
State Water Resources Control Board

NOTICE OF AVAILABILITY OF FTP ACCOUNTS FOR THE COLLEGE LAKE PROJECT HEARING

The State Water Resources Control Board (State Water Board) has made two File Transfer Protocol (FTP) accounts available for the College Lake project hearing parties to facilitate the electronic service of the parties' exhibits and provide downloadable copies of hearing documents.

The two FTP accounts can be accessed at the web addresses provided and described below:

(1) DWR UPLOAD FTP (<https://ftp.waterboards.ca.gov/?u=DWR-Hearing-FTP1&p=zH2Rtp>)

Instead of emailing exhibits and exhibit identification indices to the Hearing Team and the other hearing parties, the College Lake project hearing parties may upload these documents to the College Lake Project Hearing folder on the DWR UPLOAD FTP. **The parties may upload these documents at any time before the 12 Noon, August 6, 2020 exhibit filing deadline.**

After the exhibit filing deadline, the Hearing Team will move all filed exhibits and exhibit identification indices to the DWR DOWNLOAD FTP account (described below) and notify the parties that these documents are available to download from that account. Parties must verify in writing that all of their exhibits have been properly transferred to the DWR DOWNLOAD FTP before electronic service (to those parties who have agreed to receive it) is considered complete.

Parties should adhere to the following file naming conventions for all exhibits and exhibit identification indices, regardless of the means of electronic service:

- Exhibits: (Party acronym)-(Exhibit #XXX) (Document Title). For example, SWRCB-001 Application File.
- Exhibit identification indices: (Party acronym)-000 Exhibit Identification Index. For example, SWRCB-000 Exhibit Identification Index.
- File name lengths of 256 characters or less.

Please be aware that files can only be uploaded to this FTP account. Once a file is uploaded it cannot be viewed, removed, or replaced by parties. To make any

changes to uploaded documents, parties must submit a request to hearing team staff using the contact information below.

Parties may also use this folder to upload documents other than exhibits that are too large to be served via email. Please contact hearing staff at the contact information below to request this service.

(2) DWR DOWNLOAD FTP (<https://ftp.waterboards.ca.gov/?u=DWR-Hearing-FTP2&p=YHdymY>)

After the exhibit filing deadline, exhibits and exhibit identification indices timely uploaded by the hearing parties to the DWR UPLOAD FTP will be made available for download from the DWR DOWNLOAD FTP. **Please be aware that files can only be downloaded from this FTP account.** After all exhibits for a hearing have been transferred to DWR DOWNLOAD FTP, Board staff will notify the hearing parties that the documents are available. Please note there will be a minimum 60-minute delay between the deadline for parties to upload documents to the DWR UPLOAD FTP and the availability of these documents on the DWR DOWNLOAD FTP. To make any changes to documents available for download, parties must submit a request to hearing team staff using the contact information below and copy the service list.

For the convenience of the hearing parties, this FTP account will include other downloadable hearing documents for this proceeding. Please adhere to the following naming convention for correspondence attachments: (YYYY-MM-DD) (Party) (Subject). For example, "2020-05-20 PV Water Availability for Tentative PHC & Hearing Dates.pdf." In addition, the email to which the PDF is attached, should contain a brief summary of the request, such as "PV Water confirms that their representatives are available for the pre-hearing conference tentatively scheduled for July 10, 2020 and the agency's representatives and anticipated witnesses are available for the water right hearing tentatively scheduled for August 24 and 25, 2020."

Except as explicitly stated in this notice, all provisions of the June 10 [Notice of Public Hearing](#), including the Information Concerning Appearance at Water Right Hearings that accompanied the notice, remain in effect.

Questions or requests regarding the FTP accounts should be directed to wr_hearing.unit@waterboards.ca.gov. **When submitting any questions or requests regarding substantive or controversial procedural matters related to this proceeding, you are required to cc the most recent service list for the proceeding.** (Gov. Code, §§ 11430.10-11430.80.)