CUPA
Performance Evaluation

Supplemental Questionnaire

DATE:

COMPLETED BY:

The information provided by the CUPA in this supplemental questionnaire will assist the State Evaluation Team in conducting the CUPA's Performance Evaluation.

CalEPA:

1. Since the last evaluation, has the CUPA experienced any issues that has limited its ability to implement the Unified Program (e.g., staffing, emergency response, disaster recovery)?

2. Describe any Unified Program training or outreach efforts the CUPA has provided.

Data Management:

1. Is information transferred to CERS using electronic data transfer (EDT) with software from a data services vendor, or is the data directly entered to CERS?

2. How often is data entered or transferred to CERS?

3. If information is not directly entered into CERS and a local data management system is used:

    a. Which local data management system is used?

    b. Which data services vendor supports the local data management system?

    c. Are there known issues with EDT and CERS?

    d. Are there any anticipated upcoming changes in regards to the current data services vendor or local data management system?

    e. Are there known issues with default settings for classification of violations with use of inspection checklists, the local data management system, and EDT to CERS?

Implementation of Unified Program By Other Agency:

1. Are any program elements implemented by any other agency (e.g., Participating Agency (PA), Agricultural Commissioner)?

a. If yes, which aspects (e.g., inspections, enforcement) of each of the program elements are implemented by another entity?

Administrative Procedures and Fee Accountability:

1. When was the fee accountability program last reviewed?

2. Does the CUPA fees cover the costs to implement the Unified Program?

3. When was the fee schedule last updated?

4. Are there any internal challenges with the collection or remittance processes of single fee and/or state surcharge?

5. Are there any local ordinances related to the collection of locally required information pertaining to CERS submittals that are not in CERS?

Enforcement:

1. According to CERS, there have been (X) Formal Enforcement Summary Reports uploaded since the last evaluation. Is this accurate?

2. In accordance with Health & Saf. Code section 25404.1.1(i), how does the CUPA ensure penalties collected are deposited into a special account and expended to fund the activities of the CUPA in enforcing Health & Saf. Code, div. 20, ch. 6.11?

CalEPA:

**Hazardous Materials Business Plan (HMBP) Program*:

1. How does the UPA ensure full access to, and the availability of, HMBPs in CERS to emergency response personnel and other appropriate governmental entities within its jurisdiction?

Department of Toxic Substances Control (DTSC)

**Hazardous Waste Generator (HWG) Program*:

1. Is the number of HWG facilities within your jurisdiction accurate as to what is provided in CERS? If not, please describe why.

2. How are new HWG facilities and HWG facilities that are no longer in operation identified?

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*Sampling***:**

1. Has the CUPA conducted any sampling events in the last three years and if yes, were the samples analyzed by a state certified laboratory?

State Water Resources Control Board (State Water Board)

Underground Storage Tank (UST) Program:

1. What parts of the UST Program are being implemented exceptionally well by the CUPA?

2. What parts of the UST Program could the State Water Board assist the CUPA with to improve implementation?

Single-Walled and Abandoned USTs:

1. What is the strategy for ensuring all single-walled UST systems are removed before the December 31, 2025 deadline?

2. What is the enforcement process if a single-walled UST has not been removed by the December 31, 2025 closure deadline?

3. How many abandoned USTs are there and how are they being inspected and tracked?

Inspections:

1. How is a compliance inspection scheduled if staff are unavailable to meet on the date/time of the 48-hour notice?

Enforcement:

1. Have all enforcements (red tag, AEO, or case referral to attorney or other agency to take administrative, civil, or criminal enforcement action) applied within the last three years been uploaded to CERS?

Training:

1. What is the training process for new inspectors conducting UST inspections?

2. What is the process for maintaining training for each UST inspector?

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3. Describe any training staff have attended that has been provided by other CUPA representatives.

4. Are all UST inspection staff signed up for the UST Email Subscription at: https://public.govdelivery.com/accounts/CAWRCB/subscriber/new?qsp=ust?