

**Office of Operator Certification (OOC)
Wastewater Operator Certification Program (WWOCP) Advisory Committee
Meeting Minutes – June 05, 2024**

Meeting Date: Wednesday, June 05, 2024

Attendees: Advisory Committee Members

Steve Krai, Benjamin Carver, Josh Vieira, Kody Tompkins

State Water Resources Control Board (State Water Board)

Christine Gordon, Keisha Kelley, Julie Osborn, Valerie Gregory, Daniel Freed, Jon Hermison, Sarah Miller

Public

None

Item 1 – Introductions

- Keisha Kelley, OOC Program Manager, acted as moderator for this meeting. The meeting was held via Video/Teleconference and in person at the California Environmental Protection Agency (CalEPA) building located at 1001 I Street, Sacramento, California 95814. Jon Hermison was introduced as the new manager over Unit 2 in the Office of Operator Certification.

Item 2 – Agenda Review

- Keisha Kelley reviewed the agenda, there were no comments and the agenda proceeded as scheduled with a reminder that the meeting is being recorded.

Item 3 – Public Comments

- There were no public comments.

Item 4 – Fee Changes

- See attached presentation.
- Open Discussion and Questions
 - There was discussion regarding the following:
 - 20% is the recommended prudent fund reserve amount.
 - The fee increase option being recommended by OOC is option one (1).

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- The number of operators being renewed varies each year, which is a good example of why revenue may vary each year. The proposed regulation change of eliminating the 60-day waiting period for examinations is another variable that may affect revenue.
- A 104% fee increase would be required to close the gap between expenditures and revenue in one (1) year rather than spreading it over three (3) years. The WWOCP is required to collect sufficient revenue to cover all program expenditures, but it would be undesirable to increase fees 104% in one (1) year.
- Review of fee schedule prior to the 2017 fee schedule reductions.
- Inflation consideration.
- Different fee increase options to ensure the collection of sufficient revenue.
- The Advisory Committee members proposal for a higher more consistent rate of increase over a three (3) year period.

Item 6 – Meeting Recap

- In conclusion, the Advisory Committee would prefer a higher more consistent rate of increase over a three (3) year period. Keisha Kelley thanked the Advisory Committee members who attended in person. She advised that the OOC will reach out in August 2024 regarding the Fall 2024 Advisory Committee Meeting which may take place in October 2024.