



State Water Resources Control Board

March 3, 2025

DELIVERY CONFIRMATION

Diversions Reported Under Statement: [Statement Number]

NOTICE OF VIOLATION: FAILURE TO FILE SUPPLEMENTAL STATEMENT OF WATER DIVERSION AND USE FOR THE 2023-2024 REPORTING PERIOD

Dear [Owner/Agent]:

Based on our records, the State Water Resources Control Board (State Water Board), Division of Water Rights (Division) determined that you are the Primary Owner or Agent for the claim of right listed above. The Primary Owner is required to file their annual Supplemental Statement of Water Diversion and Use with the State Water Board **before February 1**, even if no water was diverted or used.

As of the date of this letter, the Division has not received your supplemental statement for the 2023-2024 water year (October 1, 2023 through September 30, 2024). This is a violation of section 920 of Title 23 of the California Code of Regulations.

Additionally, based on the size of the diversion(s), the Primary Owner is also required to submit information regarding measuring devices and data collected from those devices at a frequency commensurate with the diversion size as specified in the measurement regulations (Title 23, Chapter 2.8, sections 931-938 of the California Code of Regulations).

Water Code section 1846 grants the State Water Board authority to issue an administrative civil liability (ACL) complaint for an amount not to exceed \$1,000 a day, per statement, for each day the supplemental statement is not filed. As of the date of this letter, there is one delinquent statement which is 31 days late, resulting in a **maximum liability of \$31,000**.

If you submit your delinquent 2023-2024 water year supplemental statement no later than April 1, 2025, the Division will *NOT* issue an ACL Complaint for this violation.

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

Supplemental statements must be submitted online through the State Water Board’s Report Management System (RMS) at <https://rms.waterboards.ca.gov> using the User ID and Password provided below. **Separate statements must be filed for each claim of right.** Do not combine information for multiple claims into one submission.

If [Owner] is no longer the legal owner of the claim of right listed below, provide proof to the Division Enforcement Section at the contact information provided before March 24, 2025, and we will not issue an ACL Complaint.

If you have questions or concerns, please contact the Division Enforcement Section by email at DWR-Reporting@waterboards.ca.gov or by phone at (916) 341-5342.

Sincerely,

Karen Kramer, PG
Program Manager - Enforcement
Division of Water Rights

User ID / Water Right ID	Password (Reporting Identifier)

Language Access Services

The State Water Board provides interpretation and translation services in any language at no cost to you.

- Language interpretation for public meetings and workshops with Water Board staff.
- Written translation of documents including comment letters, fact sheets, and more.

Language services are available in English, Español (Spanish), Tagalog, 中文 (Simplified Chinese), 한국인 (Korean), Tiếng Việt (Vietnamese), ਪੰਜਾਬੀ (Punjabi), Hmoob (Hmong).

To request these services, please contact the Office of Public Participation at (916) 341- 5254, email at OPP-LanguageServices@Waterboards.ca.gov, or by direct internet link at <https://bit.ly/LanguageAccessForm>.