

DATE

Mr. / Ms. First Last, Title (if one word)

Title (if more than one word)

Department/Unit

CUPA address

City, California ZIP

Dear Mr. / Ms. Last Name:

The official notification for the triennial **CUPA name** Certified Unified Program Agency (CUPA) performance evaluation is scheduled to be sent in **month year**. Upon receipt of the official notification, CalEPA will formally request documents necessary for review, including specific facility records. Once requested, the CUPA will have approximately 60 days to electronically provide the documentation using a secure Microsoft SharePoint link established by CalEPA.

An evaluation team consisting of a representative from the California Office of Emergency Services (Cal OES), the Department of Toxic Substances Control (DTSC), CAL FIRE - Office of the State Fire Marshal (OSFM) and the State Water Resources Control Board (State Water Board), led by a CalEPA evaluator, will conduct the evaluation remotely.

Enclosed, please find a template of the workplan for the current remote evaluation process, and "Enclosure 1," which identifies the majority of information to be provided electronically when formally requested.

Should you have any questions regarding the evaluation schedule or the evaluation process, please contact Melinda Blum by email at: Melinda.Blum@calepa.ca.gov.

Sincerely,



John Paine
Unified Program Manager

Enclosures

Name
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cc sent via email:

Mr. / Ms. First Last name, Title (if one word)
Title (if more than one word)
Department/Unit
CUPA address
City, California ZIP

Mr. Tom Henderson
Engineering Geologist, UST Unit Coordinator
State Water Resources Control Board

Ms. Jennifer Lorenzo
Senior Environmental Scientist, Supervisor
CAL FIRE - Office of the State Fire Marshal

Mr. John Elkins
Environmental Program Manager
California Environmental Protection Agency

Ms. Melinda Blum
Senior Environmental Scientist, Supervisor
California Environmental Protection Agency

Ms. Elizabeth Brega
Senior Environmental Scientist, Supervisor
California Environmental Protection Agency