deloitte



Gartner[®]

Deloitte.



California
DEPARTMENT OF TECHNOLOGY
STRATEGY INNOVATION DELIVERY

7 Million Paper Records

- Every size of paper
- Materials and formats from late 1800's to current
- Variable file size, from one page to linear feet



- Inaccessible, need to travel to Sacramento
- Hard to store, degradation, no duplicates if damaged
- Institutional knowledge sink

Expectation Setting

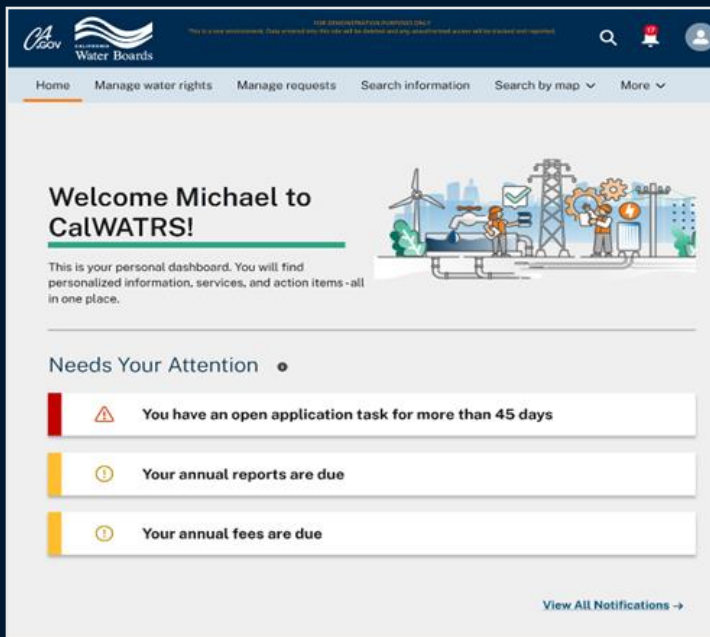
A few notes about the presentation and demo:

- PowerPoint now, UAG gets hands-on in late Spring.
- Function first, then form. The screenshots and demos will have errors.
- The system is dynamic, the UI responds to user input and changes the path forward
- eWRIMS/RMS data have issues, the new system will show this (but reporters are able to update the info much easier now!)
- Security first policy. Two-factor authentication and secure passwords will be required.
- Electronic reporting will remain a requirement, soon an email will be required.
- Year 1 goal is enrollment and data quality improvements. Staff will work with reporters to make sure things line up.

CalWATRS Components

- **SalesForce:** The main user interface
- **ESRI:** The GIS and mapping interface
- **DocuEdge / ImageTrust:** The Electronic Content Management interface
- **Okta:** Security application (can also use Google)

CalWATRS UI Example: Reporter Account



CA Water Boards

Home Manage water rights Manage requests Search information Search by map More

Welcome Michael to CalWATRS!

This is your personal dashboard. You will find personalized information, services, and action items - all in one place.

Needs Your Attention

- You have an open application task for more than 45 days
- Your annual reports are due
- Your annual fees are due

[View All Notifications ->](#)

What can we help you with?

- Submit a form**
Apply for appropriative water right, submit a Statement of Use and more
- Manage water rights**
View statuses and take action on your existing water rights
- Manage requests**
View statuses and take action on your draft or submitted requests
- Annual reports**
View the summary and submit your annual reports for your existing water rights

My water rights

View and take action on your water rights.

Permits Licenses Registration Statements Transferred Water

Permits

Application **Water Rights**

Pending

Permit applications that were accepted and are pending issuance of a permit

0 items

Permitted

Permitted appropriative rights

1 items

Water Right ID: **A033381**

Status: **Permitted**

Primary Owner: Michael Scott

Standard Permit

Priority Date: 04/04/2024

Face Value: 12,000,000 acre-feet/yr

County: Yolo

Source: Cache Creek

Permit Expiration Date: 04/24/2069

[Actions](#)

- View record
- View permit Document
- Change of ownership
- Revocation

0 items

Page 1 of 1 < 1 >

My Requests

View and complete actions on your ongoing applications

Change of ownership Revocations Inactivation requests Petitions More

In-Progress **Completed**

Submitted

Change of ownership requests submitted and being processed

1 items

Water Right ID: **A033381**

Application ID: **PAR-0000016900**

Person Submitting Change: Michael Scott

Status: **Pending Acceptance**

Current Primary Owner/Diverter: Michael Scott

Date Form Submitted: 04/25/2024

[Actions](#)

Complete

Completed change of ownerships

0 items

Page 1 of 1 < 1 >

CalWATRS UI Example: Change Request

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Steps

- Affected Water Rights
- New Primary Owner Information**
- Contact Information Updates
- Mail Receiver
- Upload Files
- Review and Submit

New Primary Owner Information

Select the New Primary Owner for the selected water right(s).
* Indicates a required field

Do you want to change Primary owner/diverter?*

Yes No

Do you want to keep existing Primary owner/diverter as Non-primary owner?*

Yes No

New Primary Owner Information

Select type of contact

Does this contact belong to an organization?*

Yes No

Search Existing Contact

First Name* Middle Name Last Name*

Harry Potter

Mailing Street

100 Universal City Blvd

Mailing City* Mailing State

Universal City California

Mailing zip* Mailing Country*

91608- United States

Phone Number Email address*

(800) 864-8377 Quittich_Seeker@hogwarts.edu

[Save and exit](#)

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Steps

- Affected Water Rights
- New Primary Owner Information**
- Address Verification**
- Contact Information Updates
- Mail Receiver
- Upload Files
- Review and Submit

⊘ Please select an address to proceed

We could not find the address you entered, but found one similar. Please select the address you would like to use below.

Select from the following options*

Suggested address:

100 UNIVERSAL CITY PLZ
UNIVERSAL CTY, CA 91608-1002

Entered address:

100 Universal City Blvd
Universal City
CA 91608-

[Save and exit](#)

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- Affected Water Rights
- New Primary Owner Information**
- Address Verification
- Contact Information Updates
- Mail Receiver**
- Upload Files
- Review and Submit

Mail and Bill Receiver

Upon approval of ownership change the new owner can add an agent and manage their mailing and billing preferences.

Who is the Mail Receiver?*

Primary owner/diverter

The mail receiver must be the Primary owner/diverter or agent.

Who is the Bill Receiver?*

Primary owner/diverter

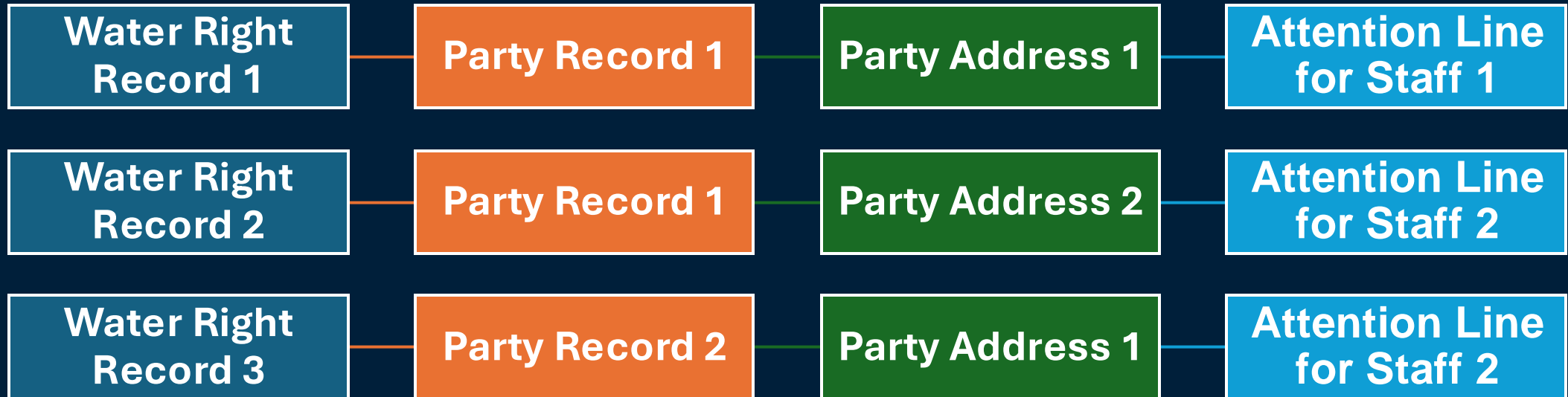
The bill receiver must be the Primary owner/diverter or agent. If the Primary owner/diverter is an organization, bill we be sent to organization email and organization contact.

The contacts listed above will become the new mail and billing receiver across all water rights included in this request.

[Save and exit](#)

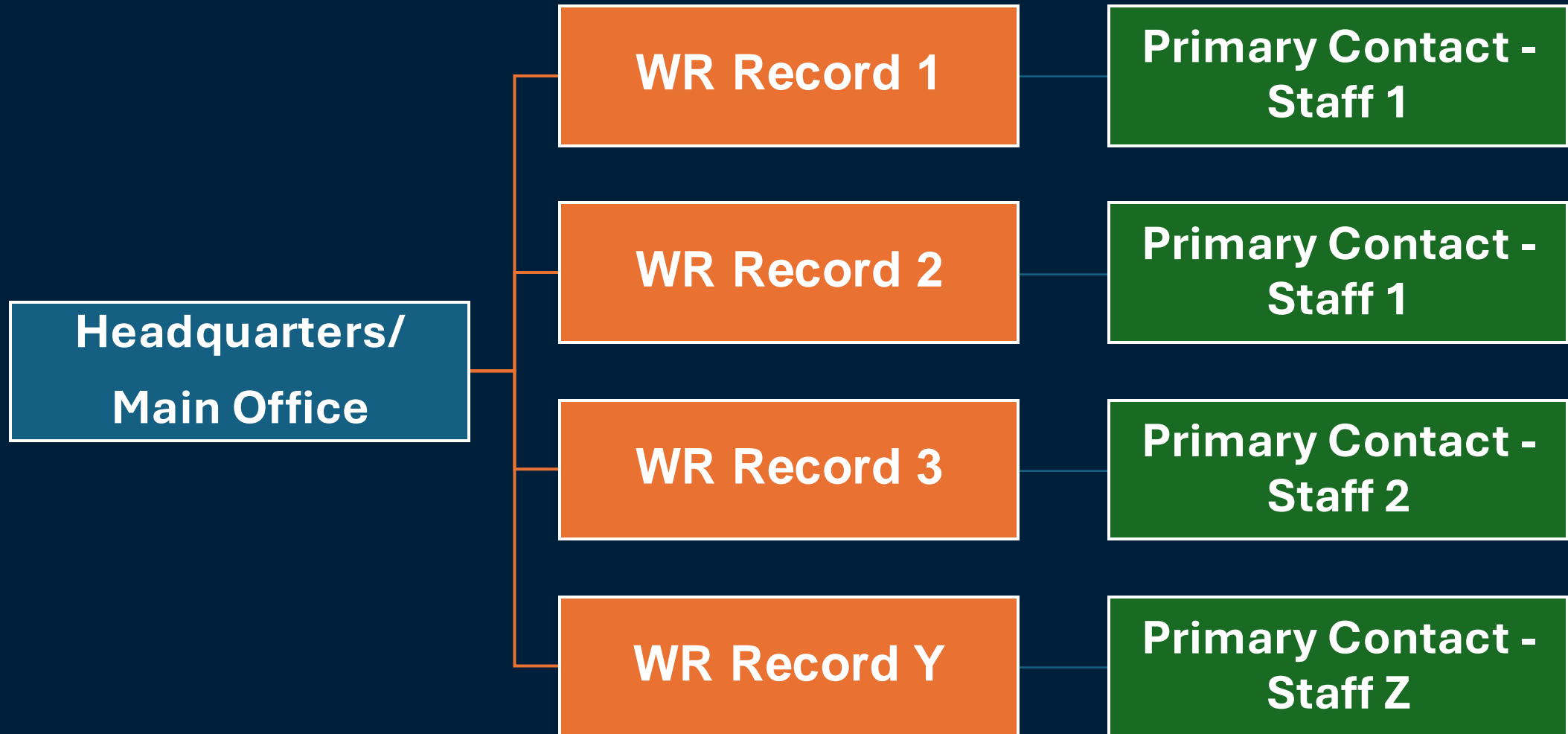
Old Organization Data Structure

Does not account for relationships between parties, creates duplicate or conflicting records for large organizations.



New Organization Data Structure

Allows small to medium organizations to explicitly assign which staff receive correspondence for a given water rights



New Organization Data Structure

Allows larger organizations to arrange how their water rights are associated with them and which staff are assigned to a given record



CalWATRS UI Example: User Profile

Home Search information Search by map News & Events Help Center

Create your user profile

Enter information below for identity verification

Already have an account [Sign in](#)

Personal information

| | |
|----------------------|------------------------|
| Legal first name* | Middle name |
| <input type="text"/> | <input type="text"/> |
| Last name* | Phone number |
| <input type="text"/> | <input type="text"/> |
| Email address* | Confirm email address* |
| <input type="text"/> | <input type="text"/> |

Mailing street*

| | |
|----------------------|----------------------|
| Mailing city* | Mailing state* |
| <input type="text"/> | <input type="text"/> |
| Mailing zip* | Mailing country* |
| <input type="text"/> | United States |

Is your billing address same as your mailing address?*

Yes No


Can this phone number receive SMS/text messages?

Yes No

This phone number may be used by the water board for communications.

Are you part of an organization?*

Yes No



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Create your user profile

Enter information below for identity verification

Already have an account [Sign in](#)

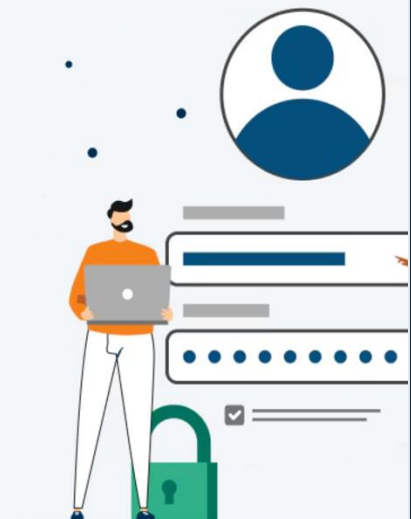
Address Verification for mailing address

Select from the following options*

Address entered
screenshot lane
screenshotville, California 11111-

Before choosing this below option, ensure that there are no errors in your address entered which might cause issues with the verification

I acknowledge that, even though my address is not able to be verified, this is an accurate land address that can be used for this user registration application.



CalWATRS UI Example: User Profile

Create your user profile

Enter information below for identity verification

Already have an account [Sign in](#)

Credentials

Email*

Password* Re-enter password*

Must include at least

- ✓ Lower case letter
- ✓ Upper case letter
- ✓ Number (0-9)
- ✓ Symbol (e.g., !@#\$%^&*)
- ✓ Does not contain part of username
- ✓ Does not contain first name
- ✓ Does not contain last name
- ✓ 15 characters long

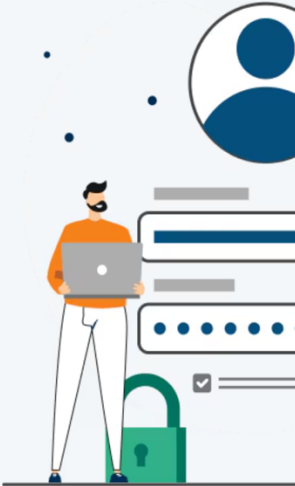
I understand and agree to the [Terms and Conditions of Use](#) and [Notice of Privacy Practices](#)

By logging on to this computing system, the user acknowledges that they have received, read, and understood the State Water Resources Control Board Privacy Policy and Conditions of Use Policy which are available at the links below:

Privacy Policy: [Privacy Policy](#)
Conditions of Use Policy: [Conditions of Use](#)

UNAUTHORIZED ACCESS TO ANY STATE OF CALIFORNIA COMPUTING SYSTEM IS A CRIMINAL VIOLATION OF PENAL CODE SECTION 502 AND/OR APPLICABLE FEDERAL LAW AND IS SUBJECT TO PROSECUTION. Accessing any system while exceeding one's authorization or in ways not intended by the State of California shall be subject to disciplinary action, prosecution, or both. Users shall have no expectation of privacy in the use of these computing systems as all actions may be recorded and monitored. By logging on to this computing system, the user acknowledges that they have received, read, and understood this notice, and is providing the specific consent to the State of California for the above activities under the California Electronic Communications Privacy Act, California Penal Code Section 1546 (c)(4), and other applicable California laws.

[Create Profile](#)




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Create your user profile

Enter information below for identity verification




You're almost done! Verify your email.

A verification email has been sent to calwatsuat+117@gmail.com. Click on the verification link to finish creating your account.


[Resend verification](#)

About CalWATRS [Call 916-341-5300](#) [Email calwats.info](mailto:calwats.info) [Sign Up](#) [Language](#)



CalWATRS Demo: Creating an Account

CalWATRS UI Example: Reporting



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Welcome TestingSamUat3 to CalWATRS!

This is your personal dashboard. You will find personalized information, services, and action items - all in one place.


Needs Your Attention

- An application task has been assigned to the user

[View All Notifications →](#)


What can we help you with?

Please click on search icon after selecting from the suggestion(s) to see result




Forms by program

Apply for appropriate water right, submit a statement of use, and more




Manage water rights

View statuses and take action on your existing water rights




Manage other applications and requests

View statuses and take action on your non-water right applications and requests



Annual reports

View the summary and submit your annual reports for your existing water rights



Annual fees

View the summary of your annual fee statuses and the breakdown of individual fees

CalWATRS UI Example: Reporting

Annual reporting

As of 2016, all Water Right holders are required to electronically submit Water Diversion and Use Reports to the State Water Resources Control Board on an annual basis (CCR, Title 23, Division 3, Chapter 2.7 Water Diversion and Use Reports).

[More information about annual reporting](#)

This table shows the overall reporting statuses for your claims and water rights. Click [View All Reports](#) to see the details for individual annual reports

Appropriative & Registration Statement Groundwater Cessation Groundwater recordation

Before you begin

- Water right applications commonly involve technical and legal issues that may require the assistance of an engineer, environmental science professional, and/or an attorney. The Division of Water Rights does not provide these services. If you need the assistance of an experienced water rights professional in processing your application, you may select a party of your choice or refer to our [Water Rights Consultants List](#) or [Attorneys List](#).
- If you need to modify an existing pending water right application, please consult with your assigned Division of Water Rights staff lead. If you are unsure who your Division of Water Rights staff lead is, please contact the permitting supervisor responsible for your area. You may need to complete a petition for change or change of ownership before submitting your annual report.
- If your water right was issued in the middle of the water year, you only need to submit diversion amounts for the months the water right was active.

Appropriative - A008565









Issue date:

| Water Year | Reporting range | Status | Date received | Version number | Link to complete |
|------------|-----------------------------|-------------|---------------|----------------|-------------------|
| 2026 | Oct 1, 2024 to Sep 30, 2025 | Not started | | 1 | ▼ |
| 2025 | Oct 1, 2023 to Sep 30, 2024 | Not started | | 1 | ▼ |
| 2024 | Oct 1, 2022 to Sep 30, 2023 | Submitted | 11/27/2023 | 1 | ▼ |
| 2023 | Oct 1, 2021 to Sep 30, 2022 | Submitted | 01/04/2023 | 1 | ▼ |
| 2022 | Jan 1, 2021 to Sep 30, 2021 | Submitted | 03/23/2022 | 1 | ▼ |


CalWATRS UI Example: Reporting

Let's begin your Application!

Please complete each section below to submit your application.

-  **Basic information** Start
-  **Beneficial use** Start
-  **Monthly data** Start
-  **Measurement device** Start
-  **Storage** Not required
-  **Conservation** Start
-  **Upload documents** Start
-  **Review and submit** Start

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Steps

- Current Information**
- Compliance with water right terms and conditions

Current water right information

The information seen below is the current information on file for your water right. Please review the information and take the necessary actions to ensure it is accurate.

* Indicates a required field

Application Id: A008565 Permit Number: 004744

Do you need to make changes to the contact or owner information below? Yes No

Are you using any water diverted under this right for the cultivation of cannabis? Yes No

Was any water under this right transferred? Yes No

Did you have a supply contract? Yes No

Below are the current Primary owner, Non-Primary owner, agents, and consultants associated with this water right. If you have indicated a change needs to be made to this information, there will be a link provided on the following page.

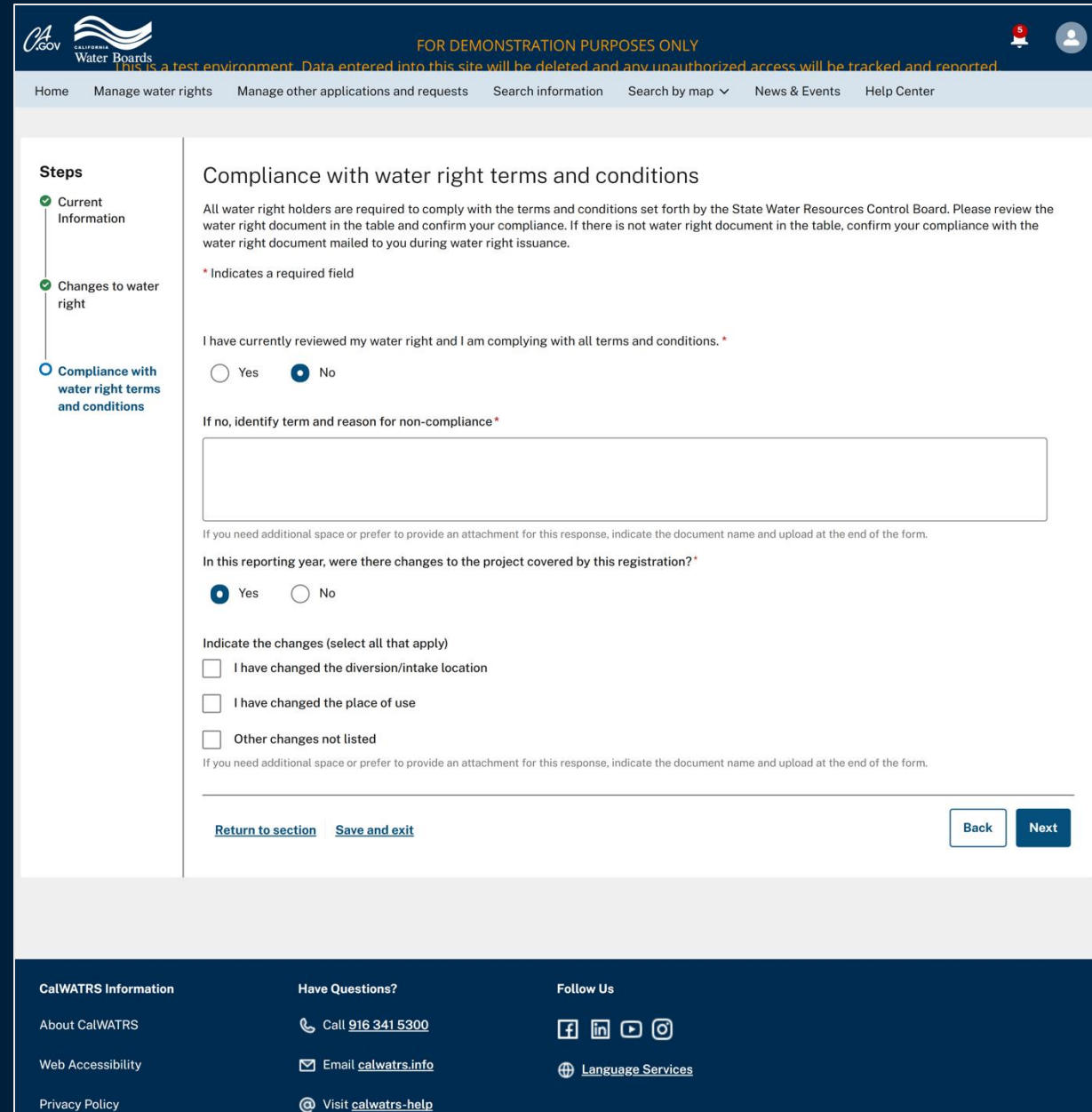
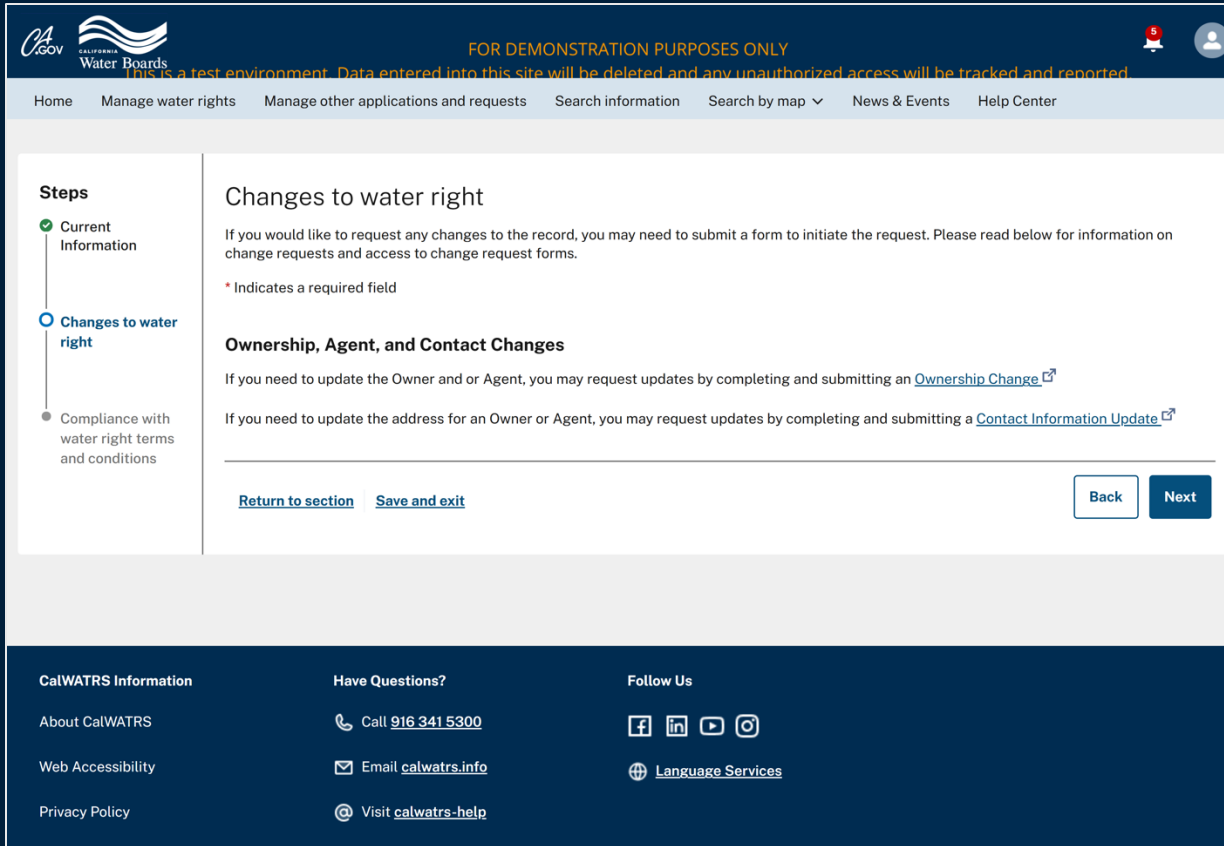
| Name | Mailing Street | Phone Number | Email Address | Type |
|----------------------------------|----------------|--------------|-------------------------|---------------|
| TestingSamUat3 TestingWarnerUat3 | 1002 I ST | | calwatsuat+65@gmail.com | Primary owner |

< 1 >

For your reference, below are the approved Use and Seasons information from the water right for which you are submitting an annual report. If the information presented below does not look accurate, you may need to file for a petition in the self-service portal.

[Return to section](#) [Save and exit](#) Next

CalWATRS UI Example: Reporting



CalWATRS UI Example: Reporting

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Steps

- Max diversion
- Max flow rate
- Water transfers

⊘ Please provide monthly aggregates.

Diversion amount (monthly aggregated)

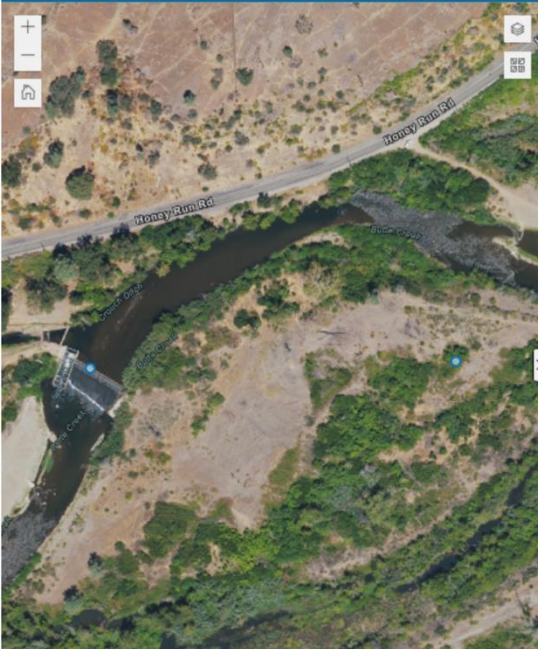
The tables below should be filled out with the diversion and use totals for the water right you are reporting for. You can utilize the map to reference the features you are reporting for. If no water was diverted this water year, you can auto-populate the tables using the checkbox below.

Use the information icon in the top right of the map for help with this section

*Indicates a required field

View Map ⌵

Q



Point of Diversion

UNNAMED

zxc

For 2024 (October 2023 to September 2024), report the diversion and use totals associated with this water right.

Use this checkbox if no water was diverted under this water right during this water year.

No water was diverted

What unit are you requesting in?*

Acre-feet ⌵

Diversion

Calculated total diversion amount (Sum of all the POD's entered below)

| Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|
| 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.00 |

UNNAMED

POD

UNNAMED
 Did Not Divert

| | |
|--|---|
| <p style="font-size: 0.8em; margin: 0;">October 2023 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> | <p style="font-size: 0.8em; margin: 0;">November 2023 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> |
| <p style="font-size: 0.8em; margin: 0;">December 2023 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> | <p style="font-size: 0.8em; margin: 0;">January 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> |
| <p style="font-size: 0.8em; margin: 0;">February 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> | <p style="font-size: 0.8em; margin: 0;">March 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> |
| <p style="font-size: 0.8em; margin: 0;">April 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> | <p style="font-size: 0.8em; margin: 0;">May 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> |
| <p style="font-size: 0.8em; margin: 0;">June 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> | <p style="font-size: 0.8em; margin: 0;">July 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> |
| <p style="font-size: 0.8em; margin: 0;">August 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> | <p style="font-size: 0.8em; margin: 0;">September 2024 (Acre-feet)</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="0.0000000"/> |

Total

CalWATRS UI Example: Reporting

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Steps

- Max diversion
- Max flow rate
- Water transfers**

Water transfers or supply contracts

Provide details on any transfers or supply contracts for this report year.

* Indicates a required field

Water Transfers

Quantity Transferred (Acre-feet) *

Dates which transfer occurred

From* To*

This transfer was approved by: *

State Water Board
 DWR
 USBR
 Other

Petition Number *

Please select a Petition Number

Supply Contracts

Did you have a water supply contract?

Yes
 No

CalWATRS Information
Have Questions?
Follow Us

Steps

- Device Information**
- Upload Data For Devices

Measuring device/measurement method information

Additional documentation related to the measurement device or method should be attached to the water use report. You will be able to add attachments before submitting the completed report.

* Indicates a required field

Your face value is 3074.4 Acre-feet

[Am I subject to measurement regulations?](#)

I am not required to measure.

Direct Diversion:
Requirements are based on the face value or maximum annual historical use (whichever is greater).
[Telemetry Requirements](#)

| Volume Threshold | Required Measurement Frequency |
|----------------------------|---------------------------------|
| More than 10,000 acre-feet | Hourly • Telemetry Requirements |
| 1,000 to 10,000 acre-feet | Hourly |
| 100 to 999 acre-feet | Daily |
| 10 to 99 acre-feet | Weekly |

Diversion to Storage:
Requirements are based on the capacity of the storage facility.
[Telemetry Requirements](#)

| Volume Threshold | Required Measurement Frequency |
|--------------------------|---------------------------------|
| 10,000 acre-feet or more | Hourly • Telemetry Requirements |
| 1,000 to 9,999 acre-feet | Hourly |
| 200 to 999 acre-feet | Daily |
| 50 to 199 acre-feet | Weekly |
| 10 to 49 acre-feet | Monthly |

Your face value is 3074.4 Acre-feet. Based on your water right, your measurement frequency needs to be in at least a Hourly frequency. Requirements are based on the face value or maximum annual historical use (whichever is greater).

Did you divert water to direct use?*

Yes No

Did you divert water to storage?*

Yes No

Did you store water in a storage facility?*

Yes No

Did you withdraw water from storage?*

Yes No

Did you release water from storage?*


Yes No

[Need to add or change a device?](#)

Existing measuring devices/method(s)
Please select the reporting requirement for at least 1 measurement device by expanding the accordion

| Device ID number | Point of measurement ID | Type | Nickname | Device make | Approximate date of installation | Reporting requirements |
|---|-------------------------|-------|----------|-------------|----------------------------------|------------------------|
| <input checked="" type="checkbox"/> M0000033991 | | Other | | | | |
| <input checked="" type="checkbox"/> M0000033992 | | Other | | | | |

CalWATRS UI Example: Reporting



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Steps

- Device Information
- Upload Data For Devices**

Upload Data For Devices

View and upload data files associated with your measurement devices.

* Indicates a required field

Measurement Device
-Measurement Device-

A008565
Only your most recent valid upload package will count toward your SB88 reporting.

[Return to section](#) [Save and exit](#)

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Email calwatrs.info
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Upload - [CDEC Station BPD (Parrott Diversion from Butte Creek) - C - Withdrawal from Storage Facility to Place of Use]


Measurement Frequency*
-Select Item-

Volume Units*
-Select Item-

Flow Rate Units*
-Select Item-

Structured data file

Upload Structured Data File*
[Upload Files](#) Or drop files

Raw data file

Upload Raw Data File*
[Upload Files](#) Or drop files

Supplemental files

Upload Supporting Documents*
[Upload Files](#) Or drop files

Signatory*
TestingSamUat3 TestingWarnerUat3

Key Date*
1/30/2025

[Cancel](#) [Submit](#)

CalWATRS UI Example: Reporting

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Steps

- Review
- Sign & Submit

Review all information you provided before you submit

Please review all fields below. If there are any errors, click on the "edit" icon on the right to make changes.

[Edit](#)

Diversion and use

| | |
|----------------------|-----------------|
| Total Water Diverted | 1 |
| Total Water Stored | 0 |
| Total water use | 2.000 Acre-feet |
| Max flow rate | 2.000 CFS |

Uses

Page 1 of 1 < 1 >

Water transfers

Was any water under this right transferred? false

Quantity Transferred (Acre-feet)

Dates which transfer occurred, From and To

Did you have a water supply contract?

Contract number

Source from which contract water was

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Steps

- Review
- Sign & Submit

Sign & Submit

Complete the acknowledgements below before submitting your annual reporting.

*Indicates a required field

I declare under penalty of perjury that the information in this application and any uploaded attachments are true and correct to the best of my knowledge and belief.

By entering your name on the signature line, you are certifying that the information contained in your application is true to the best of your knowledge and belief, under penalty of perjury.

Signature *

Please include your first, middle and last name as it appears on your user profile below.

First Name * Middle Name Last Name *

TestingSamUat3 TestingWarnerUat3

Date

01/30/2025

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Have Questions?

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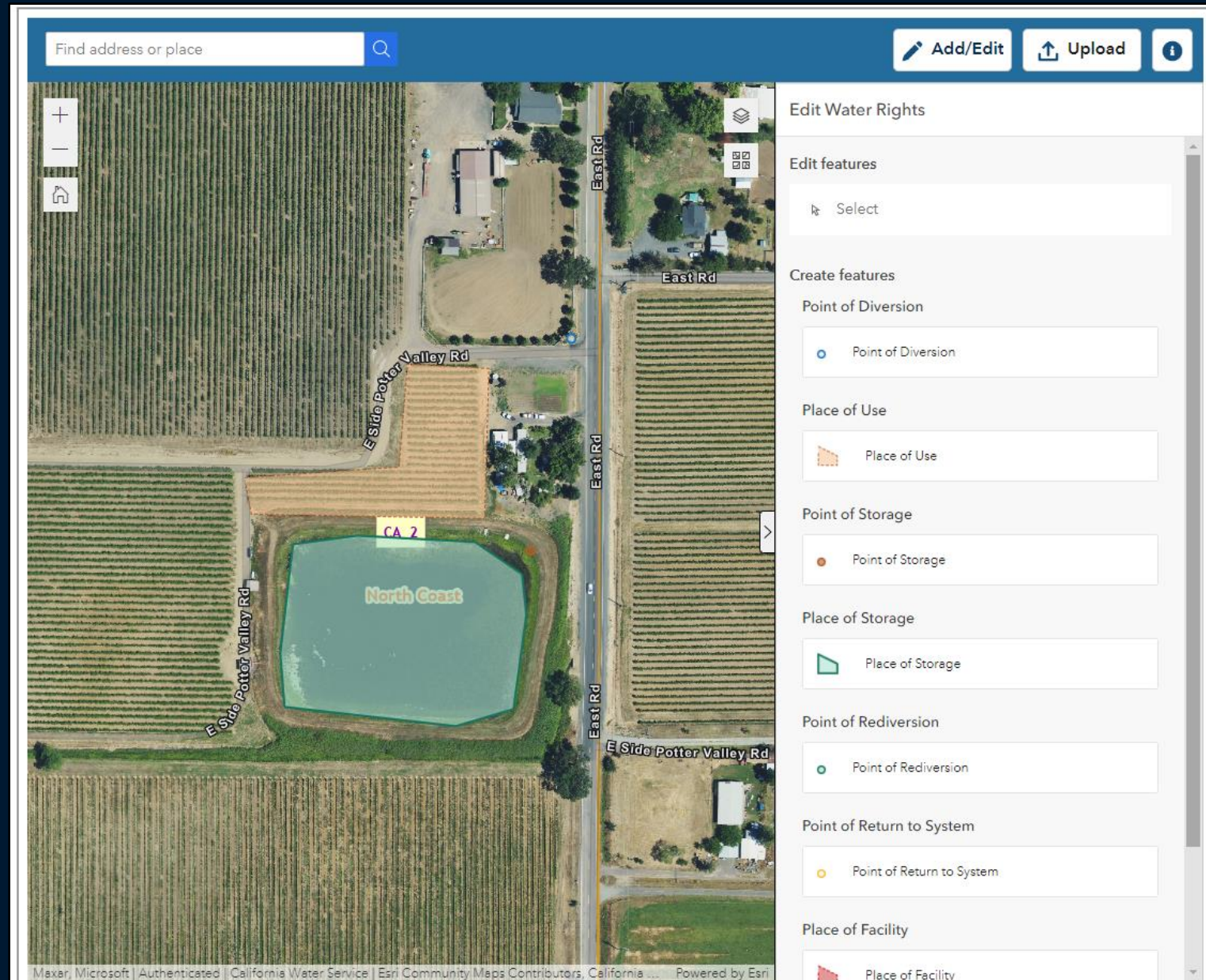
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CalWATRS UI Example: GIS Interface

Noteworthy GIS Capabilities

- Ability to plot points and areas
- Spatial file upload
- Collected GIS data can be reviewed by staff
- GIS attributes automatically added to plotted data (Geo-enrichment)



CalWATRS Demo: Plotting a POD/POU

Breaktime

5 minutes to stretch!

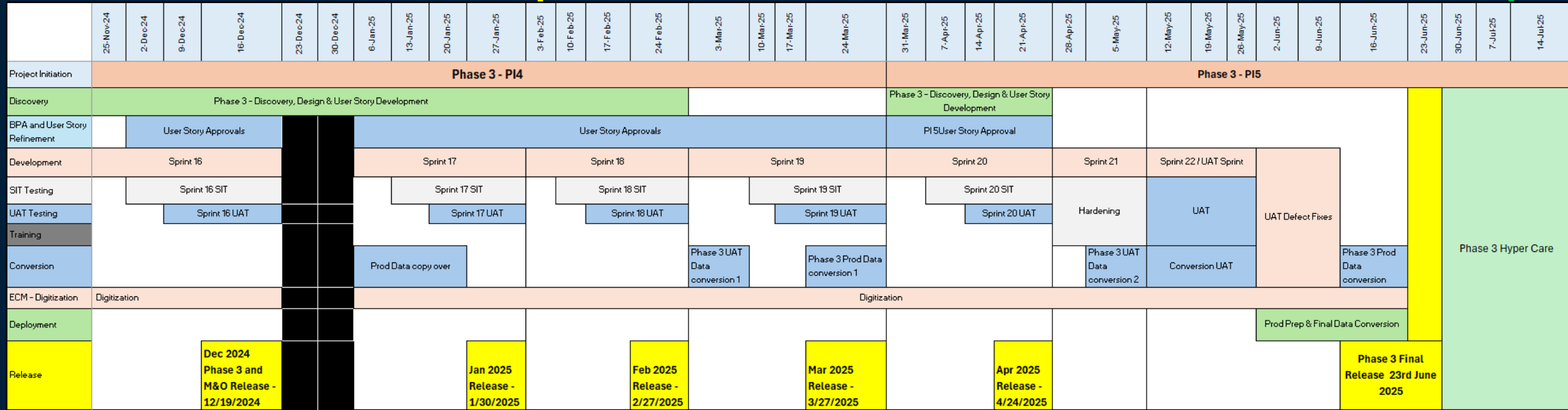
UAG Feedback Collection

Next Steps

Now

UAG CalWATRS
evaluation

Go-live





UAG is Adjourned, Thank You!!

If ideas come up after the meeting, please send a note to:

UPWARD@waterboards.ca.gov