## AIS Site Visits

As a best practice, states should conduct site visits of projects during construction and review documentation demonstrating proof of compliance which the assistance recipient has gathered. EPA can also conduct informal site visits (DWSRF or CWSRF) with the intention of educating communities, as well as states, with the implementation of the American and Iron Steel requirements. EPA will reach out to the state for a list of potential sites to visit. The state provides the list to EPA with the following information:

Borrower Name	Project Name	Project Start Date	Project Completion Date	Contract Amount	Contact Information

An EPA contractor will reach out to the communities in the list provided to set up the site visit. They will also request the typical documentation to review during their site visits (certification letters, de minimis lists, etc.) Note that the informal site visits are not intended to evaluate compliance. Once the site visit is concluded, a Draft report outlining any issues and recommend actions identified will be provided by EPA.

The report, while no follow-up is required, will remain in the draft format until the State can agree to have it finalized. The assistance recipient and the state are strongly encouraged to address any issues highlighted. This will help the project be in a better position if any auditors visit the site in the future.

The State, through the Project Manager and AIS analyst, will work with the Assistance Recipient to track the status of any identified AIS findings, if any. Any pertinent information and documentation will be saved for record keeping purposes.