

**DISCHARGER'S GUIDE TO THE STORMWATER MULTIPLE
APPLICATION AND REPORT TRACKING SYSTEM (SMARTS)
DATABASE**

ELECTRONIC AUTHORIZATION FORM



Last Revised: February 2024

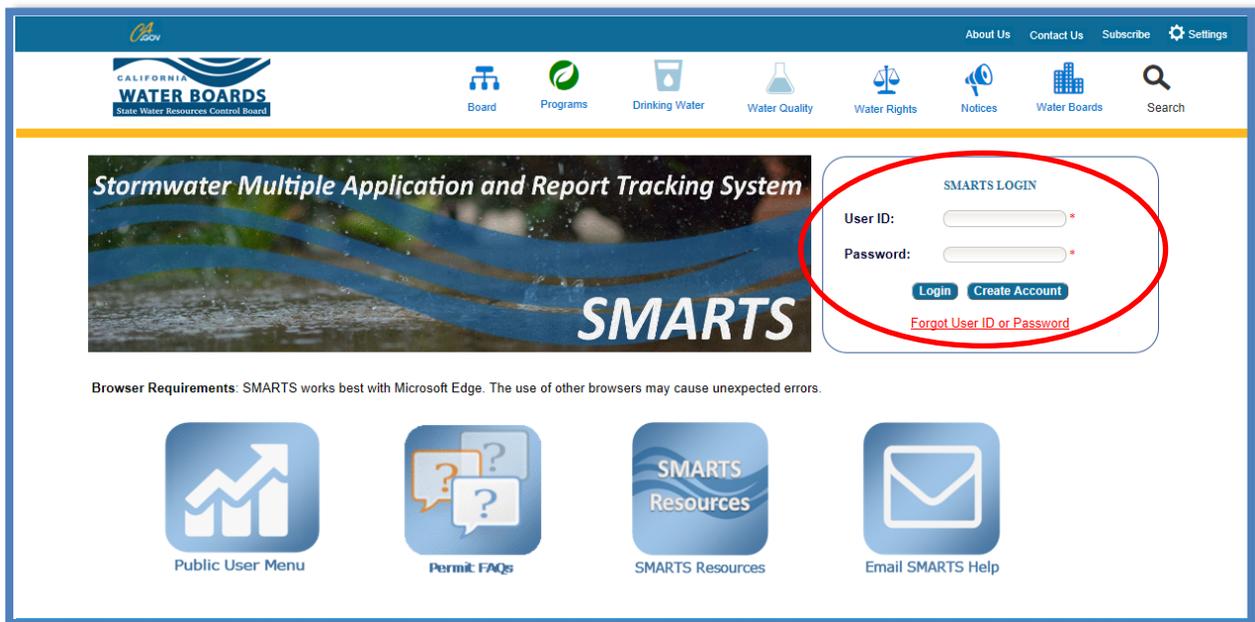
Electronic Authorization (eAuthorization) Form:

The eAuthorization form is a signed certification statement stating each Legally Responsible Person (LRP) or Duly Authorized Representative (DAR) understands the SMARTS user account represents their electronic signature and the user account details are confidential and not shared with other persons.

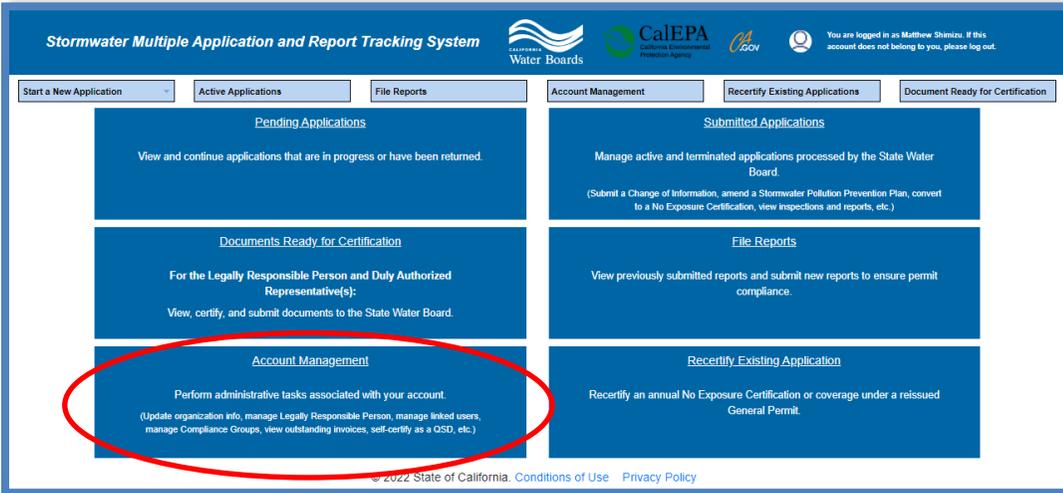
One eAuthorization form is required for each LRP or DAR for each Organization record. The signed eAuthorization form with an original wet ink signature must be received by the State Water Resources Control Board to certify applications, reports, Changes of Information, Notice of Terminations, or documents in SMARTS.

1. Log into [SMARTS](https://smarts.waterboards.ca.gov) (https://smarts.waterboards.ca.gov).

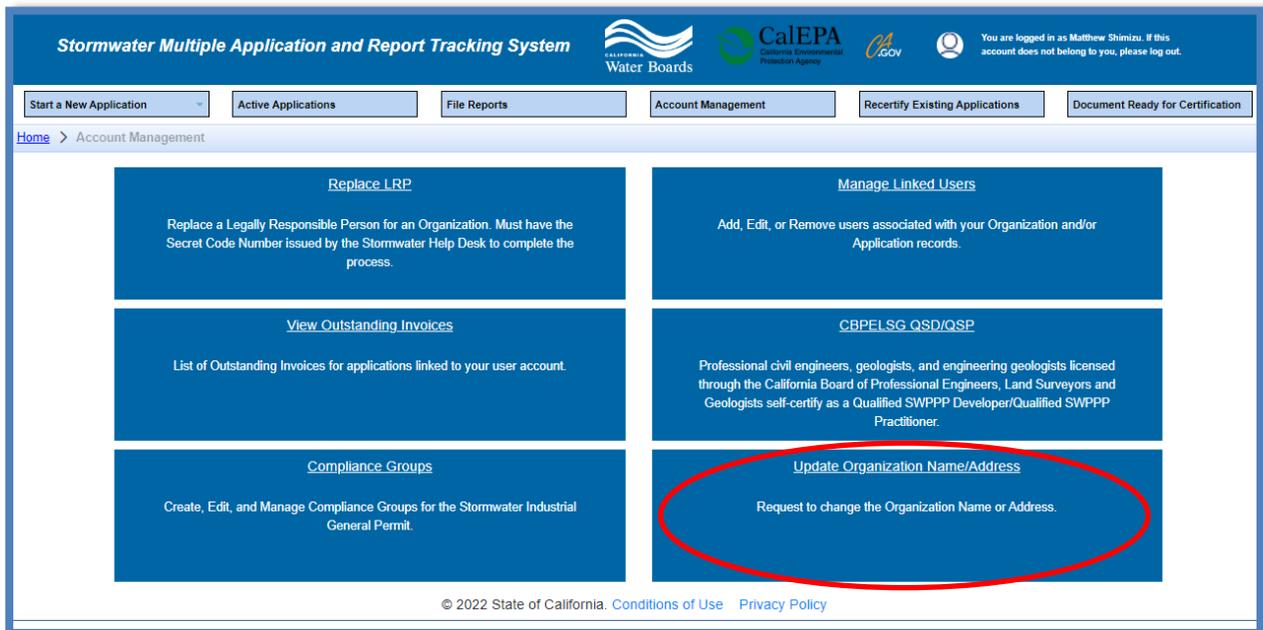
Browser Requirements: SMARTS best works with Google Chrome or Microsoft Edge. Use of other browsers may cause unexpected errors.



2. From the main menu, select “Account Management”.



3. Select “Update Organization Name/Address”.



- Click the hyperlink to download the eAuthorization form as a Portable Document Format (PDF) and print it¹. If the hyperlink is not displayed, the eAuthorization form was already received.

Stormwater Multiple Application and Report Tracking System

Start a New Application | Active Applications | File Reports | Account Management | Recertify Existing Applications | Documents Ready for Certification

Home > Account Management > View Organization Records

Associated Organizations: The following organizations are associated with your user account. To update the organization name or address click the "Edit Organization" link.

Org. Id	Name	Address	Role	COI	Delink Organization	eAuthorization Form
27985	EDCO Waste Recycling	224 S Las Posas Rd San Marcos CA 92078	Legal Responsible Person of the Organization	Edit Organization	Delink	
610632	Test Owner Co	3737 Main St Riverside CA 92501	Legal Responsible Person of the Organization	Edit Organization	Delink	
622813	Anderson Homes	2440 Bert Dr Hollister CA 95023	Duty Authorized Representative (Approved Signatory)	Edit Organization	Delink	Print eAuthorization Form
627683	Test	1001 I St Sacramento CA 95814	Data Entry Person	Edit Organization	Delink	
627684	Test	1001 I Street Sacramento CA 95814	Data Entry Person	Edit Organization	Delink	
653951	ROD Transport Inc	3960 Industrial Blvd West Sacramento CA 95691	Legal Responsible Person of the Organization	Edit Organization	Delink	
661161	Help Desk	1001 I Street Sacramento CA 95814	Legal Responsible Person of the Organization	Edit Organization	Delink	Print eAuthorization Form
664047	Digitaltest Incorporated	187 Contractors Street Livermore CA 94551	Legal Responsible Person of the Organization	Edit Organization	Delink	
679862	Test	555 I Street Sacramento CA 95820	Legal Responsible Person of the Organization	Edit Organization	Delink	Print eAuthorization Form
681563	Test Org	1001 I Street Sacramento CA 95814	Legal Responsible Person of the Organization	Edit Organization	Delink	
682388	Antioch Unified School District	510 G Street Antioch CA 94509-1	Duty Authorized Representative (Approved Signatory)	Edit Organization	Delink	Print eAuthorization Form
683370	HTP Sabre LLC	1536 Eureka Road Roseville CA 95661	Duty Authorized Representative (Approved Signatory)	Edit Organization	Delink	Print eAuthorization Form

- Sign the form with a wet ink signature and mail the original to one of the addresses provided.

Regular Mailing Address:
SWRCB
Attn: Stormwater Help Desk
PO Box 1977
Sacramento, CA 95812-1977

Overnight Mailing Address:
SWRCB
Attn: Stormwater Help Desk
1001 I Street – 15th Floor
Sacramento, CA 95814

- Once the form is received and processed, the LRP or DAR receives an e-mail confirmation the user account was updated to allow online certifications.

¹ **NOTE:** If using another browser besides Google Chrome or Microsoft Edge the file may not open correctly. The download file may be named with a .jsp file extension. Rename the file extension to .pdf to open the form.