
Attachment D
Request for Notice of Project Complete Form

I. Instructions for Request for Notice of Project Complete Form

The Permittee shall submit a request for Notice of Project Complete form when 1) construction and any post-construction monitoring is complete, 2) mitigation performance criteria have been achieved, and 3) no further project activities will occur. This request shall be submitted to State Water Board staff within 30 days following completion of all project activities. Upon approval of the request, the State Water Board staff shall issue a Notice of Project Complete Letter to the Permittee which will end associated annual fees. Completion of post-construction monitoring shall be determined by State Water Board staff and shall be contingent on successful attainment of restoration and mitigation performance criteria.

II. Submittal Options

A. Electronic Submittal:

- Locate the email addresses of the “Water Board Staff” from the first page of the Notice of Applicability (NOA) and copy the State Water Board general email, stateboard401@waterboards.ca.gov.
- Address email to the State Water Board staff noted on the first page of the NOA and include in the subject line: MMBN Notice of Project Complete

B. Hardcopy Submittal Address:

ATTN: “Water Board Staff” (from first page of the NOA)
CWA Section 401 WQC Program
Division of Water Quality
State Water Resources Control
Board 1001 “I” St. 15th Floor
Sacramento, CA 95814

**Request for Notice of Project Complete Form
Middle-mile Broadband Network Initiative**

Attention: _____
"Water Board Staff" (noted on first page of the NOA)

Date Submitted (with 30 days of completion of activities): _____

Permittee or Duly Authorized Representative (Project Contact)
Name:
Phone number:
Mailing address:
City:
State:
ZIP code:
Contact person (if different than above):
E-Mail:

PROJECT INFORMATION
Project name:
WDID no.:
Location (county):
Project activity start date:
Project activity completed date:
Is the project described, including discharge information, in the NOA the same as the completed project? (Yes/No):
If no, list Project Description changes (from NOA to completion).
Were conditions in the NOA implemented successfully during project implementation? (Yes/No):
If no, list conditions that were modified or not implemented during project implementation.

PROJECT REPORTING INFORMATION
Monthly report(s) submitted? (Yes/No)
Annual report(s) submitted? (Yes/No)
If responding "No" to <u>both</u> report submittal questions above, attach (to this request) the following construction monitoring information:
<ul style="list-style-type: none"> a. <u>Construction Summary</u>: Describe Project progress and schedule including initial ground disturbance, site clearing and grubbing, road construction, site construction, and the implementation status of construction stormwater Best Management Practices (BMPs). BMPs is a term used to describe a type of water pollution or environmental control. If construction has not started, provide estimated start date. b. <u>Event Summary</u>: Describe distinct Project activities and occurrences, including environmental monitoring, surveys, and inspections. c. <u>Photo Summary</u>: Provide photos of Project activities. For each photo, include a unique site identifier, date stamp, written description of photo details, and latitude/longitude (in decimal degrees) or map indicating location of photo. Successive photos should be taken from the same vantage point to compare pre/post construction conditions. d. <u>Compliance Summary</u>: <ul style="list-style-type: none"> i. List name and organization of environmental surveyors, monitors, and inspectors involved with monitoring environmental compliance for the reporting period. ii. List associated monitoring reports for the reporting period. iii. Summarize observed incidences of non-compliance, compliance issues, minor problems, or occurrences. iv. Describe each observed incidence in detail. List monitor name and organization, date, location, type of incident, corrective action taken (if any), status, and resolution.

RESTORATION OF TEMPORARY IMPACTS
Required? (Yes/No)
If yes, describe how the performance standards outlined in the restoration plan have been met for Project site <u>upland areas</u> of temporary disturbance which could result in a discharge to waters of the state (and attach additional text as necessary).

If yes, describe how the performance standards outlined in the restoration plan have been met for restored areas of temporary impacts to waters of the state. Attach pre- and post-photo documentation of all restoration sites (and additional text as necessary).

PERMITTEE RESPONSIBLE COMPENSATORY MITIGATION

Required? (Yes/No)

If yes, describe how the performance standards outlined in the compensatory mitigation plan have been met. Include the status of any long-term maintenance (and attach additional text as necessary). Attach pre- and post-photo documentation of all compensatory mitigation sites and final maps of all compensatory mitigation areas (including buffers).

COMPENSATORY MITIGATION VIA MITIGATION BANK OR IN-LIEU FEE PROGRAM
Required? (Yes/No)
If yes, complete the following and attach proof of credit purchase:
Name of mitigation bank or in-lieu fee program:
Contact name:
Contact phone:
Contact email:
Mitigation location county:
Were the credits purchased (e.g., type and kind) consistent with what is required in the NOA? (Yes/No)
If no, provide an explanation for credit purchase variations from what is mandated in the NOA.

POST-CONSTRUCTION STORMWATER BEST MANAGEMENT PRACTICES
Required? (Yes/No)
If yes, date of stormwater Notice of Termination(s), if applicable:
If yes, describe the status and functionality of all post-construction best management practices (and attach additional text as necessary).

CERTIFICATION

“I certify under penalty of law that this document and all attachments were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.”

Signature of Permittee or Duly Authorized Representative	Title
Printed or Typed Name	Date